

MAROA-FORSYTH C.U.S.D. #2

REGULAR SCHOOL BOARD MEETING

September 13, 2021 – 6:30 PM

HIGH SCHOOL – Cafetorium
610 West Washington St., Maroa, IL 61756

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Citizens Wishing to Address
5. Motion to suspend regular meeting and move into FY22 budget hearing
 - a. Public Comment on FY 22 Budget
 - b. Presentation of FY 22 Budget, Revenues and Expenditures for Maroa-Forsyth CUSD #2
6. Motion to adjourn FY22 budget hearing and resume regular meeting

Presentations

7. DDELT Committee Members
8. Volunteer Coaches

Learning & Discussion

9. Building Project Update
10. Streaming Board of Education Meetings
11. School Maintenance Grant/Grade School Roof Project
12. PERA/Evaluation plan for 2021-2022
13. MOU-vaccinations
14. Board Protocols
15. Enrollment update
16. Committee Reports
 - a. Transportation
 - b. Policy
 - c. Facility and Finance
 - d. DDELT
 - e. Back-to-School
 - f. Negotiation
 - g. Foundation
17. Principals' Reports
18. Other Consent Agenda Items, Discussion

Action Items

19. Approval, Consent Agenda (Any item may be removed from the consent agenda by any board member.)
 - a. Approval of the Open Minutes for the Board Meetings on 8/16/2021, Emergency Meeting 9/4/21, and Facility and Finance Committee Meeting 9/8/2021
 - b. Board Bills of August 2021
 - c. Financial Reports
20. Approval, FY 22 Budget as presented
21. Approval, First Reading of Press Policy Updates
22. Approval, MOU as presented

23. Approval, Ameresco as sole respondent to GS Roof RFP
24. Approval, SMPG for Grade School Roof
25. Approval, Resolution of Support for Forsyth Safe Route to School Grant

26. Approval, To enter closed session for the appointment, employment, compensation, discipline, dismissal, or performance of specific employees of the public body pursuant to Section 5.0 ILCS 120/2(c)(1).

27. Approval, Hiring or Dismissal of District Personnel & Acceptance of Resignations/Personnel Report of 21

28. Adjournment

Budget Hearing #5

Annually to approve the budget we need to suspend our regular meeting to open the budget meeting, follow the two steps in the agenda and then we can adjourn the public hearing and continue on with the meeting.

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

School District
 Joint Agreement
Accounting Basis:
 Cash
 Accrual

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2021 - June 30, 2022

Balanced budget, no deficit reduction plan is required.

Date of Amended Budget: _____
(MM/DD/YY)

District Name: Maroa Forsyth CUSD 2
District RCOT No: 39055002026

If your FY21 AFR states that you need to do a deficit reduction plan and your FY22 budget is balanced please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Maroa Forsyth CUSD 2, County of Macon/DeWitt,
State of Illinois, for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.
WHEREAS the Board of Education of Maroa Forsyth CUSD 2,
County of Macon/DeWitt,

of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;
13th day of September, 20 21,
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be
beginning July 1, 2021 and ending June 30, 2022.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be
and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this

13-Sep, 20 21 by a roll call vote of _____ Yeas, and _____ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.
** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.
(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted to School Finance Report (SFR): <https://sec1.isbe.net/attachmgr/default.aspx>
Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
	Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	
	Description: Enter Whole Numbers Only											
1	ESTIMATED BEGINNING FUND BALANCE July 1, 2021 ¹ (without Student Activity Funds)		1,153,643	542,005	107,309	682,561	262,685	4,170,623	2,319,841	153,817	502,226	
2	RECEIPTS/REVENUES (without Student Activity Funds)											
3	LOCAL SOURCES	1000	5,952,850	1,175,300	2,990,300	470,800	181,700	772,900	122,300	605,100	115,500	
4	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
5	STATE SOURCES	3000	1,495,000	220,200	0	543,700	0	0	0	0	0	
6	FEDERAL SOURCES	4000	895,000	0	0	0	0	0	0	0	0	
7	Total Direct Receipts/Revenues ¹		8,343,850	1,395,500	2,990,300	1,014,500	181,700	772,900	122,300	605,100	115,500	
8	Receipts/Revenues for "On Behalf" Payments ²	3998	0	0	0	0	0	0	0	0	0	
9	Total Receipts/Revenues		8,343,850	1,395,500	2,990,300	1,014,500	181,700	772,900	122,300	605,100	115,500	
10	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
11	INSTRUCTION	1000	5,897,250				103,600			0		
12	SUPPORT SERVICES	2000	1,958,897	1,355,725		582,200	236,830	10,554,200		536,000	50,000	
13	COMMUNITY SERVICES	3000	16,500	0		0	0			0	0	
14	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	434,600	0		0	0	0		0	0	
15	DEBT SERVICES	5000	0	0	3,558,420	0	0	0		0	0	
16	PROVISION FOR CONTINGENCIES ³	6000	10,000	10,000	0	10,000	0	10,000		0	0	
17	Total Direct Disbursements/Expenditures ³		8,307,227	1,365,725	3,558,420	992,200	342,430	10,564,200		536,000	50,000	
18	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0		0	0	
19	Total Disbursements/Expenditures		8,307,227	1,365,725	3,558,420	992,200	342,430	10,564,200		536,000	50,000	
20	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		26,623	29,775	431,800	2,022,300	37,270	(9,791,300)	122,300	70,100	65,500	
21	OTHER SOURCES/USES OF FUNDS											
22	OTHER SOURCES OF FUNDS (7000)											
23	PERMANENT TRANSFER FROM VARIOUS FUNDS											
24	Abolishment the Working Cash Fund ³⁶	7110	0	0	0	0	0	0	0	0	0	
25	Abatement of the Working Cash Fund ³⁶	7110	0	0	0	0	0	0	0	0	0	
26	Transfer of Working Cash Fund Interest	7120	0	0	0	0	0	0	0	0	0	
27	Transfer Among Funds	7130	0	0	0	0	0	0	0	0	0	
28	Transfer of Interest	7140	0	0	0	0	0	0	0	0	0	
29	Transfer from Capital Projects Fund to O&M Fund	7150	0	0	0	0	0	0	0	0	0	
30	Transfer of Excess Fire Prev & Safety Tax & Interest ³⁷ Proceeds to O&M Fund	7160	0	0	0	0	0	0	0	0	0	
31	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ³⁸ Proceeds to Debt Service Fund	7170	0	0	0	0	0	0	0	0	0	
32	SALE OF BONDS (7200)											
33	Principal on Bonds Sold ⁴	7210	0	0	0	0	0	25,100,000	0	0	0	
34	Premium on Bonds Sold	7220	0	0	0	0	0	0	0	0	0	
35	Accrued Interest on Bonds Sold	7230	0	0	0	0	0	0	0	0	0	
36	Sale or Compensation for Fixed Assets ⁵	7300	0	0	0	0	0	0	0	0	0	
37	Transfer to Debt Service to Pay Principal on Capital Leases	7400	0	0	0	0	0	0	0	0	0	
38	Transfer to Debt Service Fund to Pay Interest on Capital Leases	7500	0	0	0	0	0	0	0	0	0	
39	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600	0	0	0	0	0	0	0	0	0	
40	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700	0	0	0	0	0	0	0	0	0	
41	Transfer to Capital Projects Fund	7800	0	0	0	0	0	0	0	0	0	
42	ISBE Loan Proceeds	7900	0	0	600,000	0	0	0	0	0	0	
43	Other Sources Not Classified Elsewhere	7990	0	0	600,000	0	0	25,100,000	0	0	0	
44	Total Other Sources of Funds ⁶		0	0	600,000	0	0	25,100,000	0	0	0	

BUDGET SUMMARY

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	
1	Begin entering data on Est/Rev 5-10 and Est/Exp 11-17 tabs.											
2												
47	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110										
51	Transfer of Working Cash Fund Interest	8120										
52	Transfer Among Funds	8130										
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to C&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ proceeds to C&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond ²⁸ and Int Proceeds to Dist Service Fund	8170										
57	Taxes Pledged to Pay Principal on Capital Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420										
59	Other Revenues Pledged to Pay Principal on Capital Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440										
61	Taxes Pledged to Pay Interest on Capital Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520										
63	Other Revenues Pledged to Pay Interest on Capital Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	Total Other Uses of Funds ⁹				600,000							
80	Total Other Sources/Uses of Fund				600,000			25,500,000				
81	ESTIMATED ENDING FUND BALANCE June 30, 2022 (Without Student Activity Funds)		1,220,276	571,581	124,189	719,961	103,955	19,993,303	2,442,141	223,917	567,226	
82	Student Activity ESTIMATED BEGINNING FUND BALANCE July 1, 2021											
83	Fund 11											
84	RECEIPTS/(REVENUES) For Student Activity Funds											
85	Total Student Activity Direct Receipts/(Revenues) (Local Sources)	1799										
86	DISBURSEMENTS/(EXPENDITURES) For Student Activity Funds											
87	Total Student Activity Direct Disbursements/(Expenditures)	1999										
88	Excess of Direct Receipts/(Revenues Over) (Under) Direct Disbursements/(Expenditures)											
89	Student Activity ESTIMATED ENDING FUND BALANCE June 30, 2022											
90												
91	TOTAL ESTIMATED BEGINNING FUND BALANCE July 1, 2021 (All Sources Including Student Activity Funds)		1,135,643	542,056	102,309	682,561	262,685	4,175,803	2,319,841	153,817	502,226	
92	RECEIPTS/(REVENUES) (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	5,952,860	1,175,300	2,590,302	470,800	181,750	772,900	122,300	505,100	115,500	
94	FLOW-THROUGH RECEIPTS/(REVENUES FROM) ONE DISTRICT TO ANOTHER DISTRICT	2000										
95	STATE SOURCES	3000	2,496,000	220,000		558,700						
96	FEDERAL SOURCES	4000	895,000									

BUDGET SUMMARY

L	K	J	I	H	G	F	E	D	C	B	A		L
											(80)	(90)	
Description: Enter Whole Numbers Only													
1		(80)	(70)	(60)	(50)	(40)	(30)	(20)	(10)	Acct #			
Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.													
2													
97		656,200	222,900	772,900	181,700	1,029,500	2,890,300	1,395,300	9,343,850				
98		0	0	0	0	0	0	0	0	3989			
99		609,200	122,900	772,900	181,700	1,029,500	2,890,300	1,395,300	8,343,850				
DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)													
100													
101		0			109,600				5,857,230	1000			
102		556,000		10,534,200	256,830	982,200		1,355,725	1,953,897	2000			
103		0		0	0	0	0	0	5,500	3000			
104		0		0	0	0	0	0	494,600	4000			
105		0		0	0	0	3,568,420	0	0	5000			
106		0		10,000	0	10,000	0	10,000	10,000	6000			
107		536,000		50,544,200	340,490	992,200	3,568,420	1,355,725	8,317,227	4190			
108		0		0	0	0	0	0	0				
109		536,000		10,544,200	340,490	992,200	3,568,420	1,355,725	8,317,227				
110		70,100	122,300	(9,771,900)	(158,730)	57,300	(578,120)	29,575	26,633				
OTHER SOURCES/USES OF FUNDS													
111													
112													
113		0	0	26,100,000	0	0	600,000	0	0				
114													
115		0	0	600,000	0	0	0	0	0				
116		0	0	0	0	0	0	0	0				
117		0	0	25,500,000	0	0	600,000	0	0				
118		223,917	2,442,141	19,899,303	103,935	719,861	124,189	571,581	1,220,276				
119													
SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)													
120													
121													
122													
123													
124		6,524,670	0	0	0	442,000	0	382,100	5,700,370	300			
125		1,704,052	0	0	340,490	24,500	0	76,115	2,272,987	200			
126		1,394,150	0	15,000	0	50,700	0	426,000	275,450	300			
127		921,210	0	0	0	86,000	0	328,000	487,210	400			
128		11,175,800	0	50,519,200	0	389,000	0	245,500	124,100	500			
129		4,054,520	0	10,000	0	30,000	3,568,420	10,000	436,100	600			
130		0	0	0	0	0	0	0	0	700			
131		0	0	0	0	0	0	0	0	800			
132		536,000	122,300	10,544,200	340,430	592,200	3,568,420	1,365,725	8,317,227				
Total Expenditures													

SUMMARY OF CASH TRANSACTIONS

	A	B	C	D	E	F	G	H	I	J	K
		Act #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
	Description: Enter Whole Numbers Only		Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
2											
3	BEGINNING CASH BALANCE ON HAND July 1, 2021 ⁷ (Without Student Activity Funds)		1,193,643	542,006	102,309	682,561	262,685	4,170,603	2,319,841	153,817	502,226
4	Total Direct Receipts & Other Sources ⁸		8,343,860	1,395,300	3,590,300	1,029,500	181,700	26,872,900	222,300	606,100	115,500
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411	0	0	0	0	0	0	0	0	0
7	Interfund Loans Receivable (Repayment of Loans)	141	0	0	0	0	0	0	647	0	0
8	Notes and Warrants Payable	433	0	0	0	0	0	0	0	0	0
9	Other Current Assets	189	0	0	0	0	0	0	0	0	0
10	Total Other Receipts		0	0	0	0	0	0	647	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		8,343,860	1,395,300	3,590,300	1,029,500	181,700	26,872,900	122,947	606,100	115,500
12	Total Amount Available		9,537,503	1,937,306	3,652,629	1,712,061	444,385	31,043,503	2,442,788	759,917	617,726
13	Total Direct Disbursements & Other Uses ⁹		8,317,227	1,365,725	3,568,420	992,200	340,430	11,144,200	0	536,000	50,000
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141	0	0	0	0	0	0	647	0	0
16	Interfund Loans Payable (Repayment of Loans)	411	0	0	0	0	0	0	0	0	0
17	Notes and Warrants Payable	433	0	0	0	0	0	0	0	0	0
18	Other Current Liabilities	495	0	0	0	0	0	0	0	0	0
19	Total Other Disbursements		0	0	0	0	0	0	647	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		8,317,227	1,365,725	3,568,420	992,200	340,430	11,144,200	647	536,000	50,000
21	ENDING CASH BALANCE ON HAND June 30, 2022 ⁷ (Without Student Activity Funds)		1,220,276	571,581	124,189	719,861	103,955	19,899,303	2,442,141	223,917	567,726
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND July 1, 2021 ⁷		0								
24	Total Direct Receipts & Other Sources ⁸		0								
25	Total Amount Available		0								
26	Total Direct Disbursements & Other Uses ⁹		0								
27	Activity funds ENDING CASH BALANCE ON HAND June 30, 2022 ⁷		0								
28											
29	Total BEGINNING CASH BALANCE ON HAND July 1, 2021 ⁷ (With Student Activity Funds)		1,193,643	542,006	102,309	682,561	262,685	4,170,603	2,319,841	153,817	502,226
30	Total Direct Receipts & Other Sources ⁸		8,343,860	1,395,300	3,590,300	1,029,500	181,700	26,872,900	122,300	606,100	115,500
31	Total Other Receipts		0	0	0	0	0	0	647	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		8,343,860	1,395,300	3,590,300	1,029,500	181,700	26,872,900	122,947	606,100	115,500
33	Total Amount Available		9,537,503	1,937,306	3,652,629	1,712,061	444,385	31,043,503	2,442,788	759,917	617,726
34	Total Direct Disbursements & Other Uses ⁹		8,317,227	1,365,725	3,568,420	992,200	340,430	11,144,200	0	536,000	50,000
35	Total Other Disbursements		0	0	0	0	0	0	647	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		8,317,227	1,365,725	3,568,420	992,200	340,430	11,144,200	647	536,000	50,000
37	Total ENDING CASH BALANCE ON HAND June 30, 2022 ⁷ (With Student Activity Funds)		1,220,276	571,581	124,189	719,861	103,955	19,899,303	2,442,141	223,917	567,726

Budget & Actual to Date FY22

Fund	10	20	30	40	50	60	70	80	90	TOTALS
FY21 Budget Original	Ed	O & M	B & I	Trans	IMRF	Capital Projects	Working Cash	Tort	Life Safety	
Fund Balance 7/1/2020	est \$1,193,643	\$542,006	\$102,309	\$682,561	\$262,685	\$4,170,603	\$2,319,841	\$153,817	\$502,226	\$9,929,691
Revenue	est \$8,411,860	\$1,395,300	\$3,590,300	\$1,029,500	\$181,700	\$26,872,900	\$122,300	\$606,100	\$115,500	\$42,325,460
Expenditures	est (\$8,317,227)	(\$1,365,725)	(\$3,568,420)	(\$992,200)	(\$340,430)	(\$11,144,200)	\$0	(\$536,000)	(\$50,000)	(\$26,314,202)
Transfers In			\$550,300							
Transfers Out						(\$600,000)				
Fund Balance 6/30/21	est \$1,288,276	\$571,581	\$124,189	\$719,861	\$103,955	\$19,899,303	\$2,442,141	\$223,917	\$567,726	\$25,940,949
										Surplus/(Deficit) \$16,011,258
Operating Funds Balance	\$1,288,276	\$571,581		\$719,861			\$2,442,141			\$5,021,859
										\$283,808
										Year to Year Change:
Fund	10	20	30	40	50	60	70	80	90	TOTALS
To Date Estimates	Ed	O & M	B & I	Trans	IMRF	Capital Projects	Working Cash	Tort	Life Safety	
Fund Balance 7/1/20	est \$1,193,643	\$542,006	\$102,309	\$682,561	\$262,685	\$4,170,603	\$2,319,841	\$153,817	\$502,226	\$9,929,691
Audit Adjustments	est \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Audited Beginning Bal	\$1,193,643	\$542,006	\$102,309	\$682,561	\$262,685	\$4,170,603	\$2,319,841	\$153,817	\$502,226	\$9,929,691
Revenue	est \$8,526,526	\$1,374,358	\$3,730,952	\$1,025,597	\$180,763	\$26,871,465	\$122,389	\$605,799	\$119,419	\$42,557,269
Expenditures	est (\$8,351,655)	(\$1,365,231)	(\$3,566,420)	(\$987,750)	(\$340,801)	(\$11,138,809)	\$0	(\$535,966)	(\$50,000)	(\$26,336,631)
Transfers In			\$550,300							
Transfers Out						(\$800,000)				
Fund Balance 6/30/21	est \$1,368,514	\$551,133	\$266,841	\$720,408	\$102,648	\$19,903,259	\$2,442,230	\$223,650	\$571,645	\$26,150,329
										Surplus/(Deficit) \$16,220,638
Operating Funds Balance	\$1,368,514	\$551,133		\$720,408			\$2,442,230			\$5,082,285
										\$344,234
										Year to Year Change:

Presentations:

#7-DDELТ

The DDELТ committee members will be here to present and take questions on the current work that is happening.

#8-Volunteer Coaches

At the last meeting it was asked to have a report on volunteer coaches-responsibilities and why do we have so many volunteers. Phil will discuss this and take any questions you may have.

L & D

#9-Update as of where we are on the MS building project

#10-Streaming discussion-would we want to stream meetings in the future-if so I will put this on the October agenda

#11-School Maintenance Grant-This is a brief discussion that will lead into Facility and Finance Committee report regarding the Grade School Roof replacement

#12-PERA/Evaluation-Every year there is a report of the evaluation system for our teachers. Last year, if you remember, we did domains 2 & 3 only of the Danielson Rubric and we didn't include Student Growth. This year we want to return to pre-COVID evaluation plans with one change. Tenured teachers will have the option of collecting student growth this year (not using the whole year to calculate growth) or being evaluated this year and collecting the growth data to create a summative score next year. Teachers will still receive the review of their observations, but the growth will allow them to match what we did before COVID with growth one year and then the observations the next year.

#13-MOU-This MOU is to allow teachers professional time to receive their COVID-19 vaccine. The benefit to us is that these teachers won't have to test weekly when that mandate begins. The second benefit is that with current IDPH guidelines a vaccinated person who isn't symptomatic doesn't need to be excluded from school. Matt and I met with Kristen and Meg to discuss this with them.

#14 Board Protocols-I have received one set of additions. I'll put these in the final packet. We can discuss at the September meeting with final approval in October

#15 Enrollment update-I'll provide you with our current enrollment as we have started 2021-2022

#16 Committee Reports

Transportation-Hasn't Met

Policy-First reading provided of PRESS Updates

Facility and Finance-Discuss GS Roof and also Forsyth Bike Path and Sidewalk Project letter of support

DDELT-They are presenting

Negotiations-MOU

Foundation-We meet August 18

#17 Principals' Reports

H. Financial Approach & Guarantee

Project Financials

• *Project Financials: Project Cost and Savings (Energy and Operational)*

Ameresco's proposal is for a guaranteed turnkey project at the Grade School. The total implementation cost has been competitively bid and achieves a simple payback of 15 years. The project includes:

- Roofing replacement including the recommended enhancements providing component warranties
- Lighting Upgrades for the interior, gym, and exterior fixtures

Ameresco will assist the district in applying for all applicable grants, rebates, and incentives. Ameresco has confirmed with the Regional Office of Education that the Maroa-Forsyth roofing project would be allowed to access Health and Life Safety (HLS) funding. Ameresco will fully support and assist the District in working with ISBE to secure those funds.

Maroa-Forsyth Financial Table	
ECM 1: Roofing Replacement	\$1,356,800
ECM 2: Lighting Upgrade	\$174,000
Eligible Rebates & Incentives	\$13,000
Total Implementation Cost	\$1,517,800
Annual Utility Savings	\$11,300
Estimated Annual Operational Savings	\$89,779
Project Simple Payback	15.1 years

*Pricing for ECM 2 based on implementation at the same time as ECM 1.

Ameresco understands that the District does not intend to finance the project at this time. If that intent changes, Ameresco provides an added capabilities through our financial team to support the district if desired. Whether the District ultimately seeks to partner with Ameresco to arrange financing or elects to directly fund the project, the final terms and conditions of the financing portion of the project will be developed at the District's direction and to the District's best financial advantage.

Maroa-Forsyth Building Committee Meeting

September 8, 2021

The Maroa Forsyth Grade School was designed in 2008 by BLDD Architects.

The lighting throughout the facility is consistent with the construction of the time and the controls are above average for similar installations.

The Maroa-Forsyth Grade School has 2 different types of roofing. A flat roof portion and a sloped shingle roof portion.

Approximately 1/3 of the building area is under a flat roof structure with an EPDM rubber roofing system installed. This entire roofing system is warrantied for 15 years, 3 years of which remains. Ameresco has reviewed the existing warranty and was able to provide a copy to District Staff. A copy of the warranty is included at the end of this section. The EPDM roofing is in reasonable condition with years of life remaining.

The sloped shingle roof portion covers the remaining 2/3 of the building. This roofing system is a multi-layered system. Based on testing performed by Ameresco, we have determined that the system consists of a corrugated metal base structure, followed by approximately 2.5 inches of foam insulation, a vented nail base, plywood substrate, an engineered felt, and is topped with overlapping asphalt shingles.

The roofing system has failed in many places and is allowing condensate, rainwater, and snow/ice melt into the building. After thorough investigation, which included a core sample and opening the roof, we have identified multiple faults in the original construction implementation and design of the roofing system. The identified issues include:

- The ice & water barrier did not extend far enough up the roofing to effectively protect against ice damming.
- The lower intake venting was architecturally designed as a field-built detail which cannot be independently tested for the proper air draw necessary for a vented nail base.
- The existing lower intake venting has a fine mesh screen that is clogged with sediment and debris which greatly restricts the venting performance.
- Failed venting has caused condensate and infiltration throughout the roof.
- Moisture has soaked through the felt layer below the shingles and has soaked the existing plywood and insulation allowing water to freely enter through the building envelope.



ECM-1: Sloped Roof Replacement

Ameresco understands the District's desire to remedy the existing leaking roof system properly and completely rather than merely to implement a quick fix option. Ameresco has solicited bids from multiple sub-contractors who have provided similar, but varying recommendations to the underlying problems. A common base scope of work was found to be consistent with all bidders, that scope includes:

- Removal of the existing shingles, felt, wood substructure, vented nail base, edge flashing, and insulation.
- Provide and install a single layer of 2.5" insulation with an R-value that matches the existing
- Provide and install a 1" vented nail base
- Provide and install OSB plywood nail base
- Provide and install felt underlayment
- Provide and install one course of ice and water barrier at roof valleys and two courses at roof eaves.
- Provide and install UL approved PRO quality shingles
- Replace all lead flashings with approved overlap and shingling
- Provide and install a new pre-manufactured and warrantied ridge vent
- Provide and install UL approved PRO quality shingles over ridge vent
- Provide a project dumpster and required disposal of all removed materials.

The above scope of work would correct the problem of the existing saturated plywood and wet insulation. However, the same system problems would arise since the root cause of the roofing system problem would not be addressed.

With Ameresco's experience and knowledge we recommended a solution that goes further to resolve the systemic problem to ensure the long-term success of the project. In addition to the standard roofing replacement requirements listed above, Ameresco's solution will include the scope items below:

- Provide and install a vapor barrier membrane over the existing corrugated metal deck below the insulation
- Provide and install new, pre-manufactured, and warrantied "shingle-over" type intake vent product above gutter to ensure adequate venting of the nail base.
- Provide and install an additional layer (total of 2 layers) of felt underlayment between new shingles and new OSB nail base due to the existing low slope of the roof.
- Provide and install aluminum step flashing at side walls and dormers for vertical surfaces meeting roof line to facilitate better flashing installation.

Ameresco is confident that the proposed solution is a complete fix for the issues that have been present in the roofing system since the construction of the building almost 13 years ago.

To ensure code compliance of the recommended roofing and insulation, Ameresco confirmed that roofing insulation values must be compliant with the building code at the time that the building was constructed. This clarification was provided by Matt Snyder, Regional Superintendent of Macon-Piatt ROE #39 during the investigation of this RFP response.

ECM-2: Lighting Upgrade

Along with the roofing scope, Ameresco has analyzed and is proposing an LED lighting upgrade project. Existing fixture lamps and ballasts have been repeatedly failing due to their age and the technology used in the original construction. Ameresco proposes a Type B retrofit of the fixtures to significantly reduce ongoing maintenance and replacement costs as well as to reduce energy consumption.

Type B retrofits eliminate the antiquated fluorescent technology and routes the power directly to a new LED lamp combined with an internal driver. The existing lighting controls are substantial and do not require any updates or modifications. The controls will remain compatible with the LED retrofit components. Each of the lighting upgrades are designed to comply with the applicable IES (Illumination Engineering Society) standards.

The scope of work for these lighting upgrades can be broken down into three separate descriptions:

1. Interior lighting fixtures in classrooms, corridors, offices, and back of house spaces will be retrofitted with Tier 1, high quality type B lamp products from top manufacturers Lithonia and Keystone Technologies.
2. High bay fixtures located in the gyms will be replaced with completely new fixtures to provide greater light output with a more robust build quality, making the fixtures resistant to the conditions in a gym. These fixtures will also be provided by top manufacturers such as Lithonia or equal.
3. Exterior lighting fixtures for wall packs and flood lights will be replaced with completely new LED fixtures. Replacing the exterior fixtures eliminates potential failures in existing fixture water resistance and light dispersion quality that may occur with retrofit options.



Example Gym Fixture



ARC2 LED
Architectural Wall Luminaire



Example Exterior Fixture

SCHOOL MAINTENANCE PROJECT GRANT

FY 22 Application Cycle - Round 1

District Certification

Name : Maroa Forsyth CUSD 2

RCDT #: 39-055-0020-26

TIN #: 376003696

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances titled "Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant" and "Program Specific and Financial Assurances for the School Maintenance Project Grant" (found within the application under "Application Certifications and Assurances") and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. Signing below certifies that he or she has read, understood, and will comply with all the provisions of the following:

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant, and
- Program-Specific and Financial Assurances for the School Maintenance Project Grant.

Signature of President of Board of Education

Date

Name of Board President (type or print)

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed, and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments, without the ICQ completed through the grantee portal, and the SMPG GATA Risk Assessment completed in IWAS.

(SMPG Dist. Cert. - Rev. 8/2021)

School Maintenance Project Grant
FY 22 Application Cycle - Round 1
TAXPAYER IDENTIFICATION NUMBER

As an authorized representative for the applicant, I certify that:

1. The number shown on this form is the correct taxpayer identification number (or the applicant is waiting for a number to be issued).

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. Enter the name of the entity as it's listed at the State of Illinois Comptroller's office, the Entities RCDT Number and the FEIN (unless already populated below).

Name: MAROA FORSYTH CUSD 2

RCDT: 39-055-0020-26

Federal Employer Identification Number (FEIN): 376003696

Legal Status: Governmental/School District

Signature of authorized Representative: _____

Date: _____

(SMPG Taxpayer Identification Form - Rev. 08/2021)

MAROA-FORSYTH COMMUNITY UNIT SCHOOL DISTRICT #2

RESOLUTION OF THE BOARD OF EDUCATION SUPPORTING THE VILLAGE OF FORSYTH SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION FOR SAFE ROUTES TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS

WHEREAS, it is our understanding that Village of Forsyth proposes to improve sidewalks along Moon Street and Elwood Street, and

WHEREAS, this project serves school walkers and bicyclists on the route to the Maroa-Forsyth Grade School; and

WHEREAS, this Safe Routes to School Project will provide much needed safety improvements in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Village of Forsyth; and

WHEREAS, the project will make the route to one of the District's schools, much safer; and

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the Maroa-Forsyth Community Unit School District #2, and that funding this project would provide a significant opportunity for the Village of Forsyth to improve student safety in the Village.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Maroa-Forsyth Community Unit School District #2 as follows:

1. THAT the Maroa-Forsyth Community Unit School District #2 fully supports the Village of Forsyth's efforts in seeking Illinois Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.
2. THAT the Maroa-Forsyth Community Unit School District #2, if the Village of Forsyth is awarded a Safe Routes to School Grant for the project, will provide support in evaluating the success of the completed project in accordance with State requirements.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon the adoption thereof.

Approved and adopted at a regular meeting of the Board of Education for the Maroa-Forsyth Community Unit School District #2 this ____ day of _____, 2021.

Vote: Yeas: ____ Nays: ____

Lori Willoughby
School Board Secretary
Maroa-Forsyth C.U.S.D. #2

Lindsey Wise
School Board President
Maroa-Forsyth C.U.S.D. #2



DECATUR CHRISTIAN SCHOOL

GRANT

STREET

RUEHL

MOON

ELWOOD

STREET

LIBRARY

PARK

STREET

STREET

SMITH

STREET

N.
S.

PROPOSED MAROA-FORSYTH GRADE SCHOOL BIKE PATH

MEMORANDUM OF UNDERSTANDING

BETWEEN

**MAROA-FORSYTH EDUCATION ASSOCIATION
AND
MAROA-FORSYTH BOARD OF EDUCATION**

I. INTRODUCTION

THIS AGREEMENT for management and supportive services is entered into between Maroa-Forsyth Board of Education (BOE) as represented Matt Crawford and the Maroa-Forsyth Education Association (MFEA) represented by Meg Hickey and Kristen Larner.

1. **WHEREAS**, the sole purpose of this Memorandum of Understanding is to encourage cooperation between the BOE and MFEA to allow teachers to get COVID-19 vaccine.

2. **WHEREAS**, the BOE and MFEA agree to allow up to one hour of professional administrative time scheduled to receive a COVID-19 vaccination as long as it is scheduled with the building principal at least one day in advance.

3. **WHEREAS**, the BOE and MFEA agree that teachers experiencing side effects that make the individual unable to teach the day following their COVID-19 vaccination will be able to utilize one administrative professional day. If more days are needed they would be sick days.

This agreement sunsets at the end of the 2021-2022 school year and shall not set precedent. This agreement will be revisited pending changes in legislation.

For the MFEA

Signed: _____

Date: _____

Signed: _____

Date: _____

For the BOE

Signed: _____

Date: _____

Signed: _____

Date: _____

School Board Protocols

(Revised July 13, 2021)

- Board members may request an item to be placed on the agenda by sending it to the board president and superintendent. The superintendent will spend up to 30 minutes researching the item and discuss findings with the board president. If it is more than 30 minutes is needed, direction will come from the board president
- The board will receive the complete board packet on Thursday in advance of the Monday meeting. The packet and agenda will be updated throughout the month, so board members will have access to the information in advance of the final packet.
- Clarifying questions will be sent to the superintendent, and replies will be sent to all of the board members or answered at the meeting.
- Board members are to use caution when using email or text to conduct business. Emails can be sent to the entire board, but reply-all should not be used.
- The board will be careful in their use of social media, as their personal statements may get viewed as statements made by the board.
- Public Participation. Each individual that has signed into speak at the meeting is given three minutes to speak. The board will not respond during the meeting to comments that are made. The superintendent or board president might reach out to respond to individuals concerning their statements, but it is not the expectation that everyone's comments will be addressed.
- No surprises. No one, superintendent board members gets surprised at any time-in the meeting or between meetings.
- The board will receive a weekly update email from the superintendent.
- If an emergency or unexpected situation arises the superintendent will provide details after the situation is resolved.
- If a question is sent to the superintendent the reply will be sent to all board members.
- The board president and superintendent will serve as spokespeople for the board.
- Board members' interaction with staff should be limited, but if necessary, should be coordinated with the superintendent prior to visiting the school.
- Chain of command is always the proper protocol. Complaints may come to the board in time, but they need to come through the proper channels.
- Board members agree to hold confidential information and discussion in closed session.
- Individual board member directives to the superintendent or staff should not exist.
- Board members have the right to disagree with decisions of the board, but understand the importance of abiding by the majority decisions of the board.

Policy Number	Previous Revision	Changes
1.10	10/11/2011	Review
1.20	10/11/2011	Review
2.20-E4	1/17/2017	Review
3.30	10/11/2011	Review
6.100	9/2016	Review
7.220	2/2016	Review
7.230	2/2016	Review
1.30	10/11/2011	Minor changes
2.10	10/11/2011	Update to School Code and clarifies OMA and majority of quorum of BOE members must be physically present at the meeting
2.10-E2	9/2016	Several updates in language to mandated board trainings
2.130	10/11/2011	Updating first sentence
2.220-E7	1/2017	Citation change
2.240	8/19/2019	Words importing gender throughout policy manual are inclusive
2.30	6/9/14	School code update
5.10	9/28/2020	Update names and added conviction record, unless authorized by law-School Code updates
6.145	1/2017	Add section 4 and legal updates to Education of Migratory Children code
6.160	1/2017	Adds parents to serve on District's TBE programs advisory committee
6.170	1/2017	Update
6.235	9/2016	Updates to Access to Electronic Networks Defines Electronic Monitoring
6.260	7/9/2012	Update procedure to file a grievance about curriculum and School Code updates

6.315	1/25/2021	Removes some language with differences between unit and elementary districts
6.320	10/2015	Code changes
7.280	5/2/2011	Code changes
8.90	9/2016	Minor grammatical changes and adding onto 5. States district is not responsible for organizations or club websites of social media accounts
2.240-E1	6/2021	Rewritten policy
2.240-E2	6/2021	Rewritten policy

Document Status: 5-Year-Review - Needs Review

1 - School District Organization

1.10 School District Legal Status

The Illinois Constitution requires the State to provide for an efficient system of high quality public educational institutions and services in order to achieve the educational development of all persons to the limits of their capabilities.

The General Assembly has implemented this mandate through the creation of school districts. The District is governed by the laws for school districts serving a resident population of not fewer than 1,000 and not more than 500,000.

The School District constitutes a body corporate that possesses all the usual powers of a corporation for public purposes, and in that name may sue and be sued, purchase, hold and sell personal property and real estate, and enter into such obligations as are authorized by law.

Legal Ref.:

Ill. Const., Art. X, Sec. 1.

105 ILCS 5/10-1 et seq. (Ill. Rev. Stat., ch. 122 P. 10-1 et seq.)

Cross Ref.: 2.10, 2.20.

Revised: October 11, 2011

Document Status: 5-Year-Review - Needs Review

1 - School District Organization

1.20 District Organization, Operations, and Cooperative Agreements

The District is organized and operates as follows:

Maroa-Forsyth C.U.S.D. # 2

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the School Board concerning these programs and agreements. The District participates in the following joint programs and intergovernmental agreements.

The District participates in the following joint programs and intergovernmental agreements.

Macon-Piatt Special Education Association

Decatur Area Vocational Center

Heartland Region

LEGAL REF.:

Ill. Constitution, Art. VII, Sec. 10.

5 ILCS 220/1 et seq.

Revised: October 11, 2011

Document Status: 5-Year-Review - Needs Review

School Board Meeting Procedure

2.220-E4 Exhibit - Open Meeting Minutes

Meeting Minutes Protocol

1. Meeting minutes are the permanent record of the proceedings during a School Board meeting. All Board action must be recorded in the minutes; thus, the minute's focus on Board action.
2. The minutes only include information provided at the meeting. Information may not be corrected or updated in the minutes unless it was discussed at the meeting.
3. Minutes include a summary of the Board's discussion on an agenda topic; the minutes do not state what is said verbatim. The minutes do not repeat the same point made by different individuals. If appropriate, the minutes include a brief background and an explanation of the circumstances surrounding an issue discussed. The minutes do not include the name of members making specific points during discussion. Requests from individual Board members to include their vote or an opinion are handled according to Board policy 2.220, *School Board Meeting Procedure*.
4. The minutes include the topic of reports that are made to the Board including reports from the Superintendent or a Board committee. Written reports are filed with the minutes but do not become part of the minutes.
5. The minutes note when a member is not present for the entire meeting due to late arrival and/or early departure.
6. Although items may be considered by the Board in a different order than appeared on the agenda, items in the minutes are generally recorded in the same order as they appeared on the agenda. When a meeting is reconvened on a different date, the minutes must describe what happened on each meeting date.
7. The minutes should be recorded in an objective but positive/constructive tone. Answers and explanations, rather than questions, are recorded. Writing style, including choice of words and sentence structure, is at the discretion of the individual recording the minutes.
8. The minutes include individuals' names who speak during the meeting's public participation segment as well as the topics they address. All written documents presented at a Board meeting are filed with the minutes but do not become part of the minutes.
9. The following template generally governs meeting minutes.

Open Meeting Minutes

Date: _____ Time: _____

Location: _____

Type of meeting: Regular Special Reconvened or rescheduled Emergency

Name of person taking the minutes: _____

Name of person presiding: _____

Members in attendance:

Members absent:

1. _____

2. _____

3. _____

4. Members in attendance remotely

5. _____

6. _____

7. _____

Approval of Agenda

Motion: To approve

To add items as follows: *(No action may be taken on newagenda items)*

Motion seconded by: _____

Action: Passed Failed

Approval of Previous Meeting Minutes *(Needed only if this item is not on the consent agenda)*

Minutes from the Board meeting held on: _____

Motion made by: _____

Motion: To approve

To approve subject to incorporation of the following amendment(s):

Motion seconded by: _____

Action: Passed Failed

Approval of Items on Consent Agenda

(Delete if the Board does not use a consent agenda. This may include expense advancements, reimbursements, and/or purchase orders regulated by the Local Government Travel Expense Control Act (see Board policies 2.125, Board Member Compensation; Expenses, and 5.60, Expenses))

Summary of discussion: **I**

Motion to approve the consent agenda made by: _____

Motion seconded by: _____

Roll Call: *(Needed when consent agenda contains an item involving the expenditure of money)*

"Yeas" _____ "Nays" _____

Action: Passed Failed

Public Comments *(Reproduce this section for each individual making a comment).*

The following individual appeared and commented on the topic noted below: *(Include the title of any documents presented to the Board)*

Name: _____

Topic: _____

Remaining Agenda Items *(Reproduce this section for each agenda item)*

Agenda item: _____

Summary of discussion: _____

Motion made by: _____

Motion to: _____

Motion seconded by: _____

Action: Passed Failed

(If a roll call vote occurred, record the vote of individual Board members.)

"Yeas" _____ "Nays" _____

If Applicable, Approval of Motion to Adjourn to Closed Meeting *(Insert 2.220-E2, Motion to Adjourn to Closed Meeting.)*

Approval of Motion to Adjourn

Motion to adjourn made by: _____

Action: Passed Failed

Time of adjournment: _____

Post-Meeting Action

Date minutes approved: _____

Date minutes were available for public inspection: _____

Date minutes were posted on district website: _____

~~Revised: January 2017~~

Document Status: 5-Year-Review - Needs Review

3 - General School Administration

3.30 Chain of Command

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels should be followed and no level should be bypassed except in unusual situations.

All personnel should refer matters requiring administrative action to the responsible administrator, and may appeal a decision to a higher administrative officer. Whenever possible, each employee should be responsible to only one immediate supervisor. When this is not possible, the division of responsibility must be clear.

CROSS REF.: 1.20, 2.140, 3.70, 8.110

Revised: October 11, 2014

Document Status: 5-Year-Review - Needs Review

6 - Instruction

6.100 Using Animals in the Educational Program

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety are permissible.

Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissections of animals are excused from classroom attendance without penalty during times when such activities are taking place. No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of: (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project.

Leg. Ref.:

105 ILCS 5/2-3.122, 5/27-14, and 112.

Cross Ref.: 6.40 (Curriculum Development)

Admin. Proc.: 6.120-AP3 (Service Animal Access Requests) and 6.120-AP3, E1 (Request a Service Animal to Accompany a Student in School Facilities)

Revised: September 2016

Document Status: 5-Year-Review - Needs Review

7 - Students

7.220 Bus Conduct

All students must follow the District's *School Bus Safety Rules*.

School Bus Suspensions

The Superintendent, or any designee as permitted in The School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including, but not limited to, the following:

1. Prohibited student conduct as defined in the Board policy, 7.190, *Student Behavior*.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

Academic Credit for Missed Classes During School Bus Suspension

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

Electronic Recordings on School Buses

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

LEGAL REF:

Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, 34 C.F.R. Part 99.

105 ILCS 5/10-20.14, 5/10-22.6 and 10.

720 ILCS 5/14-3(m).

23 Ill.Admin.Code Part 375, Student Records.

CROSS REF: 4.110 (Transportation), 4.170 (Safety), 7.130 (Student Rights and Responsibilities), 7.170 (Vandalism), 7.190 (Student Behavior), 7.200 (Suspension Procedures), 7.230 (Misconduct by Students with Disabilities), 7.340 (Student Records)

ADMIN PROC.: 4.170-AP3 (School Bus Safety Rules).

Revised: February 2016

Document Status: 5-Year-Review - Needs Review

7 - Students

7.230 Misconduct By Students With Disabilities

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

Legal Ref.:

Individuals With Disabilities Education Improvement Act, of 2004, 20 U.S.C. 1412, 1413 and 1415.

Gun-Free Schools Act, 20 U.S.C. 7151 et seq.

34 C.F.R. 300.101, 300.530-300.536.

105 ILCS 5/10-22.6 and 5/14-8.05.

23 Ill. Admin. Code 226.400.

Honig V. Doe, 108 S.Ct. 592 (1988).

Cross Ref.: 2.150 (Committees), 6.120 (Education of Children with Disabilities), 7.130 (Student Rights and Responsibilities), 7.190 (Student Behavior), 7.200 (Suspension Procedures), 7.210 (Expulsion Procedures), 7.220 (Bus Conduct).

Revised: February-2016

Document Status: Draft Update

1 - School District Organization

1.30 School District Philosophy

The School District, in an active partnership with parents and community, will promote excellence in a caring environment in which all students learn and grow. This partnership shall aims to empower all students to develop a strong self-respect/esteem ^{PRESSPlus1} and to become responsible learners and decision-makers. The School District is committed to developing and using a visionary and innovative curriculum and a knowledgeable and dedicated staff, and sound fiscal and management practices.

Cross Ref.: 2.10, 3.10, 6.10.

~~Revised: October 11, 2014~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. Replace the text with the district's mission, vision, and/or belief statement, if any, and select **Adopted with Additional District Edits** as the Save Status. A mission statement is a statement of purpose: why the district exists, what benefits it intends to deliver, and who will receive those benefits. Districts that use this policy's text in posters and other printed district publications should note that adopting these changes would require them to reprint those items. **Issue 107, June 2021**

Document Status: Draft Update

2 - School Board

2.10 School District Governance

The District is governed by a School Board consisting of 7 members. The Board's powers and duties include the authority to adopt, enforce and monitor all policies for the management and governance of the District's schools.

Official action by the School Board may only occur at a duly called and legally conducted meeting. Except as otherwise provided by the Open Meetings Act, at which a quorum is ~~must be~~ physically present at the meeting. ^{PRESSPlus1}

As stated in the Board member oath of office prescribed by the School Code, A Board member has no legal authority as an individual.

Legal Ref.:

5 ILCS 120/4.02, Open Meetings Act.

105 ILCS 5/10-1, 5/10-10, 5/10-12, 5/10-16, 7 and 5/10-20.5 (Ill. Rev. Stat., ch. 122, P.P.10-1, 10-10, and 10-20.5).

5 ILCS 120/1.01 (Ill. Rev. Stat., ch. 102, P. 41.02).

Cross Ref.: 1.10, 2.20, 2.80, 2.120, 2.200, 2.220

~~Revised: October 11, 2011~~

PRESSPlus Comments

PRESSPlus 1. Updated to reflect changes to 5 ILCS 120/7(e), amended by P.A. 101-640, permitting public bodies to meet without a quorum physically present during a public health emergency. **Issue 107, June 2021**

Document Status: Draft Update

Board Member Development

2.120-E2 Exhibit - Website Listing of Development and Training Completed by Board Members

District webmaster: Post this template (including the explanatory paragraphs) on the district's website and update the table as information is provided.

Each Illinois school board member who is elected or appointed to fill a vacancy of at least one year's duration must complete State-mandated receive *professional development leadership training* (PDLT) and *Open Meetings Act* (OMA) training. Mandatory State-mandated training is also required for board members who want to vote upon a dismissal based upon the Performance Evaluation Reform Act implementation in each school district. For additional information, see Board policy 2:120, *Board Member Development*. PRESSPlus1

The following table contains State-mandated mandatory training requirements and development activities that were completed by each Board member. When the Illinois Association of School Boards (IASB) provided the training was provided by the Illinois Association of School Boards, the acronym "IASB" follows the listed activity.

Name	Development and Training Activity and Provider	Date Completed (beginning in 2012 unless otherwise noted)

The Illinois Association of School Boards (IASB) is a voluntary organization of local boards of education dedicated to strengthening the Illinois public schools through local citizen control. Although not a part of State government, IASB is organized by member school boards as a private not-for-profit corporation under authority granted by Article 23 of the School Code. The vision of IASB is excellence in local school board governance supporting quality public education.

For more information regarding IASB and its programs visit www.iasb.com.

Adopted: April 9, 2012.

Revised: September 2016

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 107, June 2021**

Document Status: Draft Update

2 - School Board

2.130 Board-Superintendent Relationship

The School Board directs, through policy, the Superintendent in his or her charge of the administration of the District by delegating its authority to operate the District and provide leadership to staff.^{PRESSPlus1} The School Board employs and evaluates the Superintendent and holds him or her responsible for the operation of the District in accordance with Board policies and State and federal law.

The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent.

The Board considers the recommendations of the Superintendent as the District's Chief Executive Officer. The Board adopts policies necessary to provide general direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's operations.

Leg. Ref.:

105 ILCS 5/10-16-7 and 5/10-21-4.

Cross Ref.: 3.40.

~~Revised: October 11, 2014~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. Statutory text, previously contained in the sample policy's footnotes, was moved into the policy as a result of **PRESS** Advisory Board feedback. **Issue 107, June 2021**

Document Status: Draft Update

School Board Meeting Procedure

2.220-E7 Exhibit - Access to Closed Meeting Minutes and Verbatim Recordings

The Board must allow its duly elected officials or appointed officials filling a vacancy of an elected office access to closed session minutes and verbatim recordings. (5 ILCS 120/2.06(e)), amended by P.A. 99-515, PRESS Plus 1. The following subheads implement the logistics of granting this access.

Note: If the board wishes to mirror the statutory language, replace checkboxes below with:

" Records Secretary Administrative official of the public body; and Any elected official of the public body."

Access to Closed Meetings Minutes

Duplicate this section for each grant of access to closed meeting minutes.

Date: _____ Time: _____ Storage Location: _____

Name of person(s) responsible for storing the closed meeting minutes: _____

Access granted

Date access occurred: _____ Start time: _____ End time: _____

Requesting Board member's name (Please print) _____

In the presence of: (Check appropriate box and insert name on line.)

Recording Secretary _____

Superintendent or designated administrator _____

Elected Board member _____

For requesting Board member: (Read the following and sign below)

While the Open Meetings Act does not provide a cause of action against me or the Board for disclosing closed session discussions (Swanson v. Board of Police Commissioners, 555 N.E. 2d 35197 Ill.App.3d 592 (2nd Dist. 1990)), I acknowledge and understand that any disclosures by me of information in the closed session minutes not yet released to the public could subject me to a possible civil action alleging that I created harm to another, i.e., an intentional tort(s).

Requesting Board Member Signature

Date

Verbatim Recording Access

Duplicate this section for each grant of access to verbatim recordings.

Date: _____ Time: _____ Storage Location: _____

Name of person(s) responsible for storing the verbatim recording: _____

Access granted

Date access occurred: _____ Start time: _____ End time: _____

Requesting Board member's name (Please print) _____

In the presence of: (Check appropriate box and insert name on line.)

Recording Secretary _____

Superintendent or designated administrator _____

Access denied Access unavailable. Verbatim recording requested is older than 18 months and was destroyed pursuant to 5 ILCS 120/2.06 (c).

For requesting Board member: *(Read the following and sign below)*

While the Open Meetings Act does not provide a cause of action against me or the Board for disclosing closed session discussions (Swanson v. Board of Police Commissioners, 197 Ill.App.3d 592 (2nd Dist. 1990) 555 N.E. 2d 35 (1990)), I acknowledge and understand that any disclosures by me of information in the closed session, I acknowledge and understand that any disclosures by me of information in the verbatim recordings could subject me to a possible civil action alleging that I created harm to another, i.e., an intentional tort(s).

Requesting Board Member Signature

Date

~~Created: January 2017~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 107, June 2021**

Document Status: Draft Update

2 - School Board

2.240 Board Policy Development

The School Board governs using written policies. - Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.

Policy Development

Anyone may propose new policies, changes to existing policies, or deletion of existing policies. Staff suggestions should be processed through the Superintendent. - Suggestions from all others should be made to the Board President or the Superintendent.

A Board Policy Committee will consider all policy suggestions, and provide information and recommendations to the Board.

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. - The Superintendent shall seek the counsel of the Board attorney when appropriate.

Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board consideration will/may be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The School Board policies are available for public inspection in the District's main office during regular office hours. Copy requests should be made pursuant to Board policy 2.250, Access to District's Public Records.

Board Policy Review and Monitoring

The School Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Board may use an annual policy review and monitoring calendar.

Words Importing Gender^{PRESSPlus1}

Throughout this policy manual, words importing the masculine and/or feminine gender include all gender neutral/inclusive pronouns.

Superintendent Implementation

The Board will support any reasonable interpretation of School Board policy made by the Superintendent. If reasonable minds differ, the Board will review the applicable policy and consider the need for further clarification.

In the absence of School Board policy, the Superintendent is authorized to take appropriate action.

Suspension of Policies

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled by law or contract. - The failure to suspend with a specific motion does not invalidate the Board action.

Leg. Ref.:

105 ILCS 5/10-20.5

Cross Ref.: 2.150, 2.250, 3.40.

REVISED: October 13, 2014; August 19, 2019

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to subscriber feedback and evolving diversity, equity, and inclusion work at IASB. Consult the board attorney to determine whether inclusion of a subhead related to gender neutral/inclusive pronouns is appropriate for the district.

For students, State law prohibits gender-based discrimination, including transgender and gender non-conforming students. 775 ILCS 5/5-101(A)(11); 775 ILCS 5/1-103(O-1); and 23 Ill.Admin.Code §1.240. Title IX of the Education Amendments of 1972 (20 U.S.C. §1681) also prohibits exclusion and discrimination on the basis of sex. 20 U.S.C. §1681(a). See also policy 7:10, *Equal Educational Opportunities*.

For employees, the Equal Employment Opportunities Act (a/k/a Title VII of the Civil Rights Act of 1964) prohibits discrimination because of an individual's sex, which includes sexual orientation and/or transgender status. See 42 U.S.C. §2000e et seq., amended by The Lilly Ledbetter Fair Pay Act of 2009, Pub.L. 111-2; Bostock v. Clayton Cnty., 140 S.Ct. 1731 (2020); and Hively v. Ivy Tech, 853 F.3d 339 (7th Cir. 2017). See also policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. **Issue 107, June 2021**

Document Status: Draft Update

2 - School Board

2.30 School Board Elections

School District elections are non-partisan governed by the general election laws of the State, and include the election of School Board members, various public policy propositions, and advisory questions. School Board members are elected at the consolidated election held on the first Tuesday in April in odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. The canvass of votes is conducted by the election authority within 21 days after the election.

The Board, by proper resolution, may cause to be placed on the ballot (a) public policy referendum according to [Article 28](#) of the Election Code, or (b) advisory questions of public policy according to [Section 9-1.5](#) of the School Code.

The Board Secretary serves as the local election official. He or she receives petitions for the submission of a public question to referenda and forwards them to the proper election officer and otherwise provides information to the community concerning District elections.

Legal Ref.:

10 ILCS 5/1-3, 5/2A, [5/9](#), 5/10-9, 5/22-17, 5/22-18, and 5/28.

105 ILCS 5/9-and-5/9-1.5. [PRESSPlus1](#)

Cross Ref.: 2.40, 2.50, 2.210

Revised: June 9, 2014

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 107, June 2021**

Document Status: Draft Update

Personnel

5.10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race, color, religion, creed, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, or unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law, ^{PRESSPlus1} or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Brice Stewart , Principal

610 W. Washington, Maroa, IL 61756

Email

217-794-3463

Complaint Managers:

Kris Kahler

Lori Willoughby , Board Secretary

101 Cedar, Maroa, IL 61756

101 Cedar, Maroa, IL 61756

Email

Email

217-794-3488

217-794-3488

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in

LEGAL REF.:

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §621 et seq., Age Discrimination in Employment Act.

29 U.S.C. §701 et seq., Rehabilitation Act of 1973.

38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 et seq., Civil Rights Act of 1991.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.

42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-102, 103, 103.1, and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

Cross Ref.: 2.260, 2.265, 5.20, 5.30, 5.40, 5:50, 5.70, 5.180, 5.200, 5.250, 5.270, 5.300, 5.330 7.10, 7.180, 8.70.

Adopted: September 28, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to 775 ILCS 5/2-103.1, added by P.A. 101-656, prohibiting an employer from disqualifying or taking other adverse action against applicants/employees based on conviction records unless certain conditions and notification requirements are met.

See 5:30-AP2, E1, *Notice of Preliminary Hiring Decision Based on Conviction Record* and 5:30-AP2, E2, *Notice of Final Hiring Decision Based on Conviction Record*, available by logging in to **PRESS Online** at www.iasb.com. The exhibits were added with **PRESS Issue 107** to assist districts with implementation of 775 ILCS 5/2-103.1, added by P.A. 101-656, requiring employers to provide an applicant with preliminary and final written notice before disqualifying the applicant based on a conviction record.

For more detail and discussion about the impacts of P.A. 101-656, see 5:30, *Hiring Process and Criteria*, at lns 5 and 6, and 5:30-AP2, *Investigations*, available at **PRESS Online** by logging in at www.iasb.com. **Issue 107, June 2021**

Document Status: Draft Update

6 - Instruction

6.145 Migrant Students

The Superintendent will develop and implement a program to address the needs of migrant children in the District in accordance with federal law. PRESSPlus1

This program will ~~include a means to:~~

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students through appropriate local, State and federal educational programs, including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with full and appropriate opportunities to meet the same challenging State academic standards that all children are expected to meet.
4. Provide, to the extent feasible:
 - a. aAdvocacy and outreach programs to migrant children and their families, including helping such children and families gain access to other education, health, nutrition, and social services, and
 - b. pProfessional development programs, including mentoring, for District staff,.
 - c. Family literacy programs.
 - d. The integration of information technology into educational and related programs, and
 - e. Programs to facilitate the transition of secondary school students to postsecondary education or employment.
5. Provide programs, activities and procedures for the engagement of parents/guardians and family members of migrant students in an understandable format and language.

Migrant Education Program for Parent/Guardian and Family Member Engagement

Parent(s)/guardian(s) and family members of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) and family members of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Leg. Ref.:

20 U.S.C. 6318.

20 U.S.C. §6391 et seq., Education of Migratory Children.

34 C.F.R. §200.810 et seq.

Cross Ref.: 6.170 (Title I Programs).

~~Revised: January 2017~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 107, June 2021**

Document Status: Draft Update

6 - Instruction

6.160 English Learners

The District offers opportunities for resident English Learners to achieve high levels in academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The Superintendent or designee shall develop and maintain a program for English Learners that will:

1. Assist all English Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Learners.
2. Appropriately identify students with limited English language proficiency.
3. Comply with State law regarding Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Learners.
6. Annually assess the English proficiency of English Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Learners about: (a) the reasons for their child's identification, (b) their child's level of English proficiency, (c) the method of instruction to be used, (d) how the program will meet their child's needs, (e) how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation, (f) specific exit requirements of the program, (g) how the program will meet their child's individualized education program, if applicable, and (h) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

Parent Involvement

Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children; and (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee. [PRESSPlus1](#)

LEGAL REF:

20 U.S.C. 6312, 6314, 6315 and 6318

20 U.S.C. 6801 et seq.

34 C.F.R. Part 200.

105 ILCS 5/14C-1 et seq.

23 Ill. Admin. Code Part 228.

CROSS REF: 6.15 (School Accountability), 6.170 (Title I Programs), 6.340 (Student Testing and Assessment Programs)

Revised: January-2017

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/14C-10 requires school districts to establish parent advisory committees for transitional bilingual education programs. See 2:150-AP, *Superintendent Committees*, available at **PRESS Online** by logging in at www.iasb.com. **Issue 107, June 2021**

Document Status: Draft Update

6 - Instruction

6.170 Title I Programs

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools.

Title I Parent and Family Engagement

The District maintains programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level compacts.

District-Level Parental Involvement Compact

The Superintendent or designee shall develop a *District-Level Parent Involvement Compact* according to Title I requirements. The *District-Level Parent and Family Engagement Compact* shall contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the *Compact* is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

School-Level Parental Involvement Compact

Each Building Principal or designee shall develop a *School-Level Parent and Family Engagement Compact* according to Title I requirements. This *School-Level Parent and Family Engagement Compact* shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student's academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each building Principal or designee shall ensure that the Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Incorporated

by Reference: 6.170AP1, E1 (District-Level Parent and Family Engagement Compact) and 6.170AP1, E2 (School-Level Parent and Family Engagement Compact)

Leg. Ref.:

Title I of the Elementary and Secondary Education Act, 20 U.S.C. 6301-6514.

Cross Ref.: 2.260 (Uniform Grievance Procedure), 4.110 (Transportation), 5.190 (Teacher Qualifications), 5.280 (Duties and Qualifications), 6.15 (School Accountability), 6.140 (Education of Homeless Children), 6.145 (Migrant Students), 6.160 (English Learners), 7.10 (Equal Educational Opportunities), 7.30 (Student Assignment), 7.60 (Residence), 7.100 (Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students), 8.95 (Parental Involvement)

~~Revised: January 2017~~

Document Status: Draft Update

6 - Instruction

6.235 Access to Electronic Networks

Electronic networks, including the Internet, are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication.

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:^{PRESSPlus1}

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library-resource center materials. As required by federal law and Board policy 6.60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyber-bullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Use

All use of the District's electronic network must be (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. ~~Students and staff members~~^{Users of the District's electronic networks} have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks ~~or District computers~~. General rules for behavior and communications apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Networks* contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

Authorization for Electronic Network Access

Each staff member must sign the *Authorization for Access to the District's Electronic Networks* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the *Authorization* before being granted unsupervised use.

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

Violations

The failure of any ~~student or staff member~~ user ^{PRESSPlus2} to follow the terms of the District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

LEGAL REF.:

~~No-Child-Left-Behind-Act, 20 U.S.C. §6777-20 U.S.C. §7131, Elementary and Secondary Education Act.~~

~~Children's-Internet-Protection-Act, 47 U.S.C. §254(h) and (l), Children's Internet Protection Act.~~

~~Enhancing Education Through Technology Act, 20 U.S.C. §6751 et seq.~~

47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.

115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

720 ILCS 5/26.5.

CROSS REF: 5.100, 6.40, 6.60, 6.210, 6.220, 6.230, 6.260, 7.130, 7.190, and 7.310, 7.315, 7.345

ADMIN PROC.: 6.235-AP1, 6.235-AP1, E1, and 6.235-AP1, E2.

~~Revised: September 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to the expanded use of educational technologies in schools and for other continuous improvements. **Issue 107, June 2021**

PRESSPlus 2. This policy only requires staff and students to sign the *Authorization*; however, all users of the District's Electronic Networks, including board members and volunteers, are bound by this policy and its implementing procedure and should be familiar with their content. The District's administrative procedure, 6:235-AP1, *Acceptable Use of the District's Electronic Networks* (available at PRESS Online by logging in at www.iasb.com), rather than this board policy, specifies appropriate conduct, ethics, and protocol for Internet use. **Issue 107, June 2021**

Document Status: Draft Update

6 - Instruction

6.260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to School Board policy 7:15, *Student and Family Privacy Rights*.^{PRESSPlus1}

Persons who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy should file a complaint using Board policy 2:260, *Uniform Grievance Procedure*. Persons with all other suggestions or complaints about curriculum, instructional materials, and/or programs should complete a *eCurriculum eObjection* form and/or use the *Uniform Grievance Procedure*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *eCurriculum eObjection* form.

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Amendment.

Cross Ref.: 2.260 and 7:15 (*Student and Family Privacy Rights*), 8.110.

Revised: July 0, 2012.

PRESSPlus Comments

PRESSPlus 1. 20 U.S.C. §1232h(c)(1)(C)(i). Updated in response to a five-year review. **Issue 107, June 2021**

Document Status: Draft Update

6 - Instruction

6.315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

~~[The next two paragraphs are only for unit and high school districts; the final paragraph is only for elementary districts.]~~

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school the elementary student would attend and either of the following are satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional education license with an endorsement for the grade level and content are of the course.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. The academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

~~[Elementary School Districts Only]~~ PRESSPlus1

~~If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma. Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the District where the elementary student will attend high school.~~

LEGAL REF:

105 ILCS 5/10-22.43 and 5/27-222.10.

23 Ill.Admin.Code §1.460Part 680. PRESSPlus2

CROSS REF: 6.300 (Graduation Requirements), 6.310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6.320 (High School Credit for Proficiency)

Adopted: January 25, 2021

PRESSPlus Comments

PRESSPlus 1. This language has been stricken because it does not apply to Unit School Districts.

PRESSPlus 2. This policy was incorrectly numbered as 6:320 and inadvertently received the incorrect Legal Reference, which has now been corrected. This policy has been renumbered as 6:315.

Document Status: Draft Update

6 - Instruction

6.320 High School Credit for Proficiency

Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas:

Foreign language - A student is eligible to receive one year of foreign language credit if the student has graduated from an accredited elementary school and can demonstrate proficiency, according to this District's academic criteria, in a language other than English. A student who demonstrates proficiency in American Sign Language is deemed proficient in a foreign language and will receive one year of foreign language credit. A student who studied a foreign language in an approved ethnic school programs eligible to receive appropriate credit according to the level of proficiency reached; the student may be required to take a proficiency examination.

Other proficiency testing - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

Leg. Ref.:

105 ILCS 5/10-22.43, 5/10-22.43a, 5/27-22 and 5/27-24.3

23 Ill.Admin.Code §1.460Part 680.PRESSPlus1

Cross Ref.: 6.300 (Graduation Requirements), 6.310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6.315 (High School Credit for Students in Grade 7 or 8)

Revised: October 2015

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

Document Status: Draft Update

7 - Students

7.280 Communicable and Chronic Infectious Disease

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the Board's policies. The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns.

Leg. Ref.:

105 ILCS 5/10-21.11.

410 ILCS 315/2a, ~~PRESSPlus1~~

23 Ill.Admin.Code §§ 1.610 and 226.300.

77 Ill.Admin.Code Part 690.

~~Individuals With Disabilities Education Act, 20 U.S.C. §1400 et seq.,~~ Individuals With Disabilities Education Improvement Act of 2004.

~~Rehabilitation Act, Section 504, 29 U.S.C. §794(a),~~ Rehabilitation Act of 1973, Section 504.

Admin Proc.: 7.280-AP.

~~Revised: May 2, 2011.~~

PRESSPlus Comments

PRESSPlus 1. Repealed by P.A. 98-353. **Issue 107, June 2021**

Document Status: Draft Update

8 - Community Relations

8.90 Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine District policy, the School Board welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, or a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has by-laws containing the following:

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parent(s)/guardian(s) of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members, including on any organization or club websites or social media accounts. [PRESSPlus1](#)
6. An agreement to maintain and protect its own finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The School Board's legal obligation to comply with Title IX by providing equal athletic opportunity for members of both genders will supercede an organization or club's recommendation.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos. The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

Cross Ref.: 8.80 (Gifts to the District)

Revised: September-2016

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 107, June 2021**

Document Status: Draft Update - Rewritten

Board Policy Development

2.240-E1 Exhibit - PRESS Issue Updates

This procedure is for **PRESS** subscribers. For subscribers to **PRESS Plus**, IASB's full-maintenance policy update service, the **PRESS Plus** Online User Guide, available at www.iasb.com/policy, provides further guidance. ^{PRESSPlus1}

Actor	Action
Superintendent	<p>Manages the process for the Board to receive PRESS updates to policies.</p> <p>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and Board of Education include discussion and list action to consider, adopt, or revise Board policies and Board exhibits.</p> <p>Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks.</p> <p>Communicates all policy and administrative procedure revisions or adoptions, as appropriate, to staff members, parents, students, and community members.</p>
Superintendent or Superintendent's Secretary	<p>Updates the District's <i>Roster</i> as follows:</p> <ol style="list-style-type: none"> 1. Go to www.iasb.com and click on the Member Login button. 2. Log in using your email address and password. If you do not know your password, use the "forgot your password?" link. 3. At the bottom of your Profile page, click on Districts You Manage and then the District name. 4. Review and verify or change the District's existing records. Ensure that all current board members, administrators, and anyone else on staff who accesses PRESS are listed with their current email addresses.
Designated support staff	<p>Logs in to PRESS Online as follows:</p> <ol style="list-style-type: none"> 1. Go to www.iasb.com and click on the Member Login button. 2. Log in using your email address and password. If you do not know your password, use the "forgot your password?" link. 3. Under "My Account Links," click "PRESS Login." <p>To each member of the Policy Committee, full Board, or other interested school official, emails or otherwise distributes the following:</p> <ol style="list-style-type: none"> 1. PRESS Update Memo; 2. PRESS video tutorial link at: www.iasb.com/policy; 3. Committee worksheets; and 4. Current District policy in relevant areas. <p>As appropriate, includes new and revised policies in the Board meeting packets.</p> <p>After a policy is adopted or revised, updates the District's policy manual master electronic file and adds or updates adoption dates.</p> <p>Archives previous version of revised policy.</p> <p>Follows district process for updating paper and online manuals.</p> <p>Considers distributing PRESS Update Memo to Building Principals.</p>
	<p>Considers each PRESS update. Reviews all footnote changes.</p>

Policy Committee (or Full Board)	<p>The following are appropriate for the consent agenda: changes to the Legal References and Cross References, and minor policy edits that do not require Board discussion.</p> <p>Requests review of recommended revisions by the Board Attorney, as appropriate.</p> <p>Presents recommendations regarding PRESS updates to the Board at a regularly scheduled meeting.</p>
Full Board	<p>Conducts a first reading of the policies that are recommended for adoption or revision.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</p>
Assistant Superintendents, Directors, Building Principals, and supervisory employees	<p>Reads PRESS Update Memo (if applicable) and adopted policies, follows the Superintendent's process for updating administrative procedures, and makes necessary changes to employee and student handbooks within their assigned building(s).</p>
Anyone	<p>For further clarification, view the online tutorial for PRESS, available at www.iasb.com/policy.</p>

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is REWRITTEN for PRESS Plus Issue 107. A redline version showing the changes made to the sample version is available at **PRESS** Online by logging in at www.iasb.com. **Issue 107, June 2021**

Document Status: Draft Update - Rewritten

Board Policy Development

2.240-E2 Exhibit - Developing Local Policy

Actor <u>PRESSPlus1</u>	Action
Anyone (Superintendent, School Board member, staff, parent, student, community member, or Board Attorney)	Brings a concern that may necessitate a new policy or a current policy's revision to the attention of the School Board.
Superintendent	<p>Confers with the Board Attorney as appropriate.</p> <p>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and list action to consider, adopt, or revise Board policies and Board exhibits. <u>PRESSPlus2</u></p> <p>Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks.</p> <p>Communicates all policy and administrative procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</p>
Policy Committee (or Full Board)	<p>First, answers these questions to decide whether new policy language is needed:</p> <ol style="list-style-type: none"> 1. Does the IASB Policy Reference Manual provide guidance? 2. Is the request something that should be covered in policy (i.e., Board work), or is it something that should be handled by the staff (i.e., staff work)? 3. Is it already covered in policy? Checks for policies that cover similar or connected topics using tools such as search engines, Tables of Contents, cross references, and indexes. <p>Second, uses a 3-step process to draft new policy language:</p> <ol style="list-style-type: none"> 1. Frames the question and discusses the topic. 2. Requests the Superintendent to provide research, including appropriate data, and input from others, such as, those who may be affected by the policy and those who will implement the policy. 3. Drafts or requests the Superintendent or Board Attorney to draft language addressing the concern that aligns with the Board's mission, vision, goals, and objectives. <p>Third, decides whether the new language should be included in an existing policy or added as a new policy. Assigns any new policy an appropriate location and number.</p> <p>The PRESS coding system reserves policy numbers ending in a '0' and '5' for PRESS material. Locally developed District policies should use policy numbers ending in 2, 4, 6, or 8.</p>
Full Board	<p>Conducts a first reading of the policy that is recommended for adoption or revision.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</p>
Designated support staff	After a policy is adopted or revised, updates the District's policy manual master electronic file and adds or updates adoption dates.

Assistant Superintendents, Directors, Building Principals, and supervisory employees	Follows district process for updating paper and online manuals. Reads PRESS Update Memo (if applicable) and adopted policies, follows the Superintendent's process for updating administrative procedures, and makes necessary changes to employee and student handbooks within their assigned building(s).
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PRESSPlus Comments

PRESSPlus 1. This Board exhibit is REWRITTEN for PRESS Plus Issue 107. A redline version showing the changes made to the sample version is available at **PRESS** Online by logging in at www.iasb.com. **Issue 107, June 2021**

PRESSPlus 2. Updated in response to a five-year review. **Issue 107, June 2021**



September 21/22 School Year Report

Attendance and Class Size:

PreK	70	4 classes - 20/15/20/15
K	83	4 classes - 20/21/21/21
1	83	4 classes - 21/22/21/19
2	78	4 classes - 20/19/19/20
3	93	5 classes - 18/20/18/18/19
4	82	4 classes - 21/21/20/20
5	72	4 classes - 19/19/16/18
Medical Remote	2	
Dec Sp Ed	8	
Total student Enrollment	571	

Calendar of Important Dates:

- Back to School Carnival will be held on September 8, 2021
- Student Council Meetings begin
- PBIS Out of the Blue Celebration

Field Trips:

- Pre-k to Rocksprings

Moments of Awe:

- 4th and 5th Grade held their student council elections. Two representatives will be chosen from each class.
- Maroa Forsyth Grade School shows support of a fellow kindergartener at McGaughey Elementary in Mt Zion fighting cancer by wearing gold or red on Friday.



MAROA-FORSYTH GRADE SCHOOL

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Mrs. Carrie Reynolds
PRINCIPAL
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WIN Time:

- Kindergarten-5th grade students have completed the FastBridge beginning of the year universal assessments. Our first W.I.N. Time rotations will begin on September 7th.
- All students will be receiving targeted interventions or engaged in curriculum enhancement lessons and activities.

PBIS & SEL:

- Students attended "Trojan training" on Thursday, August 19th. Students were taught behavior expectations for different areas around the building.
- Students are working hard to earn "Trojan Tickets" to redeem at our PBIS out of the blue day in September.
- Because of the addition of the behavior aide Tier 1 social/emotional learning lessons are now able to occur more frequently within classrooms.
- The SEL lessons this month are geared around the *Zones of Regulation* curriculum, teaching students to identify emotions and give them strategies to help them achieve self regulation.

Curriculum & Instruction:

- K-3 teachers begin a new phonics curriculum using 95% Phonics
- K-1 teachers begin using Envision Math
- 4-5 teachers begin Fountas and Pinnell Reading to complete our K-5 Reading Curriculum

Faculty:

- Jarred Leeper and LeighAnn Cleland presented at AO. They presented on the Fountas and Pinnell Benchmark Assessment System. Teachers at AO wanted Professional Development on how to benchmark their students and use those scores to inform guided reading instruction. Jarred and LeighAnn will return in a few weeks to present on setting up guided reading and using the scores to set learning outcomes.
- Elizabeth Goldman was funded through Donors Choose to get all of the 2nd grade students scholastic news.

Facility:

- We recently added 2 new pieces of playground equipment to the pre-k playground. We completed the little village with a gas station, firehouse and police station.



**MAROA-FORSYTH
MIDDLE SCHOOL**

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- Fastbridge testing ended last week successfully. Now we will be able to start identifying our kids who need the most help.
- Along with that, Brenna Fink is now working with our students who are the most behind (that also do not have IEP's) to help get them caught up.
- Academic lunches started last week. Any teacher who has a student that is failing their class due to incomplete or missing assignments, assigns these students to academic lunch for the entirety of the next week or until those assignments are completed and turned in.
- Softball Regionals start today. Baseball Regionals start next week. Cross Country sectionals aren't until October 9.
- Had our first fire drill last week. The building was clear in 90 seconds. I thought that was pretty impressive.
- The new drop-off/pick-up procedures seem to be working really well.



Board Report - September 2021

- The FFA had a great week at the Farm Progress Show. Mrs. Crouch reported back that our students did great and impressed everyone they came in contact with. The Farm Progress Show is always a great experience for our students.
- Preparations are underway for Homecoming which is October 8th. Our plan is to host both the coronation and dance on the football field on Saturday, October 9th. After speaking with other Macon County principals, this is also what they are planning on doing. We do plan on having a Field Day competition and Homecoming Assembly, but the details have not been finalized.
- We've been able to reimplement our RtI program this year. Through this program we can provide extra assistance to struggling students every period of our day. We also have 16 students working on credit recovery from last school year through Apex. In total, we have nearly 60 students receiving extra help throughout the day.
- The 2021 yearbooks are in and the yearbook staff did an amazing job highlighting a very difficult year. Thank you to Mrs. Scott and all the members of the yearbook staff that worked so hard on completing a great yearbook.
- We had an unexpected fire drill last week when some dust for the construction site got sucked into our main air handler. This has been the only major disruption from the construction site since we returned to school.
- There are a number of clubs actively meeting already this school year including, Speech Club, Art Club, FCLA, and Culture Club. It is great to see these types of activities happening again.
- The addition of the SRO has been incredibly positive so far. Officer Turner is doing a fantastic job making his way around to all 3 schools and is getting to know our students and staff.
- The staff and students are doing a great job and our school year has gotten off to a solid start. It's been nice to see a sense of "normalcy" return to our classrooms.

Athletics

Middle School

- Softball is finishing up a solid season considering all of the circumstances. Regionals are starting as of Wednesday 9/8. The girls finished 4-4 in the OKAW
- Baseball is wrapping up their season. They are 6-1 in the OKAW and are finishing a game against Monticello that got suspended due to weather. We are up 2-1 in the 6th. If we win we will clinch a tie for the conference championship.
- MS musical auditions were just conducted for Seussical. Mr. Weisenborne is notifying the leads and practice will be starting. Very excited to have a full show again.

High School

- Boys golf is having a very strong season. They have finished in the top 5 in some very competitive tournaments. Post Season will be here soon and we should make a strong run.
- Girls tennis- The girls are really starting to get into the teeth of their schedule. Forsyth building the courts has really helped get more attention to the team. Coach Wu is doing a great job with them.
- Girls golf is gearing up for post season at the end of the month. This is the second year that we have had enough to field a whole team. This program continues to grow and Coach Hickey should be recognized for that.
- Boys soccer has played two games on the turf this year. It is nice getting them over here which allows more exposure for our MF students. Numbers from MF are holding steady at 12 players.
- Volleyball has opened up and is doing really well. Lilli Amettis, senior, recently committed to EIU on a scholarship. We lost to a very good SJO team our first game but have since beaten Heyworth, Illini Central, and AO. As of the time of this report they are getting ready for the Clinton Classic.
- Football was very impressive in their first game. Unfortunately we were unable to find a replacement to play in Week 2 after North Mac canceled. We sent out offers across the state, but no school close to our size would play us due to the forfeit rule the IHSA has put in place.
- Cheer, band, and poms have all been working hard getting ready for the football games and marching season. The band opens up at the end of September with their marching season.

We have had an inquiry about possibly starting a bowling team. We are currently trying to gauge student interest before proceeding. I will keep you posted about this. At the very minimum I would feel comfortable sponsoring individuals if they would like to compete. I can answer more questions at the BOE meeting.

- The IHSA has sent out information about officials needing to be tested or vaccinated if they work our games. I am asking how other schools are dealing with this at this time. The IDPH is classifying officials like they do visitors to school and recommending if they are here on a regular basis and close to the students that they should be vaccinated or tested.

Action Items:

Consent Agenda

- Minutes

- Bills

- Financial Reports

Board Notes for Minutes:

Meeting Date: 8-16-2021

Attach Agenda

Meeting called to order at: 6:35pm

Citizens wishing to address the board:

1. Name: Dennis Toalson

Topic: Against mask mandate

2. Name: JR Parker

Topic: Against mask mandate

3. Name: Mike Pickerill

Topic: Against mask mandate

4. Name: Sarah McLain

Topic: Against mask mandate

5. Name: James Fickes

Topic: Against mask mandate

6. Name: Michi Barber

Topic: Against mask mandate

7. Name: Elisa Meyers

Topic: Against mask mandate

8. Name: Jonathan Wintermeyer

Topic: Against mask mandate

9. Name: Krissie Garcia

Topic: Against mask mandate

Presentations:

Braun: Gave overview of possible consequences if the school goes against the mask mandate. Stated that he isn't here to persuade anyone as he's not a scientist or a doctor. He will defend whatever stance the district decides to take, but wants to make sure every member of the board is aware of what could happen.

Learning & Discussion (please add any notes next to topic)

Topics:

1. COVID Plan

Return to school with mask mandate in effect.

Action Item:

1. COVID Return to School Plan

Recommendation: To direct the administration to enforce the mask mandate and the remainder of the COVID plan.

Motion: Isaac Second: Susie

Yea: 4 Nay: 3 Abstain: _____

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Conway	Yes	Crawford	No	Duzan	No	Hasnain	Yes
Willoughby	No	Wise	Yes	Zuniga	Yes		

Citizens wishing to address the board:

1. Name: _____

Topic: _____

2. Name: _____

Topic: _____

3. Name: _____

Topic: _____

Presentations: O'Shea, BLDD, GHR on change order for new transformer.

Learning and Discussion

- 1. Tentative Budget
- 2. PTAB Resolution
- 3. Board Protocols
- 4. MOU
- 5. HS Spanish Update
- 6. Memorial Contract and Nurse Discussion
- 7. Committee Reports
 - A. Transportation
 - B. Policy
 - C. Facility and Finance
 - D. DDELT
 - E. Back-to-School
 - F. Negotiation
 - G. Foundation Meeting 8-18
- 6. Other/Consent agenda

Action Items

Consent Agenda:

Items removed: _____

Motion: _____ Matt _____ Second: _____ Isaac _____

Yea: 7 _____ Nay: 0 _____ Abstain: _____

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Crawford	Yes	Duzan	Yes	Hasnain	Yes	Willoughby	Yes
Wise	Yes	Zuniga	Yes	Conway	Yes		

PTAB Intervention Resolution as presented:

Recommendation: _____

Notes: _____

Motion: Wissam Second: Susie

Yea: 7 Nay: 0 Abstain: _____

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Willoughby	Yes	Wise	Yes	Zuniga	Yes	Conway	Yes
Crawford	Yes	Duzan	Yes	Hasnain	Yes		

Approval to Enter Closed Session:

Topic: for appointment, employment, compensation, discipline, dismissal or performance of specific employees of the public body pursuant to Section 5.0 ILCS 120/2(c) (1).

Time: 8:52pm

Motion: Matt Second: Wissam

Yea: 7 Nay: 0 Abstain: _____

Re-enter Open Session:

Topic: _____

Time: 10:42pm

Motion: Matt Second: Isaac

Yea: 7 Nay: 0 Abstain: _____

Personnel Report (must be read):

Resignation of Maggie Huffman as MS GVB head coach and Freshman GVB coach

Hiring of:

Craig Pond 5th grade teacher

Mandip Kaur Bus Driver

Brenna Finck Learning Loss Interventionist HS/MS

Lane Ohlemeyer Pre-K aide

Luke Azarelli HS JV Baseball

Jeri Leeper MS Kitchen

Taylor Gregory MS Kitchen

Amy Paul GS Kitchen

Taylor Eller GS Kitchen

Recall of Julie Golliday and Mallory Hunter as office assistants for 2021-2022

Approved the maternity leave request of Rebecca Gideon

Mallory White and Chris split stipend for Freshman Volleyball Coach position

Topic: Vote on all position excluding Brenna Finck and Lane Ohlemeyer

Motion: Matt Second: Darin

Yea: 7 Nay: 0 Abstain:

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Wise	Yes	Zuniga	Yes	Conway	Yes	Crawford	Yes
Duzan	Yes	Hasnain	Yes	Willoughby	Yes		

Volunteer Coaches Report (must be read):

Jim Bednar and Justin Mikeworth

Motion: Matt Second: Wissam

Yea: 7 Nay: 0 Abstain:

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Zuniga	Yes	Conway	Yes	Crawford	Yes	Duzan	Yes
Hasnain	Yes	Willoughby	Yes	Wise	Yes		

Brenna Finch as Learning Loss Interventionist HS/MS:

Motion: Matt Second: Wissam

Yea: 6 Nay: 1 Abstain:

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Zuniga	Yes	Conway	Yes	Crawford	Yes	Duzan	No
Hasnain	Yes	Willoughby	Yes	Wise	Yes		

Lane Ohlemeyer Pre-K aide:

Motion: _____ Matt _____ Second: _____ Isaac _____

Yea: _____ 6 _____ Nay: _____ 1 _____ Abstain: _____

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Zuniga	Yes	Conway	Yes	Crawford	Yes	Duzan	No
Hasnain	Yes	Wiloughby	Yes	Wise	Yes		

Motion to Adjourn:

Time: _____ 10:46pm _____

Motion: _____ Matt _____ Second: _____ Isaac _____

Yea: _____ 7 _____ Nay: _____ 0 _____ Abstain: _____

Secretary: Heather Vance

Attest: _____

MAROA-FORSYTH C.U.S.D. #2

EMERGENCY SCHOOL BOARD MEETING

September 4, 2021 – 10:00

Minutes

1. Call to Order-**10:02**
2. Roll Call-**Present in-person-Conway, Crawford, Wise; Present virtually-Hasnain and Zuniga; Absent-Willoughby and Duzan**
3. Pledge of Allegiance
4. Description to reason to hold Emergency Meeting-**To address the increase number of COVID-19 cases and to align our plans with IDPH**
5. Citizens Wishing to Address

Learning & Discussion

6. COVID Protocols-**Discussed presented protocols and how they align with IDPH, how when IDPH Guidance Changes administration has the ability to make these changes, but they will be communicated with the BOE**

Action Items

7. Approval, of COVID Protocols as presented-**Zuniga-Yes, Hasnain-Yes, Conway-Yes, Crawford-Yes, Wise-Yes**
8. Approval, Authorizing Administration to make changes to COVID protocols as needed to align with IDPH/ISBE- **Zuniga-Yes, Hasnain-Yes, Conway-Yes, Crawford-Yes, Wise-Yes**
9. Adjournment-all yes approx.. 10:30

MAROA-FORSYTH C.U.S.D. #2

FACILITY & FINANCE COMMITTEE MEETING

September 8, 2021 3:15 PM

Minutes

1. Call to Order 3:17
2. Roll Call **Present-Conway, Duzan, Wise**
3. Citizens Wishing to Address the Committee

Learning & Discussion

4. GS Roof Presentation from Ameresco
5. Discussion on Roof

Additional L. & D to Agenda

-letter to support Village of Forsyth as they write a grant for Safe Route to Schools for sidewalk upgrades

Action

6. Recommendations for full board-**Bring Roof Recommendation with Lighting Project optional and resolution to support Village of Forsyth Grant Application**
7. Adjournment

Sept 2021

AP Check Register

Maroa Forsyth CUSD 2

AP Run: PR 8/13/21 — Post Date: 2021-08-13 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Check Amount
08/13/2021	58805	Check	BPC Flex Spending Account	2,349.59
08/13/2021	58806	Check	Maroa-Forsyth CUSD#2	23,297.80
08/13/2021	58807	Check	Maroa-Forsyth Teachers	2,267.51
08/13/2021	58808	Check	NCPERS-IL IMRF	14.00
08/13/2021	8000001259	Wire Transfer	American Family Life Assurance Company	16.60
08/13/2021	8000001260	Wire Transfer	Blue Cross Blue Shield (Vis/Life)	393.83
08/13/2021	8000001261	Wire Transfer	Blue Cross Blue Shield Health	37,341.62
08/13/2021	8000001262	Wire Transfer	Colonial Life Insurance	18.06
08/13/2021	8000001263	Wire Transfer	Illinois Department of Revenue	11,605.98
08/13/2021	8000001264	Wire Transfer	Illinois Municipal Retirement Fund	7,440.42
08/13/2021	8000001265	Wire Transfer	PlanConnect, LLC	8,796.66
08/13/2021	8000001266	Wire Transfer	Teacher Retirement System	2,697.55
08/13/2021	8000001267	Wire Transfer	Teachers Retirement Ins	601.27
08/13/2021	8000001268	Wire Transfer	U.S. Department of the Treasury	36,016.45

Total: \$132,857.34

PR 8/13/21 Summary

Type	Count	Amount
Regular	4	27,928.90
ACH Checks:	0	0.00
Wire Transfers:	10	104,928.44
Epayables:	0	0.00
Total:	14	\$132,857.34

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	109,902.02
20 - Operations and Maintenance Fund	9,057.19
40 - Transportation Fund	1,578.02
50 - IMRF / Medicare Fund	12,320.11
	\$132,857.34

AP Check Register

AP Run: PR 8/13/21 — Post Date: 2021-08-13 — AP Run Type: V Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/13/2021	58808 <i>VOID</i>	Check	NCPERS-IL IMRF	-14.00
Total:				-\$14.00

PR 8/13/21 Summary

Type	Count	Amount
Regular	1	-14.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:		1
		-\$14.00

AP Check Register

AP Run: BDCKS2 — Post Date: 2021-08-13 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/13/2021	58809	Check	Byrne & Jones Construction	91,672.15
Total:				\$91,672.15

BDCKS2 Summary

Type	Count	Amount
Regular	1	91,672.15
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$91,672.15

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
60 - Capital Projects Fund	91,672.15
	\$91,672.15

AP Check Register

AP Run: BDCKS2 --- Post Date: 2021-08-16 --- AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/16/2021	58810	Check	Regional Office of Education #3	10.00
Total:				\$10.00

BDCKS2 Summary

Type	Count	Amount
Regular	1	10.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:		\$10.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
40 - Transportation Fund	10.00
	<u>\$10.00</u>

AP Check Register

AP Run: BDCKS3 — Post Date: 2021-08-18 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/18/2021	58811	Check	Goldman, Elizabeth S	149.00
Total:				\$149.00

BDCKS3 Summary

Type	Count	Amount
Regular	1	149.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:		\$149.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	149.00
	<u>\$149.00</u>

AP Check Register

AP Run: BDCKS4 --- Post Date: 2021-08-19 --- AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/19/2021	58812	Check	Garcia, Krissie	100.00
08/19/2021	58813	Check	Lamaiti, Fatima	200.00
08/19/2021	58814	Check	Manning, Traci	100.00
08/19/2021	58815	Check	Prairie State Bank	500,000.00
Total:				\$500,400.00

BDCKS4 Summary

Type	Count	Amount
Regular	4	500,400.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	4	\$500,400.00

AP Check Register

AP Run: BDCKS5 — Post Date: 2021-08-19 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/19/2021	58816	Check	Scholastic Risk Management Services, Inc.	74,189.00
Total:				\$74,189.00

BDCKS5 Summary

Type	Count	Amount
Regular	1	74,189.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$74,189.00

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	400.00
20 - Operations and Maintenance Fund	500,000.00
80 - Tort Fund	74,189.00
	\$574,589.00

AP Check Register

AP Run: BDCKS5 — Post Date: 2021-08-20 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/20/2021	58817	Check	BLDD Architects	26,423.94
08/20/2021	58818 VO 17	Check	Eastern Engineering P4 by BLDD JH# 71832	18,499.00
08/20/2021	58819	Check	Johnson Controls Fire Protection LP	1,350.90
Total:				\$46,273.84

BDCKS5 Summary

Type	Count	Amount
Regular	3	46,273.84
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	\$46,273.84

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
60 - Capital Projects Fund	44,922.94
80 - Tort Fund	1,350.90
	<u>\$46,273.84</u>

AP Check Register

AP Run: BDCKS5 — Post Date: 2021-08-20 — AP Run Type: V Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/20/2021	58818 <i>VOID</i>	Check	Eastern Engineering	-18,499.00
Total:				-\$18,499.00

BDCKS5 Summary

Type	Count	Amount
Regular	1	-18,499.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	-\$18,499.00

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
60 - Capital Projects Fund	-18,499.00
	(\$18,499.00)

AP Check Register

AP Run: BDCKS6 --- Post Date: 2021-08-23 --- AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/23/2021	8000001269	Wire Transfer	Bankcard Services	4,992.82

Total: \$4,992.82

BDCKS6 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	4,992.82
Epayables:	0	0.00
Total:	1	\$4,992.82

AP Check Register

AP Run: BDCKS7 --- Post Date: 2021-08-23 --- AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/23/2021	58820	Check	First Mid Insurance Group	52,328.00
Total:				\$52,328.00

BDCKS7 Summary

Type	Count	Amount
Regular	1	52,328.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$52,328.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	4,823.82
20 - Operations and Maintenance Fund	169.00
60 - Capital Projects Fund	52,328.00
	\$57,320.82

AP Check Register

AP Run: BDCKS8 — Post Date: 2021-08-24 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/24/2021	58821	Check	IAVAT	475.00

Total: **\$475.00**

BDCKS8 Summary

Type	Count	Amount
Regular	1	475.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$475.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	475.00
	<u>\$475.00</u>

AP Check Register

AP Run: BDCKS8 --- Post Date: 2021-08-26 --- AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/26/2021	8000001280	Wire Transfer	Bankcard Services	1,351.79
Total:				\$1,351.79

BDCKS8 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	1,351.79
Payables:	0	0.00
Total:		\$1,351.79

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	1,351.79
	\$1,351.79

AP Check Register

AP Run: PR 08302021 — Post Date: 2021-08-30 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/30/2021	58822	Check	BPC Flex Spending Account	2,349.59
08/30/2021	58823	Check	Maroa-Forsyth CUSD#2	23,788.27
08/30/2021	58824	Check	Maroa-Forsyth Teachers	2,267.51
08/30/2021	58825	Check	NCPERS-IL IMRF	12.00
08/30/2021	8000001270	Wire Transfer	American Family Life Assurance Company	16.60
08/30/2021	8000001271	Wire Transfer	Blue Cross Blue Shield (Vis/Life)	401.80
08/30/2021	8000001272	Wire Transfer	Blue Cross Blue Shield Health	37,341.62
08/30/2021	8000001273	Wire Transfer	Colonial Life Insurance	18.06
08/30/2021	8000001274	Wire Transfer	Illinois Department of Revenue	12,428.60
08/30/2021	8000001275	Wire Transfer	Illinois Municipal Retirement Fund	10,163.78
08/30/2021	8000001276	Wire Transfer	PlanConnect, LLC	8,796.66
08/30/2021	8000001277	Wire Transfer	Teacher Retirement System	3,111.78
08/30/2021	8000001278	Wire Transfer	Teachers Retirement Ins	727.74
08/30/2021	8000001279	Wire Transfer	U.S. Department of the Treasury	40,345.79
Total:				\$141,769.80

PR 08302021 Summary

Type	Count	Amount
Regular	4	28,417.37
ACH Checks:	0	0.00
Wire Transfers:	10	113,352.43
Epayables:	0	0.00
Total:	14	\$141,769.80

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	115,288.97
20 - Operations and Maintenance Fund	7,414.02
40 - Transportation Fund	3,677.35
50 - IMRF / Medicare Fund	15,389.46
	\$141,769.80

AP Check Register

AP Run: BDCKS9 — Post Date: 2021-08-27 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/27/2021	8000001281	Wire Transfer	Bankcard Services	474.96
Total:				\$474.96

BDCKS9 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	474.96
Epayables:	0	0.00
Total:		\$474.96

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	474.96
	\$474.96

AP Check Register

AP Run: BDCKS9 — Post Date: 2021-08-31 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/31/2021	58826	Check	Kinsale Contracting Group, Inc	175,630.00
Total:				\$175,630.00

BDCKS9 Summary

Type	Count	Amount
Regular	1	175,630.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:		\$175,630.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
60 - Capital Projects Fund	175,630.00
	<u>\$175,630.00</u>

AP Check Register

AP Run: BDCKS10 — Post Date: 2021-09-01 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/01/2021	58827	Check	Maroa-Forsyth Middle	2,205.00
Total:				\$2,205.00

BDCKS10 Summary

Type	Count	Amount
Regular	1	2,205.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$2,205.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	2,205.00
	\$2,205.00

AP Check Register

AP Run: BDCKS11 — Post Date: 2021-08-31 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/31/2021	8000001288	Wire Transfer	Magic-Wrightler, Inc	27.95
Total:				\$27.95

BDCKS11 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	27.95
Epayables:	0	0.00
Total:		1
		\$27.95

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	27.95
	\$27.95

AP Check Register

AP Run: BDCKS12 — Post Date: 2021-09-03 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/03/2021	58828	Check	Prairie State Bank	400,000.00

Total: \$400,000.00

BDCKS12 Summary

Type	Count	Amount
Regular	1	400,000.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$400,000.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
80 - Tort Fund	400,000.00
	<u>\$400,000.00</u>

AP Check Register

AP Run: BDCKS13 --- Post Date: 2021-09-08 --- AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/08/2021	8000001290	Wire Transfer	Bankcard Services	4,860.06
Total:				\$4,860.06

BDCKS13 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	4,860.06
Epayables:	0	0.00
Total:	1	\$4,860.06

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	1,596.43
20 - Operations and Maintenance Fund	1,727.69
40 - Transportation Fund	1,459.25
80 - Tort Fund	76.69
	\$4,860.06

AP Check Register

Maroa Forsyth CUSD 2

AP Run: BDCKS14 — Post Date: 2021-09-13 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Check Amount
09/13/2021	58829	Check	Airweld Industrial Gases & Supplies	205.00
09/13/2021	58830	Check	Allred's Floor Service Co	4,500.00
09/13/2021	58831	Check	Atlas Lock Inc	20.00
09/13/2021	58832	Check	Autozone, Inc	122.04
09/13/2021	58833	Check	Benefit Plan Consultants	228.12
09/13/2021	58834	Check	Blick Art Materials	825.77
09/13/2021	58835	Check	Bushue Background Scrmg	648.00
09/13/2021	58836	Check	Constellation New Energy - Gas Division, LLC	1,823.37
09/13/2021	58837	Check	Decatur Memorial Hospital	2,941.50
09/13/2021	58838	Check	DMH Occupational Health and Wellness Partners	560.00
09/13/2021	58839	Check	EBSCO Subscription Services	37.90
09/13/2021	58840	Check	ENGIE Resources	31,276.46
09/13/2021	58841	Check	Evergreen FS Inc	1,977.20
09/13/2021	58842	Check	Forsyth Village	10,675.38
09/13/2021	58843	Check	Garcia, Jorge	100.00
09/13/2021	58844	Check	Goad, Kimberly	200.00
09/13/2021	58845	Check	Gordon Food Service Inc	18,496.99
09/13/2021	58846	Check	Grainger	334.20
09/13/2021	58847	Check	Hall, Pat	35.00
09/13/2021	58848	Check	Heartland Bank & Trust Company	240,200.00
09/13/2021	58849	Check	I Can Dig It	140.00

AP Check Register

AP Run: BDCKS14 — Post Date: 2021-09-13 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/13/2021	58850	Check	Ideal Environmental Engineering, Inc	731.75
09/13/2021	58851	Check	Ilini Supply Inc	1,531.05
09/13/2021	58852	Check	Illinois Mechanical	5,003.83
09/13/2021	58853	Check	Illinois Virtual School	240.00
09/13/2021	58854	Check	ILMO Products Company	29.10
09/13/2021	58855	Check	Johnson Controls Fire Protection LP	18,195.66
09/13/2021	58856	Check	JTnet	1,570.00
09/13/2021	58857	Check	K & K Graphics	80.00
09/13/2021	58858	Check	Kinsale Contracting Group, Inc	20,270.00
09/13/2021	58859	Check	Lee Enterprise Central IL	40.88
09/13/2021	58860	Check	Macon-Piatt Regional Ofc	8,100.00
09/13/2021	58861	Check	Maroa Lumber Co	21.92
09/13/2021	58862	Check	Maroa-Forsyth Grade School Imprest Fund	515.75
09/13/2021	58863	Check	Maroa-Forsyth High School	770.00
09/13/2021	58864	Check	Maroa-Forsyth Middle	150.00
09/13/2021	58865	Check	Maroa-Forsyth Middle	530.00
09/13/2021	58866	Check	Menards	90.01
09/13/2021	58867	Check	Midwest Transit Equipment	992.58
09/13/2021	58868	Check	Miller, Tracy, Braun, Funk & Miller Ltd	3,721.75
09/13/2021	58869	Check	Moore, Jordan	200.00
09/13/2021	58870	Check	Napa Auto Supply-Clinton	237.84

AP Check Register

AP Run: BDCKS14 — Post Date: 2021-09-13 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/13/2021	58871	Check	Peoples Bank & Trust	1,590.95
09/13/2021	58872	Check	Performance Welding LLC	189.00
09/13/2021	58873	Check	Pest Outpost LLC	59.02
09/13/2021	58874	Check	Play It Again Sports	41.93
09/13/2021	58875	Check	Prairie Farms	2,240.72
09/13/2021	58876	Check	Quality Network Solutions	19,165.88
09/13/2021	58877	Check	Refreshment Svcs Pepsi	321.34
09/13/2021	58878	Check	School Specialty, LLC	210.21
09/13/2021	58879	Check	Sentinel Technologies Inc	887.90
09/13/2021	58880	Check	Skyward	2,754.00
09/13/2021	58881	Check	SLS Inspections	138.00
09/13/2021	58882	Check	StaffEZ Services, Inc	6,988.00
09/13/2021	58883	Check	Staples Advantage MS	50.28
09/13/2021	58884	Check	The Home Depot Pro	2,945.88
09/13/2021	58885	Check	Thoms Plumbing & HVAC Inc	200.00
09/13/2021	58886	Check	UMB Bank, N.A.	200.00
09/13/2021	58887	Check	USA Clean	1,437.27
09/13/2021	58888	Check	Wallender-Dedman Printing, Inc	583.00

AP Check Register

AP Run: BDCKS14 — Post Date: 2021-09-13 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/13/2021	58889	Check	Wex Bank	1,023.89

Total: **\$419,396.32**

BDCKS14 Summary

Type	Count	Amount
Regular	61	419,396.32
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	61	\$419,396.32

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	48,949.19
20 - Operations and Maintenance Fund	70,008.15
30 - Bonds and Interest Fund	240,400.00
40 - Transportation Fund	12,638.97
60 - Capital Projects Fund	25,501.75
80 - Tort Fund	21,898.26
	<u>\$419,396.32</u>

AP Check Register

AP Run: BDCKS16 — Post Date: 2021-09-13 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
09/13/2021	58890	Check	Illuminate Education	6,006.25

Total: \$6,006.25

BDCKS16 Summary

Type	Count	Amount
Regular	1	6,006.25
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$6,006.25

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	6,006.25
	\$6,006.25

Action Item #20

FY 22 Budget as presented

-This has been on display since August 11th.

-You are free to ask Leo or I questions during the public hearing or now

Recommendation: Approve the budget as presented

Action Item #21

First reading of Press Policy Updates

I have included the strikeouts and additions from Press so you can see the changes. In October I will put the clean copies in for final approval. If you have any questions you can ask Isaac, Susie or me.

We have policies that will be addressed not in this review. We know there is discussion of hiring and also home school athlete participation.

Action Item #22

MOU-I have included the draft of the MOU for teachers to get vaccinated or recover if they have side effects of the vaccine.

These two are connected as they both relate to the GS Roofing project.

Action Items #23

Approve Ameresco as sole respondent to RFP for GS Roof.

The RFP was created and publicized as it needed to be. We had a mandatory pre-bid meeting and Ameresco was the only company at the meeting and the only company to submit a solution and bid.

Action Item #24

The School Maintenance Project Grant

This is a matching grant. We can apply for up to \$50,000. We need to guarantee a \$50,000 match. Obviously, with the size of the GS roof project we know we will more than spend that amount to get it replaced correctly.

Action Item #25

Approval of the Resolution to Support the Village of Forsyth Safe Route to School Grant

This grant has no financial responsibility on us. Matt Foster presented to the Facility and Finance Committee meeting.