

Board Notes for Minutes:

Meeting Date: 6/27/2022

Attach Agenda

Meeting called to order at: 6:35pm

Citizens wishing to address the board:

1. Name: \_\_\_\_\_

Topic: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Name: \_\_\_\_\_

Topic: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Name: \_\_\_\_\_

Topic: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If more space is needed please complete it on separate sheet of paper. For this meeting attach a table.

**Presentation: Special Education Committee from Strategic Plan**

Carrie Reynolds and Lori McCoy presented on the committee starting in 2019. The committee met yearly multiple times per year with a goal to review where we are for special ed and intervention. Things of note; universal screener, reassess MTS survey, need to make more connections with the community partners. The manual will be complete by the end of 2022/2023 school year.

**Learning & Discussion** (please add any notes next to topic)

Topics:

1. EAP Recommendation

Heritage is piloting this year with Mt. Zion and can't take on another school at same time. This will cover the entire family for coverage and we will begin once they have the ability to take on more schools.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Three Circles grant

The Agriculture grant that we will continue to pursue. This will increase Cassie's stipend. The board wants to sit down with union leadership and Cassie to discuss bringing her up from 12% to 15% w/ a MOU and bring back to the meeting in August.

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3. Extra-curricular driver rate

Our previous rate was \$14.65 and we increased to \$15.38/ hour. We've had a hard time getting people to drive the extra-curricular buses. When compared to other school districts, the following was found:

AO- \$25/ hour guarantee minimum of 5 hours.

Gibson City- \$17/ hour guarantee minimum of 2 hours

Sang Valley- \$13.20/ hour guarantee minimum of 3 hours

Mt. Zion- \$17/ hour for new hire, \$17.50/ hour for existing, increasing \$1 per year up to 4 years.

Our board would like to offer \$18/ hour with no minimum.

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4. 2022-2023 Regular Board Meeting Dates

No meeting in July and one Tuesday meeting in October due to Columbus Day.

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5. Safety plans and updates

We are updating cameras in Elementary school. The schools are working to get cameras available to law enforcement. We have the double buzzer and driver license scanners at ES and HS and will have it at the new MS. Officer Turner and Dr. Kahler met with informacast. We will stop the bleed this year and ALICE training will be August 16th- looking for admin to get certified.

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6. Job Descriptions (S & C Coach and Paraprofessional)

We don't currently have many job descriptions. Phil and Brice wrote the JD for Strength & Conditioning position. A description was written for the paraprofessional and is being reviewed. Section 23 is in questions. More information to come at the next meeting.

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7. Gate Workers

The gate worker positions will be paid at \$21/ hour as covered by the extra duty rate in the contract.

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8. RTO Reduction Plan

New law this year and it needs to be turned in. We don't have many restraints and we don't do isolated time out. This is being pushed by the state for all districts. We have to keep track of all restraints and must have 3 adults present and it can't take place for more than 15 minutes.

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9. July 2022 Board Meeting

Everything important has been covered in this meeting. Dr. Kahler will pay bills, & approve payroll. The next 2 months will be big construction bills.

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10. GS Paraprofessional needs for IEP students

Current 2 aids will split classroom minutes. We are adding positions for high needs. There are 3 incoming kindergarten students that need to be 1:1.

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11. Commercial Insurance Renewals

Vehicle liability insurance was renewed this year. Bushu broker given rates. The rates are down overall from last year.

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12. District Legal counsel discussions

We plan to interview different firms and ask them to put together a packet. We can create interview questions and post that we are looking for new attorneys to represent the school district.

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13. Committee Reports

N/A

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14. Principal's Reports

We received communication regarding the Boyd Scholarship totals for this year. The family is donating \$40,000 which will give \$5,000 to each of the 8 applicants.

Tennis coop w/ LSA. Warrensburg wants to join our co-op. This won't increase our class size for the IHSA as there are only 2 classes. This year we had 5 girls and 8 boys interested. LSA only brought us 1 boy last season. We don't mind having LSA, we just want to add Warrensburg.

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**Action Items**

Consent Agenda:

Items removed: \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Lindsey \_\_\_\_\_

Yea: 5 \_\_\_\_\_ Nay: 0 \_\_\_\_\_ Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Crawford	Y	Duzan		Hasnain	Y	Willoughby	
Wise	Y	Zuniga	Y	Conway	Y		

17. Allowing superintendent to pay regular/payroll bills:

Notes: \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Wissam \_\_\_\_\_

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

18. Regular Board Meeting Dates

Notes: October 11, 2022 \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Wissam \_\_\_\_\_

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

19. Job Descriptions

Notes: Approve Strength & Conditioning position job description \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Isaac \_\_\_\_\_

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

20. EAP for Educators

Notes: \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Susie \_\_\_\_\_

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise		Zuniga		Conway	



			Y		Y		Y
Crawford	Y	Duzan		Hasnain	Y		

21. Opening Gate Ticket positions

Notes: \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Lindsey \_\_\_\_\_

Yea: 5 \_\_\_\_\_ Nay: 0 \_\_\_\_\_ Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	
Crawford	Y	Duzan		Hasnain	Y		

22. Extracurricular Driver Rate

Notes: \_\_\_\_\_

Motion: Wissam \_\_\_\_\_ Second: Isaac \_\_\_\_\_

Yea: 5 \_\_\_\_\_ Nay: 0 \_\_\_\_\_ Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

23. Milk Prices

Notes: \_\_\_\_\_

Motion: Matt \_\_\_\_\_ Second: Wissam \_\_\_\_\_

Yea: 5 \_\_\_\_\_ Nay: 0 \_\_\_\_\_ Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

24. RTO Plan

Notes: \_\_\_\_\_

Motion: Lindsey Second: Susie

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

25. Commercial Insurance Renewal Rates

Notes: \_\_\_\_\_

Motion: Isaac Second: Lindsey

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby		Wise	Y	Zuniga	Y	Conway	Y
Crawford	Y	Duzan		Hasnain	Y		

Approval to Enter Closed Session:

Topic: 5 ILCS 120/2 (c)(1) (Personnel)

Time: 8:17pm

Motion: Matt Second: Wissam

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Re-enter Open Session:

Topic: \_\_\_\_\_

Time: 9:19pm

Motion: Matt Second: Isaac

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_



Personnel Report (must be read): W/o principal extension

Motion: Matt Second: Susie

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Wise	Y	Zuniga	Y	Conway	Y	Crawford	Y
Duzan		Hasnain	Y	Willoughby			

Action Item: To accept the board resignations of Darin Duzan and Lori Willoughby

Motion: Matt Second: Susie

Yea: 5 Nay: 0 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Wise	Y	Zuniga	Y	Conway	Y	Crawford	Y
Duzan		Hasnain	Y	Willoughby			

Action Item: Approve Principal Contract Extension

Motion: Matt Second: Lindsey

Yea: 4 Nay: 1 Abstain: \_\_\_\_\_

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Wise	Y	Zuniga	Y	Conway	N	Crawford	Y
Duzan		Hasnain	Y	Willoughby			

Time Adjourned: 9:24pm

Secretary: Heather Vance

Attest: 