

MAROA-FORSYTH C.U.S.D. #2
REGULAR SCHOOL BOARD MEETING

August 16, 2021 – 6:30 PM

HIGH SCHOOL – Cafetorium
610 West Washington St., Maroa, IL 61756

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Citizens Wishing to Address the Board on COVID Plan
5. Presentation-David Braun on COVID Requirements

Learning & Discussion

6. Back to School Plan (COVID Plan)

Action Items

7. Approval, Back to School Plan as presented
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8. Citizens wishing to address the Board on topics other than COVID
9. Presentation-O'Shea, BLDD, GHR on change order for new Transformer

Learning & Discussion

10. Tentative Budget
11. PTAB resolution
12. Board Protocols
13. MOU
14. HS Spanish update
15. Memorial Contract-Nurse discussion
16. Committee Reports
 - a. Transportation
 - b. Policy
 - c. Facility and Finance
 - d. DDHIT
 - e. Back-to-School
 - f. Negotiation
 - g. Foundation
17. Other Consent Agenda Items, Discussion

Action Items

18. Approval, Consent Agenda (Any item may be removed from the consent agenda by any board member.)
 - a. Approval of the Open Minutes for the Board Meetings on 7/20/21 and 7/28/21
 - b. Board Bills of July 2021
 - c. Financial Reports
 - d. Milk Bid-Prairie Farms Dairy
 - e. TFA Overnight trips 2021-2022

- f. Golf Overnight trips 2021-2022
- g. YMCA Before and After School Program

19. Approval, PTAB Intervention Resolution as presented
20. Approval, Transformer Change Order
21. Approval, MOU as presented
22. Approval, Memorial contract
23. Approval, To enter closed session for the appointment, employment, compensation, discipline, dismissal, or performance of specific employees of the public body pursuant to Section 5.0 II.CS 120/2(c)(1).
24. Approval, Hiring of District Personnel & Acceptance of Resignations/Personnel Report of 8/9/21
25. Adjournment

Maroa-Forsyth School District #2



Health Guidelines & Requirements

Return to School Plan

2021-2022

Tentative

Board Approval August 16, 2021

The Maroa-Forsyth Board of Education, administration, and MFEA collaborated to create this Return to School Plan. This plan was created knowing that information is constantly changing and will require changes as new requirements and mandates are issued. On August 4, 2021, a mask mandate was issued by an executive order by Governor Pritzker for all students PK-12 in public and private schools in the State of Illinois regardless of vaccination status. As a mandate it is required that all students, staff, and visitors must wear an appropriately fitting face mask while indoors at school. Once this mandate has been lifted or changed a new set of school guidance will be distributed.

COVID-19 Protocols

The Maroa-Forsyth CUSD #2 has adopted this Return to School Plan for 2021-2022. The transmission rate for Macon County (as of July 31, 2021) is 6% on a 7-Day Rolling Average. The CDC Guidelines released on July 9th, 2021 recommendations were utilized to make this plan. The Maroa-Forsyth CUSD #2 has adopted this plan on August 9, 2021, and the administration, teachers, and all other staff have been directed to implement this plan.

On August 4th, Governor Pritzker issued an executive order mandating masks be worn by all students, staff, and visitors in schools. After this mandate is lifted a new plan will be released to all families, staff, and the community.

If the current Phase for the region or county is changed the Maroa-Forsyth CUSD #2 will follow all requirements. If any school, classroom, or program hosted or sponsored by the Maroa-Forsyth CUSD #2 is considered an outbreak we will cooperate with the Macon County Health Department and the Illinois Department of Public Health on the necessary steps to ensure the health and wellness of our students.

A student presenting with any one of the following symptoms requires the student to stay home and/or be sent home:

- Fever ≥ 100.4
- Fatigue
- Muscle or body aches
- Headache
- Shortness of breath
- Cough (that is not documented as asthma or allergies)
- Sore throat
- New loss of sense of taste or smell
- Nausea
- Vomiting
- Diarrhea
- Abdominal pain
- Student is unable to participate in normal daily activities

Who should consider getting tested for COVID-19?

- Anyone with Positive Symptom Screen for common symptoms at the discretion of a healthcare provider.
- Anyone with known, prolonged (>15 minutes) close contact (within 6 feet) with positive COVID 19 case WITHOUT face covering should be tested.

Full-Time Homebound Remote Instruction

- It is recommended that immunocompromised or students with chronic conditions that can be worsened if exposed to COVID students consult their medical provider prior to attending school to determine if there is a need for these students to receive homebound instruction during the 2021-2022 school year. Each case for medically requested Full-time Homebound Instruction will be considered individually.
- Students on Full-time Homebound Instruction with a medically fragile person living in their household must have the same form completed by the physician of the medically fragile person and returned to school.
- Full-time Homebound Remote Instruction will take place through an online learning platform. The lessons and assignments will be completed by a third party provider and not a Macon-Forsyth Teacher.
- Students that are on Full-time Homebound Instruction will be required to make a semester commitment. During the first semester a letter will be sent to determine if you wish to continue Full-time Homebound Remote Instruction for second semester.

Quarantine Absence Policy

- A student who has been quarantined by the Macon County Health Department or is quarantining due to an exposure to a positive COVID-19 case will follow the absence policy as indicated in our student handbooks.
- Students will be able to receive assignments through Google Classroom and will have the number of days they are absent plus one to return assignments.
- Students should email their teachers questions while they are absent.

COVID-19 Test Result Guidance

- **COVID-19 Test Results Pending:** A student that has been tested for COVID-19 should not return to school until notified of their results.
- **COVID-19 test positive:** A student who tests positive for COVID-19 will be required to isolate per the County Health Department. The MCHD will provide more specific information.
- **COVID-19 test negative:** A student that tests negative for COVID-19 may return to school once they have been fever free for 24 hours, without taking fever-reducing medication (ie Tylenol, Advil, etc) and/or have been 24 hours without vomiting/diarrhea. Please refer to IDPH Communicable Diseases in School Guidelines.
- **Not Tested for COVID-19:** If any one of the following symptoms are present: Fever (≥ 100.4), fatigue, body aches, headache, shortness of breath, cough, sore throat, new loss of sense of taste or smell, nausea, vomiting, diarrhea, and/or abdominal pain. The student should stay home at least 24 hours with no fever (without fever-reducing medications) and improvement of other symptoms-whichever is longer. Testing for COVID-19 is recommended by IDPH with any one of these symptoms.
- **Close Contact of COVID-19+ Individual:** If a student is considered to be a close contact of an individual that has tested positive for COVID-19, the guardians will be contacted by the school to notify the family of the student's exposure to a positive COVID-19 case. If students or staff have been fully vaccinated they do not need to quarantine due to a positive Covid-19+ exposure. If your child has not been vaccinated it is recommended to contact the Macon County Health Department for more information.

- **Other diagnosis (not COVID):** A student who is diagnosed with an alternate clinical diagnosis or laboratory confirmed condition (ie norovirus, strep throat) should follow provider directions/treatment and return to school per policies and IDPH Communicable Diseases in School Guidelines. A physician's note will be required to return to school.

Visitor and Vendor Policy

To the greatest extent possible, visitors will be restricted to authorized personnel only. Visitors and vendors are required to have an appointment and check in at the respective office.

Parents who need access to their children are to call the building office upon their arrival and remain in their vehicle until their children are brought to them. Students who are being picked up from school should call the school office in advance and the student will be waiting in the office and be able to exit when the parent or guardian arrives at school.

Maroa-Forsyth School District #2 will limit access to school facilities to all parents, families and visitors to the greatest extent possible. Parents and guardians who need to drop off items for their children must contact building offices prior to doing so.

If a mask mandate is in effect, either issued by the State of Illinois or local requirement, all visitors and vendors will be required to wear a mask at all times while in the school buildings.

Other Methods to Prevent Spread of COVID-19

- **Individual**
 - Proper wearing of a face mask is recommended
 - Avoid close contact with people who are sick.
 - Stay home when you are sick.
 - Cover your cough or sneeze into your elbow or a tissue, then throw the tissue in the trash. Follow with hand hygiene.
 - Avoid touching your eyes, nose, and mouth. If you do, wash your hands afterwards. Wash hands often with soap and water (20 seconds).
 - If soap is unavailable, use hand sanitizer (60-95% alcohol based).
 - Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe daily (ex: playground equipment, door handles, sink handles, drinking fountains, toys, desks).
 - Work with school counselors to promote ways to decrease fear, stigma, anxiety and address social emotional needs
- **Environmental**
 - High touch surface cleaning with disinfectant noted to kill COVID19.
 - Routine environmental cleaning; clean high traffic areas (bathrooms, cafeteria, gym, office) and health office daily.
 - Post signage throughout campus encouraging frequent handwashing.
 - Hand sanitizer dispensing units throughout each building.
 - Increase ventilation - keep windows open when possible, use fans to circulate air.

Personal Protective Equipment for other Individuals within the School

Face Coverings and P.P.E.

Face coverings are recommended to be worn at all times, even when social distancing is maintained by any individual present in any building regardless of vaccination status. All students and staff are required to wear a face covering when being transported in any school vehicle (bus, van, or driver's education car).

What Constitutes a Face Covering/Additional Resources

For purposes of this section, "face covering" means a cloth face covering, N95 mask, surgical mask, or other material that fully covers the nose and mouth and is approved by the Centers for Disease Control and Prevention. If a mask mandate is put in place more information will be sent out regarding what requirements are and enforcement.

Consequences for Violating Policy if Masks Become Mandated

An individual's refusal to wear a face covering in accordance with this policy shall constitute a violation of the District's applicable rules of conduct, and may subject the individual to disciplinary action and/or prevent the individual from entering the District's buildings, facilities or transportation vehicles until the individual complies with this policy. Face covering designs and images must comply with the District's Student Appearance Policy and must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety and decency. The Superintendent or designee shall apply and enforce this policy.

Continuous Monitoring of Local District Data

The District administration will continually monitor our building level data. Decisions will be made based on our building level data as feasible. This includes requirements such as mask mandates, changes to mitigation practices, and school closures.

Communicable Disease Monitoring

- **Internal**
 - RN/LPN will monitor school absentee rates.
 - Document staff and visitor visits into each building.
 - Tracking processes to monitor individuals out sick from school will be maintained by the school nurse.
 - If 10% of the student population, whether it is across a division or entire student population, calls out sick for similar symptoms it must be reported to the MCDPH.
 - This also applies to faculty/staff illness absences.
 - If 10% out sick, it may be recommended partial closure to clean and disinfect the entire school for 2 days.
- **External**
 - Refer to above "Community NPI Recommendations"
 - Maintain ongoing monitoring of local, national, and global health trends.
 - Continue to follow up-to-date communications from the MCDPH, IDPH, CDC, WHO, Office of the Governor, and ISBE regarding community-specific communicable disease concerns, planning, and interventions.

Considerations for Closure of School

- Correspond with IDPH and CDC guidelines regarding interventions when considering school closure and guidance.
- MCDPH will be notified when there is a concern with a number of absences due to similar symptoms. Superintendent makes the final decision regarding school closure in consultation with the County Health Department.
- Ensure communication with parents of medications in school about retrieval, storage, or destruction options. Chart communications in electronic health record.

Campus-wide Considerations for School Administration

- In the event of ongoing/prolonged community transmission of COVID-19, evaluate community NPIs.
- Maintain 3-foot social distancing/spacing of students in classrooms and in common areas (staggering or limiting number of students in one area such as cafeteria, gym, or playground) to the greatest extent possible.
- Limit mixing between groups as possible.
- Restrict nonessential visitors, volunteers, and activities.
- Consider staggering drop off times or locations and limit direct contact with parents as much as possible.
- Limit sharing of food, utensils, art supplies, and electronics. Keep a child's belongings separated from others. Use of prepackaged food and supplies recommended.
- Support faculty, staff, and students who require or choose to have prolonged periods of absenteeism due to community transmission of virus and/or immunocompromised systems.
 - Support other staffing departments in the new climate upon return to school, such as custodial services and new guidelines for cleaning and PPE procedures.
 - Evidence shows that districts composed of multiple attendance centers, like Maroa-Forsyth CUSD #2, should determine if a class or grade level closure is warranted or the suspension of commons areas rather than closing an entire school. Per research, this has a smaller mitigation effect, but does lead to reduction of a large-scale outbreak.
 - For additional guidance on school areas and concerns, please refer to ISBE & IDPH transition joint guidance document for specific recommendations

Appendix

Maroa-Forsyth School Families,

We are excited to welcome your student back to school this fall. The health and safety of our students, teachers and staff are very important to us. We need your assistance to help prevent and control the spread of disease in our schools.

If your student is exhibiting any one of the following symptoms they should stay home:

- Fever ≥ 100.4
- Fatigue
- Muscle or body aches
- Headache
- Shortness of breath
- Cough (that is not documented as asthma or allergies)
- Sore throat
- New loss of sense of taste or smell
- Nausea, Vomiting
- Diarrhea
- Abdominal pain
- Student is unable to participate in normal daily activities
- Any other COVID-19 symptoms identified by the Centers for Disease Control (CDC) or Illinois Department of Public Health (IDPH).

Students with these symptoms should stay home until the symptoms clear and be fever free for at least 24 hours (without taking fever-reducing medications) and have improvement of other symptoms-whichever is longer. Testing for COVID is recommended (see notes above about when testing is recommended versus when it is not). If a student and/or family member tests positive for COVID, they may return to school when released by the County Department of Public Health. If your medical provider gives an alternate diagnosis, then a physician note is required stating when your student can return to school per school policies and IDPH Communicable Diseases in Schools guidance.

Any student presenting to the health office with the above symptoms will be isolated in the health office and parents called to pick up the child. Please make sure your emergency contact information is correct in Skyward. Students returning to school after an illness may be checked in by the school nurse to verify resolution of symptoms and criteria for discontinuation of quarantine have been met.

Face coverings are recommended for all students, staff and visitors inside the school building at all times. If a state or regional mandate for masks is issued or our local data is such that masks are required information will be sent home to parents/guardians.

DRAFT

Professional Services Agreement
(Memorial as "Vendor")

THIS PROFESSIONAL SERVICES AGREEMENT (together with all Exhibits attached hereto, this "**Agreement**") is made and entered into effective as of August 1, 2021 (the "**Effective Date**"), by and between DECATUR MEMORIAL HOSPITAL, an Illinois not for profit corporation and an affiliate of Memorial Health System ("**Memorial**"); and MAROA-FORSYTH SCHOOL DISTRICT #2 ("**Client**"). Memorial and Client are collectively referred to herein as the "**Parties**," and individually referred to herein as a "**Party**."

RECITALS:

WHEREAS, Memorial is engaged in the business of delivering medical and related health care services to individuals who reside in the central Illinois area; and

WHEREAS, Client is also engaged in the business of delivering medical and related health care services to individuals who reside in the central Illinois area; and

WHEREAS, in order to enhance the provision of its medical services, Client desires to acquire from Memorial the Professional Services described and set forth in "**Exhibit A**" attached hereto (the "**Professional Services**"), and Memorial is willing to provide such Professional Services on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing, and for such other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, the Parties agree as follows:

ARTICLE 1. ENGAGEMENT.

Subject to the terms and conditions set forth herein, Client hereby engages Memorial to provide the Professional Services set forth in Exhibit A, and Memorial hereby accepts such engagement and agrees to provide the Professional Services in accordance with the terms and conditions of this Agreement.

ARTICLE 2. MEMORIAL'S DUTIES.

2.1 Scheduling. Memorial will schedule its personnel who are assigned to perform the Professional Services (collectively, the "**Memorial Personnel**"), so that such personnel are reasonably available and accessible to Client. All such Memorial Personnel, as applicable: (a) are duly licensed, credentialed, certified and/or registered as required under applicable state laws; (b) possess the education, skills, training and other qualifications necessary to provide the Professional Services; and (c) to the extent such personnel have direct contact with Client's patients or access to patient records, have not been found to have engaged in improper or illegal conduct relating to

the elderly, children or vulnerable individuals based on criminal background checks conducted by Memorial.

2.2 Quality Assurance. Memorial, in consultation with Client, will establish the procedures which Memorial Personnel will utilize and apply to assure the consistency and quality of the Professional Services. Notwithstanding the generality of the foregoing, Memorial shall ensure that all Professional Services are provided competently and efficiently and shall meet or exceed the standards of care for providers of such services and shall be in compliance with all applicable laws, rules, regulations, professional standards and licensure requirements.

2.3 Records and Reports.

(a) **Treatment Records.** Memorial will cause reports relating to the provision of the Professional Services to be promptly prepared by Memorial Personnel, and the Parties will maintain an accurate and complete file of all such reports and supporting documents (collectively, the "Treatment Records") so long as their retention is required by either of the Parties, by any applicable state and/or federal laws and regulations or by the standards of any licensing agencies which exercise any jurisdiction with respect to the Parties, or the provision of the Professional Services.

(b) **Supplementary Reports.** During the Term (defined in Section 5.1 (Term) below), and for a reasonable period following the expiration or termination of this Agreement, Memorial will cause Memorial Personnel to timely prepare and file such additional or supplementary reports related to the provision of the Professional Services under this Agreement as Client may reasonably request.

(c) **Third-Party Reports.** Memorial recognizes that the individuals who are actually receiving or benefiting from the Professional Services may be participants in various third-party payor programs, including Medicare and Medicaid. Accordingly, Memorial will assist Client in addressing and satisfying the requirements which are prescribed to participate in such programs, and to be eligible to receive appropriate payment from third parties. Memorial will cause Memorial Personnel to promptly prepare and submit time allocation forms and other supporting documents which are required by Medicare, Medicaid or any other applicable third-party payor programs.

(d) **Ownership of Treatment Records.** The ownership and control of the Treatment Records, as between the Parties, vests exclusively in Client; however, Memorial, to the extent otherwise permitted by applicable state or federal laws, may examine and copy, at the expense of Memorial, any such Treatment Records during normal business hours.

2.4 Professional Liability Insurance and Indemnification.

(a) Concurrently with the execution and delivery of this Agreement, Memorial will furnish Client with evidence that Memorial Personnel are insured by a commercial professional liability policy or a self-insurance program which covers their provision of the Professional Services, with a minimum coverage limit of One Million Dollars (\$1,000,000) per occurrence and an annual aggregate minimum coverage limit of Three Million Dollars (\$3,000,000).

(b) Memorial hereby indemnifies Client and its employees, agents, officers, directors and representatives (the "**Client Indemnified Parties**"), against any and all claims, demands, obligations, liabilities and causes of action (collectively, the "**Claims**") relating to, or arising as a consequence of or in connection with Memorial's intentional or grossly negligent acts or omissions arising out of its performance of its duties, obligations and responsibilities under this Agreement, except where a contrary intent is otherwise specifically indicated in this Agreement. If any Claims are presented to or threatened against a Client Indemnified Party, Client will promptly notify Memorial of the existence and nature of such Claims, and will then timely deliver to Memorial all of the relevant information or documentation, in the possession or under the control of such Client Indemnified Party, concerning the Claims. The indemnification obligations set forth in this Section shall survive the expiration or termination of this Agreement. Memorial's indemnification obligations shall be limited to the amount of available insurance proceeds.

2.5 MEMORIAL Representative. Memorial will act with respect to all matters under this Agreement through its President and CEO.

ARTICLE 3. CLIENT'S DUTIES.

3.1 Supplies. Client shall be responsible for providing the facilities, equipment, supplies, services, and non-Memorial Personnel which Memorial determines is reasonably necessary and appropriate for the proper effective delivery of the Professional Services at no cost to Memorial, except as further set forth in "**Exhibit B**" (the "**Supplies**"). Without limiting the generality of the foregoing, Client shall provide the secretarial and clerical support required for the performance of the Professional Services. All Client personnel assigned by Client for the provision of the Professional Services shall be Client employees, shall be subject to Client's policies and procedures and rules and regulations, shall be subject to the control and supervision of Client, and shall report to their respective supervisors.

3.2 Standards of Performance. Client shall ensure that the Professional Services are being delivered and performed by Memorial Personnel in compliance with all relevant state and federal statutes, the standards, rules and regulations which are prescribed or promulgated by the Department of Health and Human Services or any other local, state or federal government agency, corporate entity or individual exercising authority with respect to, or affecting, the provision of

such Professional Services, including the Illinois Department of Public Health and, where applicable, The Joint Commission.

3.3 Limitations. When Memorial Personnel are performing the Professional Services, however, Client will not unreasonably exercise control, direct or interfere with the exercise of their professional judgment in a manner which adversely affects their ability to deliver the Professional Services in accordance with the terms and conditions of this Agreement.

3.4 Treatment Information. Client will timely furnish Memorial with such information concerning the individuals who are the intended recipients of the Professional Services as Memorial Personnel may reasonably require, including medical histories, to ensure that such individuals are being appropriately treated.

3.5 Insurance and Indemnification.

(a) Concurrently with the execution and delivery of this Agreement, Client will furnish Memorial with evidence that Client is insured by a commercial professional liability policy or a self-insurance program which covers the Professional Services, and a comprehensive general liability policy or self-insurance program, both with a minimum coverage limit of One Million Dollars (\$1,000,000) per occurrence and an annual aggregate minimum coverage limit of Three Million Dollars (\$3,000,000).

(b) Client hereby indemnifies Memorial and its employees, agents, officers, directors and representatives (the "Memorial Indemnified Parties"), against any and all Claims relating to, or arising as a consequence of or in connection with Client's intentional or grossly negligent acts or omissions arising out of its performance of its duties, obligations and responsibilities under this Agreement, except where a contrary intent is otherwise specifically indicated in this Agreement. If any Claims are presented to or threatened against an Memorial Indemnified Party, Memorial will promptly notify Client of the existence and nature of such Claims, and will then timely deliver to Client all of the relevant information or documentation, in the possession or under the control of such Memorial Indemnified Party, concerning the Claims. The indemnification obligations set forth in this Section shall survive the expiration or termination of this Agreement. Client's indemnification obligations shall be limited to the amount of available insurance proceeds.

3.6 Identification of Patients. Client will identify any resident for whom Client receives payment under the Medicare Part A "consolidated billing" provisions, and will notify appropriate Memorial Personnel at the time Client refers any such resident to Memorial to receive Professional Services.

3.7 Client Representative. Client will act with respect to all matters under this Agreement through its Administrator.

3.8 Nonsolicitation. During the Term and for a period of one year following the expiration or termination of this Agreement, whichever is later, Client shall not, directly or indirectly, hire or solicit for hire any Memorial Personnel or any former Memorial Personnel whose employment terminated during the twelve (12) month period immediately preceding such solicitation and/or hire.

ARTICLE 4. COMPENSATION.

In consideration of the Professional Services, Client will pay Memorial the fees, charges or rates which are described in the attached "Exhibit C" in compliance with the payment schedule set forth in Exhibit C (the "Fees"). The Fees have been determined and established by the Parties as set forth in Section 6.3 (Determination of and Restrictions on Fees), and are subject to restrictions on modification as set forth therein.

ARTICLE 5. TERM AND TERMINATION.

5.1 Term. The term of this Agreement (the "Initial Term") will commence on the Effective Date and shall remain in effect for a period of one (1) year, unless sooner terminated as provided in Section 5.2 (Termination) below. At the expiration of the Initial Term, this Agreement shall automatically renew for four (4) successive one (1) year terms (each a "Renewal Term" and, together with the Initial Term referred to above, the "Term") unless either Party notifies the other Party, at least thirty (30) days prior to the expiration of the then current Term, that such Party elects not to extend the Term.

5.2 Termination. This Agreement may be terminated at any time, in the following manner:

(a) **Mutual Agreement.** This Agreement may be terminated as of the date stipulated by the Parties in writing.

(b) **Breach of Agreement.** If a Party (the "Non-Breaching Party") notifies the other Party (the "Defaulting Party") that such other Party has defaulted in the performance of any duty or obligation which the Defaulting Party is required to perform by the terms and the provisions of this Agreement, and that default has not been cured within thirty (30) days following the delivery of the notice citing that default, the Non-Breaching Party, if it so elects, may immediately terminate this Agreement as of the date specified by the Non-Breaching Party in a notice subsequently delivered to the Defaulting Party.

(c) **Convenience.** Either party may terminate this Agreement at any time and for any or no reason upon thirty (30) days written notice to the other party.

(d) **Force Majeure.** Upon written notice to the other Party if either Party is prevented from performing its obligations under this Agreement, by strikes or other labor

disputes, official or unofficial, fire, war, flood, or any other reason beyond the Party's reasonable control.

5.3 Effects of Termination. Upon termination of this Agreement neither Party will be further obligated to perform under this Agreement, with the exception of (a) obligations which accrued prior to the effective date of termination; (b) the restrictions on future contracts set forth in Section 6.4 (Restrictions on Re-Contracting), and (c) any obligations or covenants contained in this Agreement which are specifically stated in this Agreement to survive the expiration and/or termination of this Agreement.

ARTICLE 6. CONFIDENTIALITY AND REGULATORY PROVISIONS

6.1 Confidential Information.

(a) Client acknowledges that it may have access to trade secrets, proprietary information, and confidential information of Memorial, including, but not limited to, the business plans, strategic plans, marketing plans and methods of doing business of Memorial. All such information is and shall remain the sole and exclusive property of Memorial. Client shall not duplicate, photocopy, transcribe for the purpose of removing, or remove any such information, data, records, or property from Memorial. Both during and after the Term, Client: (i) shall protect and preserve the confidential and proprietary nature of all such information; (ii) shall not disclose such information to any other person or entity, except to the extent required to carry out the duties and responsibilities set forth in this Agreement, or as may be otherwise required by law or medical ethics; and (iii) shall not use such information to Memorial's disadvantage or to Client's advantage or to the advantage of any other person or entity, except to the extent necessary and consistent with the duties and obligations under this Agreement.

(b) A breach of this Section 6.1 by Client would result in irreparable damage to Memorial, and without limiting other remedies which may exist for a breach of this Section, the obligations of Client set forth in this Section may be enforced by temporary restraining order, temporary injunction, and permanent injunction restraining a violation thereof, before, pending or following a trial on the merits. Client hereby waives the requirement that Memorial secure or post bond in connection with obtaining any injunctive or equitable relief, and further waives the claim or defense that the recovery of monetary damages constitute an adequate remedy for a breach of this Section.

(c) Client shall not be prohibited from releasing any confidential or proprietary information of Memorial to Client's legal counsel or financial advisors under this Section, provided that Client places such advisors under legal obligation not to disclose the confidential information.

(d) It shall not be a breach of Client's covenants under this Section if a disclosure is made pursuant to a court order, a valid administrative agency subpoena, or a

lawful request for information by an administrative agency. Client shall give Memorial prompt notice of any such court order, subpoena, or request for information, and shall cooperate with Memorial in all lawful activities undertaken by Memorial to limit the disclosure of confidential information and to ensure that any such disclosed confidential information will be afforded confidential treatment.

(e) The covenants contained in this Section will survive the expiration or earlier termination of this Agreement.

6.2 HIPAA Compliance. The Parties shall continuously comply with the "Health Insurance Portability and Accountability Act of 1996," the Health Information Technology for Economic and Clinical Health Act and all of the standards or rules which may be prescribed by the Department of Health and Human Services during the Term as then being applicable to the delivery or the performance of the Professional Services, including the Electronic Transactions Standards, the Privacy Standards and the Security Standards (collectively, "HIPAA"). Among other provisions, HIPAA standardizes the coding of health information, establishes security standards which are applicable to custodians of identifiable patient health information and prescribes privacy standards relating to electronically transmitted health information. Client will promptly report to Memorial any use or disclosure of any health information which is not permitted under HIPAA, whenever Client becomes aware of such improper use or disclosure, and Client, in addition, will work with Memorial to mitigate, to the extent practicable, any harmful effect, which is known to or which could reasonably be anticipated by Client, of a use or a disclosure of such health information in violation of HIPAA. Client, at the request of Memorial, will execute and then timely deliver to Memorial such documents, including a Business Associate Agreement, as Memorial may desire and mutually agreed upon by the Parties, to evidence Client's compliance with HIPAA. If, however, no separate Business Associate Agreement is signed by the Parties, then this Agreement will serve as that document. The HIPAA obligations and provisions contained in this Section shall survive the expiration or termination of this Agreement.

6.3 FERPA Compliance. Each Party shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the Client's students.

6.4 Reserved.

6.5 Reserved.

6.6 Records Access. The Parties shall allow the Comptroller General of the United States and the Department of Health and Human Services, and their duly authorized representatives, access to this Agreement, and all books, documents and records which are related to its provision of the Professional Services, until the expiration of the later of five (5) years after such Professional Services are delivered or performed, or this Agreement terminates. The Parties shall notify the other if it is required to disclose to the Comptroller or to HHS, any books,

documents or records relevant to this Agreement and shall make such books, documents or records available to the other Party. The provisions of this Section shall survive the expiration or termination of this Agreement.

6.7 Continuing Legal Compliance. Any provision of this Agreement to the contrary notwithstanding, if Memorial determines, after the Execution Date, that any of the terms of this Agreement materially violate any provision of state or federal law which, if enforced, would jeopardize the ability of Memorial to continue to participate in the Medicare and the Medicaid health care programs, or in any other federal or state health care programs, or would jeopardize the continued federal tax-exempt status of Memorial, or any entities which are affiliated with Memorial, or would result in the imposition of any excise taxes under federal income tax laws or would potentially subject Memorial to any civil monetary penalties or criminal prosecution, then the Parties shall immediately endeavor to renegotiate terms which would result in Memorial being in appropriate legal compliance, in Memorial's opinion. If the Parties are unable to agree on such terms within a reasonable period as determined by Memorial, Memorial may terminate this Agreement upon ten (10) days' written notice to Client.

6.8 Reserved.

6.9 Independent Contractor. Memorial is contracting with Client as an "independent contractor," and no provisions of this Agreement are intended by the Parties to create a partnership or joint venture relationship between the Parties, or to allow the Parties to exercise any control or direction in respect to the techniques, procedures, manner, means or method whereby Memorial Personnel deliver or perform the Professional Services, except to the extent stated in Section 3.1 (Standards of Performance).

6.10 No Discrimination. Client hereby certifies that none of its employment policies or practices, nor the general conduct or operation of its business activities, discriminate on the basis of race, color, sex, national origin, ancestry, disability, religion, sexual orientation or preference, marital status, parental status, veteran status, entitlement to benefits or union activities, or any other protected status under any applicable local, state or federal law.

6.11 Reserved.

6.12 Reserved.

ARTICLE 7. GENERAL PROVISIONS

7.1 Entire Agreement; Amendments. This Agreement, including all exhibits or other attachments thereto and all documents incorporated therein by reference, contains the entire understanding of the Parties with respect to its subject matter. It merges and supersedes all prior and/or contemporaneous agreements and understandings between the Parties, written or oral, with respect to its subject matter and there are no restrictions, agreements, promises, warranties, covenants or undertakings between the Parties with respect to the subject matter hereof other than those expressly set forth herein and except for such restrictions, agreements, warranties, covenants and undertakings which were expressly intended to survive the termination or expiration of any such prior written agreements between and among the Parties. No parol evidence of prior or contemporaneous agreements, understandings or negotiations shall govern or be used to construe or modify this Agreement. This Agreement may be amended only by a written instrument duly executed by the Parties or their respective successors or assigns.

7.2 Assignment. Client may not assign any of its rights or delegate any of its duties or obligations under this Agreement without the prior written consent of Memorial. The rights and obligations of Memorial under this Agreement shall inure to the benefit of, and shall be binding upon, the successors and assigns of Memorial.

7.3 Waiver of Breach. No covenant or condition of this Agreement can be waived except by the written consent of the Parties. Forbearance or indulgence by any Party in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by the other Parties and, until complete performance of the covenant or condition, any Party shall be entitled to invoke any remedy available under this Agreement or by law or in equity despite said forbearance or indulgence.

7.4 Notices. All notices, requests, consents and other communications hereunder shall be in writing, shall be addressed to the receiving Party's address set forth below or to such other address as a Party may designate by notice hereunder, and shall be (i) delivered by hand; (ii) telexed, telecopied (including electronic mail) or made by facsimile transmission; (iii) sent by overnight courier; or (iv) sent by certified or registered mail, return receipt requested, postage prepaid.

Memorial: Attention: President and CEO
 2300 North Edward
 Decatur, Illinois 62526

Client: Attention: Kristopher Kahler, Superintendent
 101 S. Cedar Street
 Maroa, IL 61756

All notices, requests, consents and other communications hereunder shall be deemed to have been given: (i) if by hand, at the time of the delivery thereof to the receiving Party at the address of such Party set forth above; (ii) if telexed, telecopied or made by facsimile transmission, at the time that receipt thereof has been acknowledged by electronic confirmation or otherwise; (iii) if sent by overnight courier, on the next day following the day such mailing is made (or in the case that such mailing is made on Saturday, on the immediately following Monday); or (iv) if sent by certified or registered mail, on the third day following the time of such mailing thereof to such address (or in the case that such third day is a Sunday, on the immediately following Monday).

7.5 Gender, Number. Whenever the context of this Agreement so requires, the masculine gender shall include the feminine or neuter, the singular number shall include the plural, and reference to one or more Parties shall include all successors and permitted assignees of the Parties.

7.6 Headings. The Article and Section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

7.7 Governing Law; Forum; Service of Process. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois, without giving effect to the conflict of laws principles. This Agreement and its subject matter have substantial contacts with Illinois, and all actions, suits, or other proceedings with respect to this Agreement shall be brought only in a court of competent jurisdiction sitting in Illinois. In any such action, suit, or proceeding, such court shall have personal jurisdiction of all of the Parties (and the Parties hereby irrevocably consent to such personal jurisdiction and venue), and service of process upon any Party under applicable statutes, laws and rules shall be deemed valid and good.

7.8 Severability. If any provision of this Agreement, or the application thereof to any person or circumstance, is held by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, or the application of that provision to any other person or circumstance, and this Agreement shall then be construed as if such invalid, illegal or unenforceable provision had not been contained in this Agreement, but only to the extent of such invalidity, illegality or unenforceability.

7.9 Counterparts. This Agreement may be executed by the Parties in multiple original counterparts, and each executed version will then be deemed to be an original version of this Agreement, and all of the executed versions will be deemed to constitute the same document. Signatures to this Agreement or to any counterpart, may be delivered by electronic means and shall be treated in all manner and respects as an original executed counterpart and shall be considered to have the same binding legal effect as if it were the original signed version delivered in person.

IN WITNESS WHEREOF, the Parties executed and then delivered this Agreement, as of the Effective Date, in pursuance of the uses and purposes which are respectively described and contained in this Agreement.

Memorial:

DECATUR MEMORIAL HOSPITAL

Client:

MAROA-FORSYTH SCHOOL DISTRICT #2

By: Drew Early
Title: President and CEO
Date: _____

By: Kristopher Kahler
Title: Superintendent
Date: _____

**This Contract Template Has Been
Reviewed By MHS Legal Counsel**

 Meghan Gripp MHS CR 9352

EXHIBIT A
Professional Services

A. Daily Care of Students and Staff

1. Nursing assessment and intervention to treat illnesses and injuries sustained at the Client's Schools.
2. Timely communication of nursing interventions to parents/guardian according to policies and procedures.
3. Administer primary first aid to treat injuries sustained at the Client's Schools, as outlined per policy.
4. Medication administration as prescribed by a physician.
5. Referrals to community services, physicians, dentists, dieticians, physical therapy, speech therapy, occupational therapy and the Diabetes Education Program.

B. State Mandated Screenings and Reporting

1. Maintain knowledge of applicable state mandates affecting the Client's schools.
2. Filing of Immunizations, Physical Examinations, Eye Examinations and Dental Examinations.
3. Instrumentation, personnel and State Reporting for Hearing and Vision Screenings are available and will be contracted separately per the Client needs.

C. Communicable Disease Control

1. Monitor infectious diseases and immunization records.
2. Report diseases and immunization non-compliance to local health department, as necessary.
3. Coordinate with local health department on any communicable disease response as directed by local health department.
4. Provide updates regarding infectious diseases found locally, nationally and globally; and work with the Client to ensure proper processes for detection and prevention are in place.

D. Maintenance of Health Record

1. Maintain a separate and individual health record on each student which includes medical history, immunizations, physical examinations, screening results and care plans, as needed. Also include documentation for every school nurse visit to include reason for visit, vitals, and treatment plan.
2. Documentation for every school nurse visit, including the reason for the visit, vitals, and the treatment plan of nursing interventions, will be kept according to the policies and procedures provided by Client to Memorial, or, to the extent not provided, in accordance with Memorial's standard practice, policies, and procedures.

E. Education

1. Remain current on relevant health topics i.e. pandemic, public health guidelines, both specific county and state, etc.
2. Provide routine education and counseling, within the Memorial Personnel's scope of practice, to students, faculty and parent/guardians including but not limited to asthma action plan, inhaler use, diabetic education and use of blood glucose monitoring, emergency protocol i.e. use of an epi-pen.
3. As requested by the Client, provide additional education and in-services including, but not limited to, the following topics: CPR training, preventive care (hand washing, vaccination, nutrition, and developmental education) and safety (blood-borne pathogen in-service), CBLs, CEUs, onboarding, first aid class, and certifications as required.
4. Maintain an unencumbered and current nursing licensure.

F. Immunizations

1. Audit records to ensure compliant immunization status of all students who are enrolled in the Client's Schools.
2. Report required physical and immunization survey form to the State of Illinois.
3. School nurse will notify parents or guardians of missing immunization records and report to school administration.

G. Collaboration

1. Work in collaboration with the Client faculty, staff and administration.
2. Work in collaboration with the Illinois Department of Public Health, Macon County Health Department and Centers for Disease Control and Prevention.
3. Act as a liaison promoting communication between the Client's Schools, students' homes and the general community being served by the Client.
4. Collaborate with social services to assist with referrals for vision, hearing, primary care, and dental needs.

H. Coverage Summary

1. _____ days per school year.
2. _____ hours of coverage per school day.
3. _____ hours of coverage per school week.

Other Nursing Services, in addition to the specified Nursing Services which are delineated in this "Exhibit A," may be added to this Agreement by way of an amendment signed by both parties, at applicable rates of compensation then established by the Parties.

At the request of the Client, Memorial will confer with the Client to discuss whether the Client desires to contract with Memorial to obtain other medical and health care related services from Memorial, in addition to the preceding Nursing Services.

EXHIBIT B
Supplies

The medical and office supplies which are reasonably required by the Memorial Personnel to deliver and perform the Professional Services will be furnished to the Memorial Personnel by the Client up to Five Hundred and 00/100 Dollars (\$500.00) annually. The cost of such supplies in excess of Five Hundred and 00/100 Dollars (\$500.00), however, will be assumed by Memorial as Memorial's expense.

EXHIBIT C
Professional Services Fees

During the Term of this Agreement, Client will pay Memorial, as Memorial's compensation in connection with the delivery and performance by the Memorial Personnel of the Nursing Services which are encompassed by this Agreement, on the basis of the following hourly rates, as applied to the designated Memorial Personnel:

- (i) Registered Nurses: Thirty-one Dollars and Eighty Cents (\$31.80) per hour; and
- (ii) Licensed Practical Nurses: Twenty-four Dollars and Thirty-eight Cents (\$24.38) per hour.

School Board Protocols

(Revised July 13, 2021)

- Board members may request an item to be placed on the agenda by sending it to the board president and superintendent. The superintendent will spend up to 30 minutes researching the item and discuss findings with the board president. If it is more than 30 minutes is needed, direction will come from the board president
- The board will receive the complete board packet on Thursday in advance of the Monday meeting. The packet and agenda will be updated throughout the month, so board members will have access to the information in advance of the final packet.
- Clarifying questions will be sent to the superintendent, and replies will be sent to all of the board members or answered at the meeting.
- Board members are to use caution when using email or text to conduct business. Emails can be sent to the entire board, but reply-all should not be used.
- The board will be careful in their use of social media, as their personal statements may get viewed as statements made by the board.
- Public Participation. Each individual that has signed into speak at the meeting is given three minutes to speak. The board will not respond during the meeting to comments that are made. The superintendent or board president might reach out to respond to individuals concerning their statements, but it is not the expectation that everyone's comments will be addressed.
- No surprises. No one, superintendent board members gets surprised at any time-in the meeting or between meetings.
- The board will receive a weekly update email from the superintendent.
- If an emergency or unexpected situation arises the superintendent will provide details after the situation is resolved.
- If a question is sent to the superintendent the reply will be sent to all board members.
- The board president and superintendent will serve as spokespeople for the board.
- Board members' interaction with staff should be limited, but if necessary, should be coordinated with the superintendent prior to visiting the school.
- Chain of command is always the proper protocol. Complaints may come to the board time, but they need to come through the proper channels.
- Board members agree to hold confidential information and discussion in closed session.
- Individual board member directives to the superintendent or staff should not exist.
- Board members have the right to disagree with decisions of the board, but understand the importance of abiding by the majority decisions of the board.

Committee Reports

Transportation-Committee did not meet this month

Policy-Committee did not meet this month, but will need to for a PRESS release and local policy discussions with potential recommendations

Facility and Finance-Committee did not meet this month, RFP's for the GS roof were due August 12th.

DDELT-met August 11th we will have an update

Back-to-School

Negotiations-Completed IBB training on July 28th. I would like to start discussing negotiations in September

Foundation-The meeting for the month had to be cancelled

Board Notes for Minutes: Maroa-Forsyth School Board Meeting

Meeting Date: Tuesday, July 20, 2021

Roll call: Absent: Darin Duzan

Attach Agenda

Meeting called to order at: Lindsey Wise 6:33

Citizens wishing to address the board:

1. Name: James Fickes

Topic: Son attending HS as a Junior, against mask mandates, enjoy seeing faces, seeing smiles, children should be awarded same right

2. Name: Krissie Garcia

Topic: 3 boys coming into School; masks optional; leave medical decision to parents; ISBE does not have power over schools to require masks, laws have not changed, data does not support masks, numerous schools have already voted no masks; asking Board to make masks optional.

3. Name: Tori Lum

Topic: 3 children, homeschooled last year because of mask mandate, asking Board

4. Jamie Wrigley

Topic: Against masks and no science that shows that children should wear masks.

If more space is needed please complete on separate sheet of paper.

Dr. Kahler stated that our meeting is planned for later this week and plan to get information out as fast as we can. Hope to have presentation to the board on Friday and then out to the parents.

Learning & Discussion (please add any notes next to topic)

Topics:

1. Building project update – Dr. Kahler stated good portion of intermediate school is already down. Still have something in gym and have to tear around it and then use excavator to remove. Fire pump is completed.

2. GS Roof Update – met Ameresco; preparing RFP; roof is in worse shape than we thought, as they were tearing into it the wood has been saturated and started to swell; will be working on what possible solutions could be; preparing to have bids in by August 12th, benefit to get materials ordered and get approved but with the difficulty of getting contractors, there are two areas that are concerned.

3. Insurance Committee – 2 board members; Matt Crawford & Lindsey Wise will be on the committee;

4. PTAB Update – Leo stated we have five appeals still outstanding; 3 have come back with counter offers; board has already approved to allow intervention; counter offers are not that far from normal but still negotiating with them and only returned one response so far; Magna Trust and Hickory Point Mall; Magna is trying to rezone the land to agriculture which would significantly reduce the taxes; Hickory Point Realty countered at 1.2M, offer on table right now is 2.1M, even if we split the difference we would maybe be seeing a loss in revenue around \$150K or so, We do have an appraiser on our side with Hickory Point Realty

Another resolution for next month, part of the Magna Trust and we can still be able to intervene on the next school board, August 9

5. Committee Reports

A. Transportation – Dr Kahler provided new set of recommendations.

B. Policy – both of the policies will be put into press; Susie asked Dr. Kahler to discuss homeschool policy; looking at other school districts for guidance; wanting to make sure that it is a policy that is good for the district, wants to take our time to do it right and do it once.

Susie stated she wanted to make sure that curriculum is as rigorous as ours. Issac asked if we talked about trying out and not guaranteed language, ex. Students would be able to try out and not just participate

Mr. Applebee stated that school districts are not obligated to do anything for students who choose to homeschool. ROE has that American schools is the only one that is accredited. Want to make sure what is being taught at home matches with what we teach at Maroa-Forsyth. Mr. Applebee stated that we also have to look at IHSA requirements.

C. Facility and Finance – no updates

D. DDELT – Team had a meeting this month, met two weeks ago, an email was shared with the board and the team will be at the August board meeting to discuss and present to board

E. Back-to-School – meet Thursday; Dr. Kahler wants to get as much information out as we can and will send continuous emails until all things are completed.

F. Negotiation – bargaining training is next week, the 28th, at 8:00 a.m. In the Library

G. Foundation – have a meeting tomorrow evening, Lindsey Wise will be attending.

6. Other/Consent agenda – no other items

Action Items

Consent Agenda:

Dr. Kahler suggested amendments

minutes page 2, original change order for track was \$5095 it was actually \$2547

10% should be \$10,000

Policy should be reflected as Policy 5.3.3.5

Items removed: _____

Motion: Matt Second: Wissam

Motion failed

Motion to approve with Amended

Motion: Matt Second: Wissam

Motion Passes

Transportation Recommendations:

Notes: _____

Motion: Wissam Second: Lori

Yea: _____ Nay: _____ Abstain: _____

All in favor – motion passes

Change Order Approval Authorization:

Notes: _____

Motion: Matt Second: Lori

Motion passes

Policy Committee Recommendations:

Notes: _____

Motion: Matt Second: Lindsey

Motion Passes

Approval to Enter Closed Session:

Topic: Personnel Report

Time: 7:03 p.m.

Motion: Matt Second: Lindsey

All in favor – motion passes

Tomorrow and Erin Atherton – taking 6 or 7 kids; going to Springfield as Maroa-Forsyth won the United Citizens Bank; based on how we performed in our athletics

Re-enter Open Session:

Topic: _____

Time: 7:56

Motion: Matt Second: Lindsey

Motion Passes

Personnel Report (must be read); Dr. Kahler presented

Motion: Matt Second: Isaac

Motion Passes

Motion to approve volunteer coaches.

Motion: Matt Second: Lindsey

Motion passes.

Motion to Adjourn:

Motion: Matt Second: Isaac

All in favor --- Motion passes.

Meeting adjourned at 7:59 p.m.

Secretary: Lori Willoughby

Special Session Board Meeting

July 28, 2021

Meeting was a training by IASA on interest based bargaining

Meeting was held at Maroa-Forsyth HS.

Meeting time was 8:00-1:00

Joint training with negotiating team of MFEA and the Board of Education

Training was led by Ralph Grimm and Patrick Durley

Aug 20 21

AP Check Register

AP Run: BDCKS2 — Post Date: 2021-07-20 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/20/2021	58731	Check	Quality Network Solutions	10,193.42

Total: \$10,193.42

BDCKS2 Summary

Type	Count	Amount
Regular	1	10,193.42
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$10,193.42

AP Check Register

Summary by Fund Maroa Forsyth CUSD 2

Fund	Total
20 - Operations and Maintenance Fund	10,193.42
	<u>\$10,193.42</u>

AP Check Register

AP Run: BDCKS3 — Post Date: 2021-07-23 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2021	8000001232	Wire Transfer	Bankcard Services	5,988.57
Total:				\$5,988.57

BDCKS3 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	5,988.57
Epayables:	0	0.00
Total:	1	\$5,988.57

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	3,373.11
20 - Operations and Maintenance Fund	284.58
40 - Transportation Fund	2,330.88
	<u>\$5,988.57</u>

AP Check Register

AP Run: BDCKS7 — Post Date: 2021-07-23 — AP Run Type: V Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2021	58624	Check	AJD Consulting Services <i>returned check they had the wrong # out on their -1</i>	-177.92
Total:				-\$177.92

BDCKS7 Summary

Type	Count	Amount
Regular	1	-177.92
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:		1
		-\$177.92

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
20 - Operations and Maintenance Fund	-177.92
	<u>(\$177.92)</u>

AP Check Register

AP Run: PR 07302021 --- Post Date: 2021-07-30 --- AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2021	58733	Check	BPC Flex Spending Account	2,349.59
07/30/2021	58734	Check	Maroa-Forsyth CUSD#2	23,278.61
07/30/2021	58735	Check	Maroa-Forsyth Teachers	2,267.51
07/30/2021	58736	Check	NCPERS-IL IMRF	6.00
07/30/2021	8000001233	Wire Transfer	American Family Life Assurance Company	16.60
07/30/2021	8000001234	Wire Transfer	Blue Cross Blue Shield (Vis/Life)	407.71
07/30/2021	8000001235	Wire Transfer	Blue Cross Blue Shield Health	37,773.27
07/30/2021	8000001236	Wire Transfer	Colonial Life Insurance	19.06
07/30/2021	8000001237	Wire Transfer	Illinois Department of Revenue	13,470.40
07/30/2021	8000001238	Wire Transfer	Illinois Municipal Retirement Fund	13,700.03
07/30/2021	8000001239	Wire Transfer	PianConnect, LLC	8,796.66
07/30/2021	8000001240	Wire Transfer	Teacher Retirement System	2,219.95
07/30/2021	8000001241	Wire Transfer	Teachers Retirement Ins	499.99
07/30/2021	8000001242	Wire Transfer	U.S. Department of the Treasury	48,938.53
Total:				\$153,742.91

PR 07302021 Summary

Type	Count	Amount
Regular	4	27,901.71
ACH Checks:	0	0.00
Wire Transfers:	10	125,841.20
Epayables:	0	0.00
Total:	14	\$153,742.91

AP Check Register

AP Run: BDCKS7 — Post Date: 2021-08-05 — AP Run Type: R

Marisa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/05/2021	8000001258	Wire Transfer	Bankcard Services	12,149.99

Total: \$12,149.99

BDCKS7 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	12,149.99
Epayables:	0	0.00
Total:	1	\$12,149.99

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	133,257.36
20 - Operations and Maintenance Fund	11,038.67
40 - Transportation Fund	1,689.88
50 - IMRF / Medicare Fund	19,906.99
	<u>\$165,892.90</u>

AP Check Register

AP Run: BDCKSA --- Post Date: 2021-07-28 --- AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2021	58737	Check	Harold O'Shea Builders	390,004.45
07/28/2021	58738	Check	Santander Leasing Co	25,440.00
07/28/2021	58739	Check	Star Insurance Company	65,273.00
Total:				\$480,717.45

BDCKS4 Summary

Type	Count	Amount
Regular	3	480,717.45
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	\$480,717.45

AP Check Register

AP Run: BDCKS5 --- Post Date: 2021-07-28 --- AP Run Type: R Mareca Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2021	58740	Check	Prairie State Bank	3,500,000.00
Total:				\$3,500,000.00

BDCKS5 Summary

Type	Count	Amount
Regular	1	3,500,000.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$3,500,000.00

AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	2,621,107.37
20 - Operations and Maintenance Fund	511,038.67
40 - Transportation Fund	427,129.88
50 - IMRF / Medicare Fund	19,906.99
60 - Capital Projects Fund	390,004.45
70 - Working Cash Fund	100,000.00
80 - Tort Fund	65,273.00
	\$4,134,460.36

AP Check Register

AP Run: BDCKS6 --- Post Date: 2021-07-30 --- AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2021	58741	Check	Maroa-Forsyth High School	930.00
07/30/2021	58742	Check	Ramza Insurance Group, Inc	1,125.00
07/30/2021	8000001243	Wire Transfer	Illinois Department of Revenue	91.48
07/30/2021	8000001244	Wire Transfer	Magic-Wrighter, Inc	20.00
07/30/2021	8000001245	Wire Transfer	U.S. Department of the Treasury	342.06
Total:				\$2,508.54

BDCKS6 Summary

Type	Count	Amount
Regular	2	2,055.00
ACH Checks:	0	0.00
Wire Transfers:	3	453.54
Payables:	0	0.00
Total:		\$2,508.54

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	122,057.37
20 - Operations and Maintenance Fund	11,330.83
40 - Transportation Fund	1,689.88
50 - IMRF / Medicare Fund	20,048.37
80 - Tort Fund	1,125.00
	<u>\$156,251.45</u>

AP Check Register

AP Run: BDCK\$6 — Post Date: 2021-08-04 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2021	8000001257	Wire Transfer	Bankcard Services	9,220.35

Total: \$9,220.35

BDCK\$6 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	9,220.35
Payables:	0	0.00
Total:	1	\$9,220.35

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	5,445.43
20 - Operations and Maintenance Fund	3,623.06
40 - Transportation Fund	151.86
	<u>\$9,220.35</u>

AP Check Register

Maroa Forsyth CUSD 2

AP Run: BDCKS8 — Post Date: 2021-08-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Check Amount
08/09/2021	58746	Check	Achieve3000	2,840.00
08/09/2021	58747	Check	AJD Consulting Services	3,539.15
08/09/2021	58748	Check	Alpha Drains	80.00
08/09/2021	58749	Check	Baum-Chev-Buick Co	40.13
08/09/2021	58750	Check	BLDD Architects	16,277.33
08/09/2021	58751 <i>Vo ID</i>	Check	BPC Flex Spending Account <i>wrong vendor # used</i>	228.12
08/09/2021	58752	Check	Bushue Background Song	216.00
08/09/2021	58753	Check	Catalyst Construction, Inc	139,295.00
08/09/2021	58754	Check	DMH Occupational Health and Wellness Partners	420.00
08/09/2021	58755	Check	Durley, Patrick	1,078.40
08/09/2021	58756	Check	ENGIE Resources	19,198.94
08/09/2021	58757	Check	Evergreen FS Inc	3,461.41
08/09/2021	58758	Check	Forsyth Village	133.44
08/09/2021	58759	Check	Grainger	287.10
08/09/2021	58760	Check	Grimm, Ralph	1,113.12
08/09/2021	58761	Check	Heinemann	3,586.80
08/09/2021	58762	Check	Houghton Mifflin Co	49,900.00
08/09/2021	58763	Check	HPS LLC	935.41
08/09/2021	58764	Check	Ideal Environmental Engineering, Inc	6,800.00
08/09/2021	58765	Check	IHLS-OCLC	3,630.00
08/09/2021	58766	Check	Illinois Mechanical	5,113.80

AP Check Register

Maroa Forsyth CUSD 2

AP Run: BDCkS8 — Post Date: 2021-08-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Check Amount
08/09/2021	58767	Check	ILMO Products Company	29.10
08/09/2021	58768	Check	Johnson Controls Fire Protection LP	92.00
08/09/2021	58769	Check	JTnet	1,150.00
08/09/2021	58770	Check	K-Com Technologies, Inc	1,500.00
08/09/2021	58771	Check	Maroa Lumber Co	13.99
08/09/2021	58772	Check	Maroa-Forsyth Athletic De	1,042.95
08/09/2021	58773	Check	MCC Network Services, LLC	2,125.00
08/09/2021	58774	Check	Menards	29.37
08/09/2021	58775	Check	Napa AutoSupply	78.40
08/09/2021	58776	Check	Peoples Bank & Trust	1,590.95
08/09/2021	58777	Check	Quality Network Solutions	71,419.81
08/09/2021	58778	Check	Savvas Learning Company	22,402.46
08/09/2021	58779	Check	School Databooks	2,929.75
08/09/2021	58780	Check	School Specialty, LLC	243.17
08/09/2021	58781	Check	Sentinel Technologies Inc	887.90
08/09/2021	58782	Check	SLS Inspections	230.00
08/09/2021	58783	Check	Staples Advantage MS	255.07
08/09/2021	58784	Check	Stillwater Enterprises Inc	1,652.00
08/09/2021	58785	Check	Svendson Florist, Inc	75.00
08/09/2021	58786	Check	The Home Depot Pro	16,458.38
08/09/2021	58787	Check	United Waste Services Inc	450.00

AP Check Register

AP Run: BDCKS8 — Post Date: 2021-08-09 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/09/2021	58786	Check	Wex Bank	560.85

Total: \$383,390.30

BDCKS8 Summary

Type	Count	Amount
Regular	43	383,390.30
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Payables:	0	0.00
Total:	43	\$383,390.30

AP Check Register

Marcos Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	153,231.69
20 - Operations and Maintenance Fund	46,190.20
40 - Transportation Fund	4,646.08
60 - Capital Projects Fund	177,730.33
80 - Tort Fund	1,592.00
	<u>\$383,390.30</u>

AP Check Register

AP Run: BDCKS8 — Post Date: 2021-08-09 — AP Run Type: V Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/09/2021	58751	Check	BPC Flex Spending Account	-228.12
Total:				-\$228.12

VOID

BDCKS8 Summary

Type	Count	Amount
Regular	1	-228.12
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Payables:	0	0.00
Total:		-\$228.12

AP Check Register

Marca Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	-228.12
	<u>(\$228.12)</u>

AP Check Register

AP Run: BDCKS9 --- Post Date: 2021-08-09 --- AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/09/2021	58789	Check	Benefit Plan Consultants	228.12

Total: \$228.12

BDCKS9 Summary

Type	Count	Amount
Regular	1	228.12
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$228.12

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	228.12
	<u>\$228.12</u>

AP Check Register

AP Run: BDCKS1 --- Post Date: 2021-08-10 --- AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/10/2021	58781	Check	Regional Office/Education	10.00

Total: \$10.00

BDCKS1 Summary

Type	Count	Amount
Regular	1	10.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Payables:	0	0.00
Total:	1	\$10.00

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
40 - Transportation Fund	10.00
	\$10.00

AP Check Register

AP Run: BDCKS4 — Post Date: 2021-08-11 — AP Run Type: R Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
08/11/2021	58792	Check	Atlas Lock Inc	566.00
08/11/2021	58793	Check	ENGIE Resources	1,974.07
08/11/2021	58794	Check	Gralinger	95.70
08/11/2021	58795	Check	Guin Mundorf LLC Attorneys at Law	3,315.00
08/11/2021	58796	Check	Kone Inc	231.92
08/11/2021	58797	Check	Maroa City	600.09
08/11/2021	58798	Check	Maroa Lumber Co	66.45
08/11/2021	58799	Check	Maroa-Forsyth High School	15.50
08/11/2021	58800	Check	Miller, Tracy, Braun, Funk & Miller Ltd	618.75
08/11/2021	58801	Check	Nelsons Termite, Pest Inc	150.00
08/11/2021	58802	Check	ORSCI, SC Athletic Training Services	12,500.00
08/11/2021	58803	Check	Sawas Learning Company	111.02
08/11/2021	58804	Check	Thoms Plumbing & HVAC Inc	600.00
Total:				\$20,844.50

BDCKS4 Summary

Type	Count	Amount
Regular	13	20,844.50
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	13	\$20,844.50

AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund

Fund	Total
10 - Default	12,626.52
20 - Operations and Maintenance Fund	4,052.31
80 - Tort Fund	4,165.67
	<u>\$20,844.50</u>

Date: August 1, 2021
To: Maroa Forsyth School Board
From: Cassie Crouch Agriculture Teacher FFA Advisor
Re: Overnight Trips in the 2021-2022 School year

Date: October 2nd 2021 **FFA Campout** **1 night**
Friends Creek Park

The officer team is planning a member campout that will include team building activities, which will strengthen their leadership abilities in their officer team and membership group. Members will be staying out at Friends Creek Park. The FFA sponsors have typically chaperoned, along with shifts of parents – 4 total coming throughout the evening and night, and then in the morning to help with clean up.

Date: October 27th – October 30th 2021 **National Convention** **1 nights**
Indianapolis Indiana - Convention Center

National Convention is held in Indianapolis, Indiana, and is the location of over 200,000 FFA members coming together to attend National Sessions, Career Development Workshops, and Tour several agriculturally related business settings. This year Maroa Forsyth FFA would like the opportunity to take 12-15 FFA members to experience the nationally known guest speakers, take part in the election of the National Officers, and attend the largest youth focused Career Show in the country. We will leave Thursday 5 AM and travel to Indianapolis for the start convention with the opening session at 8 am. Mrs. Crouch is judging National Proficiencies and will be hosting a room at the convention Thursday afternoon. Arriving Thursday AM will allow for 1 student workshop, Opening Session, Career Show, Rodeo, Friday will be opening session, proficiency awards, shopping mall, and career show scavenger hunt. Braylee Finck is receiving her American Degree on Saturday but Mrs. Crouch will travel with the Finck's back over!

Date: April TBA **Farm Bureau Leadership Conf.** **1 night**
East Peoria Visitors and Conference Center

With the completion of the Farm Bureau Acquaintance Program the Maroa Forsyth FFA chapter will again be able to send two FFA members to this statewide event. Each year, the farm bureau works hard to present a motivational two days filled with career and personal development workshops and guest speakers. This year, 2 juniors will be attending, and 1 will serve as the Macon County Chaperone.

Date: June 9, 10, 11, 2020 **State Convention** **2 nights**
Springfield IL - Capitol Conference Center

State Convention is a chance for the FFA members who worked hard all year to receive some credit and praise on stage in front of 5,000 fellow FFA members from across the state. The FFA Officers have high hopes for this year – and with careful planning and execution, the chapter will receive some of the outstanding awards this year.

Date: July 24-28 2021 (TBA) **State Leadership Camp** **3 nights**
Monticello IL - 4-H Memorial Camp

Leadership camp is an opportunity for FFA members who are either freshman or sophomores to network and learn valuable leadership skills that will be utilized in the chapter for the coming year. Typically the STAR Greenhand for MFHS or other members in the greenhand class will attend the event. Ag teachers from across the state will coordinate the workshops, lead groups, and participate in the events alongside the members all week.

Thank you for looking over this material and taking time to discuss this.

Maroa Forsyth Agricultural Department
Maroa Forsyth FFA Chapter
Cassie Crouch

Prairie Farms Dairy, Inc
725 E. Prairie St.
Decatur, IL 62523

Email – decaturoffice@prairiefarms.com
Phone – (217) 429-5436
Fax – (217) 429-2916
Date – 6/23/2021

To: Maroa-Forsyth School District

Prairie Farms milk bid for the 2021-2022 school year is as follows;

Gallon 2% -	3.7175	5# yogurt -	5.7966
½ pint 1% white -	.2904	5# cottage cheese -	8.6642
½ pint 1% chocolate -	.3007	6 oz yogurt -	.4962
½ pint FF white -	.2800	4 oz LF cottage cheese -	.4468
½ pint FF lactaid -	.7000	4 oz FF yogurt -	.2600
14 oz chocolate -	.9151	4 oz orange juice -	.1788
14 oz 2% white -	.8786	4 oz apple juice -	.1866
16 oz orange juice -	.9513	½ gallon buttermilk -	2.0633
14 oz 1% chocolate -	.8727	5# sour cream -	10.2500
14 oz strawberry -	.9151		

The standard escalating clause applies to this bid.

Thank you for the opportunity to do business with you, and we remain, as always, at your service.

Sincerely,



Jason Taylor

Branch Manager
Prairie Farms Dairy, Inc.
(217)429-5436
jtaylor@prairiefarms.com

August 4, 2021

Dr. Kris Kahler

Superintendent, Maroa-Forsyth
641 E. Shafer St.
Forsyth, IL 62535

Dear Dr. Kahler,

I would like to request approval to take my varsity boys golf team on an overnight golf invite to Mattoon, IL. They will be playing in a two day tournament on Friday, September 10th and Saturday, September 11, 2021. We are requesting an overnight because of the turnaround time between playing Friday night and early tee times on Saturday morning.

If you or the Board of Education has any questions, please contact me for more details.

Sincerely,

Meg Hickey

MFHS Golf Coach

School-Age Care Program Services Agreement

Agreement made this _____, 2021, between the Board of Education of Maroa-Forsyth Community Unit School District Number 2 (hereinafter "Maroa-Forsyth"), and the Decatur Family YMCA (hereinafter "YMCA").

RECITALS

1. It is in the community interest that a safe and healthy environment is provided after school for Maroa-Forsyth kindergarten through sixth grade students for those children without home adult supervision during these times.
2. Maroa-Forsyth will make available their elementary school building, as approved by the individual principal in said building, for the YMCA to conduct an after hour childcare program for such students.
3. Such childcare program shall be referred to as the "YMCA SAC (School-Age Care) Program supported by Maroa-Forsyth.
4. Maroa-Forsyth shall benefit from this agreement by having available to children in the District, a program which will foster and enhance the learning and social experience of its students. The YMCA shall benefit from this agreement by having a higher profile in the community and by charging fees for the Program.
5. Maroa-Forsyth desires to utilize the services of the YMCA to assist it in implementing the Maroa-Forsyth Latch Key Program (hereinafter "the Program") on the terms and conditions set forth below.

TERMS AND CONDITIONS

1. **Duration.** This Agreement shall be effective for Maroa-Forsyth 2021-2022 school year.
2. **Location.** The Program is to be conducted at the Maroa-Forsyth schools at a selected location agreed upon by building principal and the YMCA based on need and enrollment.
3. **Eligibility and Time of Operation.** The Program is to be made available to all kindergarten through six grade students at the selected location(s) who are without home adult supervision after school. The Program will be in operation for eligible students during days when school is in session at the particular location and will operate daily from class dismissal of 3:00 P.M. to 6:00 P.M. The Program will also be in operation for eligible students on school holidays and institute days at one of the YMCA site locations from 6:30 A.M. until 6:00 P.M. In the event YMCA personnel are not able to be present at the assigned time, the YMCA will be responsible for providing back-up personnel.
4. **Chief Administrator.** The Chief Administrator of the Program shall be an administrator from Maroa-Forsyth, as appointed by the superintendent. The Chief Administrator will work with the Site Coordinators in those buildings where the Program is located and with the Program Director and personnel for the YMCA. The administrator's responsibility as coordinator shall be to oversee the Program from the District's viewpoint, and to assure that the YMCA personnel perform the agreement on the terms described and offer to the student/children in the program the curriculum and program described herein.
5. **Site Coordinators.** The Site Coordinator for each location will be the school's building principals. Site Coordinators shall be Maroa-Forsyth employees and each shall have the responsibility for coordinating the individual programs conducted at his/her school with YMCA staff. The Site Coordinator has the authority to (1) deny access to the School-Age Program with good cause and with prior notification to the YMCA Executive Director; and (2) assure that the program is implemented within the parameters established for the use of the building and the operation of the Program as spelled out in this

agreement. The Site Coordinator shall not necessarily be involved in the day-to-day operation of the Program, but rather shall be available to assist the YMCA personnel in the implementation of the Program. The Site Coordinator or his/her representatives shall also be available to assist parents whose child is enrolled in the Program. In the event of a dispute on the use of the building or the implementation of the Program, the Site Coordinator shall resolve said dispute. The Site Coordinator shall consult with the Program Director from the YMCA and/or the Chief Administrator in the resolution of said dispute.

6. **Independent Contractor.** The YMCA is an independent contractor of Maroa-Forsyth and the YMCA's personnel are neither employees nor agents of Maroa-Forsyth for any purpose. The YMCA shall be solely responsible to furnish the personnel to implement and operate the Program and said personnel shall be the employees and agents of the YMCA.

7. **Compensation.** The YMCA shall receive as compensation for its performance of this Agreement \$1.00 and other good and valuable consideration.

8. **Insurance.** The YMCA shall obtain Comprehensive General Liability, Automobile Liability, Excess Liability, and Workers' Compensation and Employers' Liability insurance at the YMCA's own expense for the school where the Program operates and such insurance shall be maintained and in full force during the entire term of this Agreement. Such insurance for the school shall have minimum coverage limits of no less than the following:

General Liability

(1) Commercial General Liability - Occurrence Basis	General Aggregate Products-Comp/OPS Aggregate -- Personal & Advertising Injury -- Each Occurrence -- Fire Damage (Any One Fire) -- Medical Expense (Any One Person) --	\$2,000,000 \$1,000,000 \$1,000,000 \$1,000,000 \$100,000 \$5,000
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Automobile Liability

(1) Any Auto	Combined Single Limit --	\$1,000,000
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Excess Liability

(1) Umbrella	Each Occurrence -- Aggregate --	\$4,000,000 \$4,000,000
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Workers' Compensation and Employers' Liability

(1) Comprehensive	Each Accident -- Disease - Policy -- Limit -- Disease - Each Employee --	\$500,000 \$500,000 \$500,000
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The insurance so procured shall be subject to the sole approval and satisfaction Maroa-Forsyth. All insurance policies shall name Maroa-Forsyth as an additional insured party. YMCA shall deliver certificates evidencing such insurance coverage to Maroa-Forsyth within ten days from the issuance and renewal of all policies.

THE INSURANCE DESCRIBED ABOVE SHALL BE EFFECTIVE PRIOR TO THE START OF THE PROGRAM.

Maroa-Forsyth shall cooperate with the YMCA and any insurer in the making and delivery of all reports, notices, and other items required in connection with any of the insurance policies.

9. Indemnification. Wholly apart and separate from YMCA's duties under paragraph eight of this Agreement regarding insurance coverage, the YMCA shall defend and indemnify Maroa-Forsyth for all losses Maroa-Forsyth suffers of any type whatsoever, arising out of or related to the operation of the Program, except those claims arising out of willful and wanton acts or omissions of Maroa-Forsyth, or its representatives. *

10. Implementation Standards and Guidelines. The YMCA shall implement the Program in consistent with the terms of this agreement and in accordance with the following standards and guidelines:

A. Curriculum

1. Prior to enrollment, the parent(s) or guardian(s) shall be provided information about the Program by the YMCA.
2. The YMCA shall develop a parent manual, which provides necessary information as to the rules and operation of the Program. The parent manual shall be reviewed by members of the Latch Key Advisory Committee will be given to and discussed with the parent(s) or guardian(s) at the time of the child's enrollment.
3. The YMCA will develop a written curriculum for each school site. The curriculum will:
 - a. Incorporate the following seven program areas each week:
 - *people time
 - *homework time
 - *project time
 - *play time
 - *nutrition & health time
 - *creative time
 - *special programs/class instruction
 - b. Utilize weekly themes.
4. Daily lessons plans will be written, at least, one week in advance and reviewed by Site Coordinator.
5. Activities will be geared to specific age segments. (Kindergarten through fourth grade).
6. The curriculum will allow for meeting individual needs by providing a variety of options for children's daily activities.
7. Outside resources will be used periodically for special programs.
8. The Program site will still be open to spontaneous learning.
9. A nutritional snack will be served to the school-age children when they arrive at the facility after school.
10. Personal Care and Hygiene-Children's hands shall be washed before and after snack and after toileting.
11. Each child shall meet health requirements as determined by the public schools.

12. For the facility, the YMCA shall develop a staffing plan, which organizes the staff and enables the Staff to give continuity of care and supervision to the children on a day-by-day basis.
13. Staff changes shall be minimized so that the child can experience consistent relationships with as few adults as possible.
14. Staff shall be aware of the presence and activities of the children under their care.

B. Administration and Personnel

1. The YMCA shall put in place comprehensive record keeping and procedures, including:
 - a. Attendance procedures including follow-up on absences daily.
 - b. Fee payment and collection procedures.
 - c. Special information collected on each child.
 - d. Notification system on early closings.
 - e. A child release policy and system.
2. The administrative functions (printing, the budget, payroll, clerical, postage, parent(s) information packet, registration/record keeping and promotion) of the Program will be handled through the YMCA.
3. Evaluation will be gathered regularly from parents, participants, schools and Program staff. The YMCA will conduct a complete, annual evaluation of the Program. A copy will be provided to Maroa-Forsyth and reviewed by members of the Latch Key Advisory Committee.
4. The YMCA will conduct a random survey of parents in each Latch Key program to assess their satisfaction with Latch Key services. This information will be used to assist the YMCA and Maroa-Forsyth in improving the Program and addressing issues of concern.
5. The YMCA shall maintain records, which show projected and current operating budget.
6. Program staff shall have written personnel policies available to Staff at all times.
7. The YMCA shall be responsible for recruiting, hiring, and maintaining Staff.
8. Evidence of child abuse shall be reported immediately to authorities as required by the Abused and Neglected Child Reporting Act.
9. Consumer information on reporting and prevention of child abuse, neglect, and preventing and reporting communicable disease, shall be distributed to the parent(s) or guardian(s) of each child.
10. The facility staff shall use disciplinary measures within School Board policy designed and carried out in such a way as to help individual children develop self-control and to assume responsibility for their own actions.

C. Equipment

1. The YMCA shall provide and utilize indoor equipment so as to provide for active and quiet play appropriate to the age levels and developmental needs of the children.

2. The YMCA shall provide and utilize outdoor equipment appropriate to the developmental levels of the children, including sports equipment, outdoor games and activities.
3. All equipment and materials supplied and utilized by the YMCA shall be in proper repair and suitable for the developmental level of the particular child so as to ensure his or her safety and well-being.

D. Facility

1. The YMCA shall provide staff to ensure the care and safety of the children at all times.
2. In conjunction with the Site Coordinator, the YMCA shall post an emergency plan for evacuation, and monthly fire drills shall be conducted at each school for the purpose of removing children from the school as quickly as possible. Records shall be maintained of the dates and times fire drills are conducted.
3. The Program shall be modified, as needed, when there are adverse environmental conditions caused by weather, heating, or cooling difficulties, or other such problems.
4. The facilities as provided by Maroa-Forsyth shall not be modified without express written permission of Maroa-Forsyth.
5. Any charges or expenses incurred in providing for appropriate facilities require advanced, written permission of all affected parties.

E. Records and Reports

1. The YMCA shall maintain a record file on the children enrolled.
2. A written application for admission of each child shall be on file with the signature of the parent(s) or guardian(s). Such applications shall be distributed and maintained by the YMCA.
3. An alphabetic card or register on each child shall be maintained and will include: name, date of birth, sex, date of admission and discharge, scheduled days and hours of care, address and business address and telephone numbers, marital status and the working hours of the parent(s) or guardian(s), name, address and telephone numbers of others authorized to pick up the child, and names, addresses and telephone numbers of others to contact within the immediate area if parents(s) or guardian(s) cannot be contacted in case of emergency. Information regarding the child's personal development, habits, medical needs and other information critical to the child's well-being shall also be included. These records shall not be considered student records of Maroa-Forsyth nor are they to be maintained as Maroa-Forsyth records.
4. The YMCA shall maintain accurate daily attendance records on all children enrolled. If a child attends on a part-time or irregular basis, this shall be recorded in the attendance record.
5. Records shall be maintained on all employees and shall contain all pertinent information relative to character, suitability, and qualifications for the position.
6. The YMCA shall maintain financial and other business records essential to the operation of the Program.
7. The YMCA shall enter in the child's record and orally report immediately to the child's parent(s) or guardian(s) and the Site Coordinator any serious occurrences involving any child. Oral reports shall be confirmed in writing within two working

days of the occurrence. If the YMCA is unable to contact the parent(s) or guardian(s), the YMCA shall document this fact in the child's record.

8. The YMCA shall promptly report any known or suspected case or carrier of communicable disease to local health authorities and the Site Coordinator, and the YMCA shall comply with the Illinois Department of Public Health's Rules and Regulations of the Control of Communicable Diseases.

9. The YMCA personnel shall respect the confidential nature of the child and personnel records, but all Program records will be made available to the Site Coordinator, and the Chief Administrator, and other appropriate Maroa-Forsyth personnel.

F. Registration and Financial Assistance

1. Registration for the program will take place at the YMCA. The YMCA shall be solely responsible for collection and handling of fees to be charged for the Program.

2. The YMCA will provide financial assistance to students in need and in accordance with YMCA scholarship assistance guidelines.

11. Cleaning and Maintenance. The YMCA staff shall be responsible for the cleaning of areas used by the Program at the conclusion of each afternoon session such that the areas used by the Program are returned to the condition existing prior to the start of that particular session. The YMCA staff members are responsible for reporting any defects or dangerous conditions to the Site Coordinator for attention.

12. Maroa-Forsyth Public Schools Obligations. To assist the YMCA in implementing the Program, Maroa-Forsyth will provide at the location the following:

- a. A storage area for YMCA equipment cabinets.
- b. Tables and chairs for participants.
- c. Playground and grounds for outdoor activities.
- d. Sufficient indoor space to accommodate the Program's needs to be designated by the Site Coordinator which will provide a safe, comfortable environment for the children.
- e. Readily accessible toilets and lavatories with mild soap and towels.
- f. Access to a telephone at all times.

13. Criminal Background Investigations. Maroa-Forsyth requires that all employees who work under this contract shall be subject to compliance with School Code Section 10-21.9, Criminal background Investigation. Every YMCA employee working in this program is required to have a Department and Family Services (DCFS) Criminal background check completed and on file in the YMCA Human Resource office. Maroa-Forsyth human resource personnel may inspect the background records of staff assigned to the Latch Key program at any time.

14. Termination. This agreement is terminable at will, by either Maroa-Forsyth or the YMCA, as to any or all locations where the Program is conducted upon written thirty day notice to the other party's respective Board. A site Coordinator may specifically deny access if there is a violation of the agreement by the YMCA and said violation has not been remedied within five (5) days after written notice is given to the Director of the Program at a particular school site where the violation has taken place. Further, the Site Coordinator may deny access to the building on an immediate basis if (1) there has been a cancellation of insurance, (2) there is an activity taking place which endangers the safety of children or threatens damage to personal property and buildings, or (3) the YMCA continues to employ or use a person in the Program who does not pass the criminal investigation check as noted above.

15. **Integration.** The drafting, execution, and delivery of this agreement by the parties have been induced by no representations, statements, warranties, or agreements other than those expressed herein. This agreement embodies the entire understanding of the parties, and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof unless expressly referred to herein.

16. **Modification.** This agreement may not be modified unless such modification is in writing and signed by both parties to this agreement.

* Covered by insurance


**Within School Board policy

Witnessed and executed this _____,

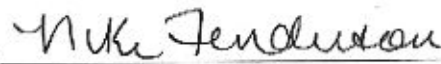
BOARD OF EDUCATION OF
Maroa-Forsyth COMMUNITY UNIT
SCHOOL DISTRICT NUMBER 2

CHIEF EXECUTIVE OFFICER/
YMCA BOARD OF DIRECTORS

By: _____
Lindsey Wise - President

By: 
Dominic Santomassimo, CEO

Attest: _____
Matt Crawford, Vice-President

Attest: 
Niki Fenderson, President

MAROA-FORSYTH COMMUNITY UNIT SCHOOL DISTRICT NO. 2

**RESOLUTION AUTHORIZING INTERVENTION IN PROCEEDINGS
BEFORE THE ILLINOIS PROPERTY TAX APPEAL BOARD**

MAGNA TRUST 3070; PTAB APPEAL No. 20-06661

WHEREAS, the Board of Education of Maroa-Forsyth Community Unit School District No. 2, of Macon County, Illinois ("Board of Education"), is a taxing body with a revenue interest in the following proceedings pending before the Illinois Property Tax Appeal Board:

Appellant: Magna Trust 3070
PIN: 07-07-14-351-013
Docket No. 20-06661

and

WHEREAS, the Board of Education is an interested taxing district and hereby determines and declares that it is in its best interests to intervene in the referenced proceedings and to cause a Property Tax Appeal Board "Request to Intervene In Appeal Proceeding" form to be filed on behalf of the Board of Education with respect to the property and proceedings referenced above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Maroa-Forsyth Community Unit School District No. 2 as follows:

Section 1. The preamble recitals of this Resolution are hereby adopted by the Board of Education, incorporated herein by this reference, and found to be true and accurate statements.

Section 2. The Board of Education hereby retains and employs the services of Eugene J. Hanes, Jr. and the law firm Guin Mundorf, LLC, ("Attorneys") to represent Maroa-Forsyth Community Unit School District No. 2 in the referenced Property Tax Appeal Board proceedings, and in any related and/or consolidated proceedings involving any other assessment(s) for prior and/or future assessment years which may be addressed in conjunction therewith, all in accordance with the Property Tax Appeal Board's Official Rules.

Section 3. The Board of Education hereby authorizes and directs its Attorneys to file with the Property Tax Appeal Board, on behalf of Maroa-Forsyth Community Unit School District No. 2 and its Board of Education, Request(s) to Intervene in Appeal Proceeding(s) relating to any appeal(s) which have been, and/or which may in the future be, filed by Appellant regarding the referenced property, its classification for taxation purposes, and/or its assessments, all in accordance with the Property Tax Appeal Board's Official Rules. The Board of Education hereby authorizes its Attorneys to take any such further or additional actions necessary, beneficial, and/or incidental to the advancement of Maroa-Forsyth Community Unit School District No. 2's interests, involvement, and participation in such proceedings.

Section 4. The Superintendent for Maroa-Forsyth Community Unit School District No. 2 is hereby authorized and directed to confer with the Attorneys as appropriate, to advance these proceedings to conclusion (whether by compromise, administrative action, litigation, appeal and/or otherwise) and (if deemed appropriate by the Superintendent) to coordinate these efforts with other taxing bodies to achieve mutual cost savings where feasible. The Superintendent is hereby also specifically authorized to incur expenditures relating to the defense of this matter, including but not limited to the retention of valuation, classification, and/or appraisal experts and services.

Section 5. This Resolution shall take effect immediately upon its passage, with the Board of Education's voting on this Resolution reflected as follows:

AYES:

NAYS:

ABSENT:

The President declared the motion carried and the Resolution duly adopted.

Dated: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

STATE OF ILLINOIS)
) SS.
COUNTY OF MACON)

SECRETARY'S CERTIFICATE

I, _____, the duly qualified and acting Secretary of the Board of Education of Maroa-Forsyth Community Unit School District No. 2, in the County of Macon and the State of Illinois, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

MAROA-FORSYTH COMMUNITY UNIT SCHOOL DISTRICT NO. 2

**RESOLUTION AUTHORIZING INTERVENTION IN PROCEEDINGS
BEFORE THE ILLINOIS PROPERTY TAX APPEAL BOARD**

MAGNA TRUST 3070; PTAB APPEAL No. 20-06661

which Resolution was duly adopted by said Board of Education at a meeting held on _____, 2021.

I do further certify that a quorum of said Board of Education was present at said meeting, and that all requirements of the Illinois Open Meetings Act were complied with.

IN WITNESS WHEREOF, I have hereunto set my hand on _____, 2021.

Secretary, Board of Education

CONTINGENCY DRAW



HEADQUARTERS
3401 Constitution Drive
Springfield, IL 62711
217.522.2626 PH

CHAMPAIGN OFFICE
502 W. Clark Street
Champaign, IL 61820
217.261.3801 PH

PEORIA OFFICE
2400 N. Main St., Suite G
East Peoria, IL 61611
309.740.3430 PH

DECATUR OFFICE
222 E. North Street
Decatur, IL 62523
217.210.0612 PH

888.830.2009 FAX
www.osheabuilders.com

CR # 1012

Project: 7121 / MAROA CUSD #2 MS
641 E Shafer St
Superintendent Kris Kahler
Forsyth, IL 62535

08/06/2021

Customer: Maroa Forsyth CUSD 2

Description: Ameren transformer revisions
Status: P

Notice to Proceed

Quotation

Submitted date:
Received date:
Rough order of magnitude: 49,465.64

Submitted date: 08/04/21
Due date:
Submitted amount: 0.00
Requested days delay: 0

Scope of Work

Additional costs incurred pursuant to RFP#009 which called for new primary and secondary conduits, secondary feeds, and a new metering setup for the Ameren-provided utility transformer. Also, additional 10' dual gate at the mechanical enclosure for access to Ameren transformer.

Included is the credit for VE option to change from copper to aluminum feeders.

Subcontractor Pricing

Phase Code / Description	Cost Type	Amount
16000-1000-1 Bodine Electric of Decatur: Electrical Sub	S	87,986.03
16000-1000-1 Bodine Electric of Decatur: Electrical Sub	S	-39,560.89
06100-1000-1 Harold O'Shea Builders: General Trades	S	1,060.50
Subcontractor Pricing Total:		49,465.64

Harold O'Shea Builders

Phase Code / Description	Cost Type	Quantity	UM	Amount
01220-1211-1 CM Contingency	M		ls	-49,465.64
Harold O'Shea Builders Total:				-49,465.64

Subtotal:	0.00
Overhead & Profit	0.00
Total Price for CR 1012	0.00

Reviewal

Customer: Maroa Forsyth CUSD 2

Contractor: Harold O'Shea Builders, Inc.

Authorized Representative: _____

By: _____

By: _____

Date: _____

Date: _____