

# MAROA-FORSYTH C.U.S.D. #2

## REGULAR SCHOOL BOARD MEETING

January 27, 2020

6:30 PM - HIGH SCHOOL LIBRARY

### Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval, Appointment of the Hearing Officer over the Closed Session Hearing [**Only if Needed**]
5. Closed/Executive Session – Approval, To enter closed/executive session for the appointment, employment, compensation, discipline, dismissal, or performance of specific employees of the public body pursuant to Section 5.0 ILCS 120/2(c)(1). [**Only if Needed**]
6. Approval, Discipline or Dismissal of a Non-Licensed Employee of the School District

### Presentations

7. Recognition of Visitors and Delegations
8. Citizens Wishing to Address the Board
9. District Safety Plan

### Learning & Discussion

10. New Middle School Referendum District Info
11. Secretary of State Library Grant Awarded
12. MS Credit Recovery Summer Program
13. Foundation Community Celebration Event, March 14, 2020
14. Issue 102 October PRESS Policy Changes
15. School Maintenance Project Grant 2020

### Action

16. Approval, Consent Agenda (Any item may be removed from the consent agenda by any board member.)
  - a. Approval of the Open Minutes for the Board Meetings on 12/16/19
  - b. Board Bills of January 2020
  - c. Financial Reports
  - d. MS/HS Summer School Fee \$50
  - e. HS Football Overnight Trip July 2020
17. Approval, School Maintenance Project Grant 2020
18. Approval, 2<sup>nd</sup> Reading of the Suggested Issue 102 October 2019 PRESS (Policy Reference Education Subscription Service) Policy Changes as Presented
19. Approval, Resolution to Prohibit Sexual Harassment – Policy 5:20-E
20. Approval, Hiring of District Personnel & Acceptance of Resignations/Personnel Report of 1/24/20
21. Closed/Executive Session – Approval, To enter closed/executive session for the appointment, employment, compensation, discipline, dismissal, or performance of specific employees of the public body pursuant to Section 5.0 ILCS 120/2(c)(1).
22. Adjournment



## Maroa-Forsyth CUSD #2 - Safety and Security 3 Year Plan

	Year 0	Year 1	Year 2	Year 3
<p><b>Policy and Procedures</b></p>	<ul style="list-style-type: none"> <li>District adoption of Threat assessment team policy.</li> <li>Identify members of Threat Assessment Team</li> <li>Review/update Crisis plan and identify needed materials</li> </ul>	<ul style="list-style-type: none"> <li>Implement Threat Assessment protocol and train staff</li> <li>Purchase material to implement crisis plan                             <ul style="list-style-type: none"> <li>Emergency Kits</li> <li>Barrier Kits</li> <li>Stop the Bleed Kits</li> </ul> </li> <li>Develop county wide reunification plan</li> <li>Begin developing action plans for school based scenarios starting with extra-curricular activities</li> </ul>	<ul style="list-style-type: none"> <li>Assess and continue implementation of threat Assessment protocol and train staff</li> <li>Continue purchasing materials.</li> <li>Continue developing county wide reunification plan</li> <li>Continue developing action plans for school based scenarios starting with extra-curricular activities</li> </ul>	<ul style="list-style-type: none"> <li>Assess and continue implementation of threat Assessment protocol and train staff</li> <li>Continue purchasing materials.</li> <li>Continue developing county wide reunification plan</li> <li>Continue developing action plans for school based scenarios starting with extra-curricular activities</li> </ul>
<p><b>Preventative - Preparation</b></p>	<ul style="list-style-type: none"> <li>Train all staff in ALICE</li> <li>Train Staff in Stop the Bleed</li> <li>Provide CPR Training</li> <li>Implement realistic drills at HS</li> </ul>	<ul style="list-style-type: none"> <li>Continue ALICE Training and drill for staff</li> <li>Continue implementing realistic drills at HS and implement drills at MS</li> <li>Introduce ALICE to GS students</li> <li>School Resource Officer at the Maroa campus</li> <li>Implement district and state wide Tip-Line/on-line report link</li> <li>Stop the Bleed Training for students</li> </ul>	<ul style="list-style-type: none"> <li>Train Staff in:                             <ul style="list-style-type: none"> <li>Stop the Bleed</li> <li>CPR Training</li> <li>Trauma Informed Training</li> </ul> </li> <li>SRO at the Forsyth campus</li> <li>Promote and educate students and community about reporting threats</li> <li>Continue Stop the Bleed Training for students</li> </ul>	<ul style="list-style-type: none"> <li>Continue trauma and safety training and certification</li> <li>Continue integrating SRO's into school culture</li> <li>Promote and educate students and community about threat reporting</li> <li>Continue Stop the Bleed Training for students</li> </ul>
<p><b>Facility Improvements</b></p>	<ul style="list-style-type: none"> <li>Improved awareness of facilities including keeping doors locked</li> <li>Implemented double buzz in door system</li> <li>Implemented visitor kiosk</li> </ul>	<ul style="list-style-type: none"> <li>Fencing around Playgrounds at GS</li> <li>Keyless Entry at HS</li> <li>Camera upgrade at HS</li> <li>Start installation of protective film at GS and HS</li> <li>New MS planning with safety recommendations implemented</li> </ul>	<ul style="list-style-type: none"> <li>Continue Installation of protective film at GS and HS.</li> <li>New MS planning with safety recommendations implemented</li> </ul>	<ul style="list-style-type: none"> <li>Camera upgrade at GS</li> <li>Generators/power backups at all schools</li> <li>Finish installation of protective film at GS and HS</li> <li>Upgrade intercom system at HS</li> <li>Open new MS</li> </ul>





# MAROA-FORSYTH SCHOOL DISTRICT

641 E. Shafer St.  
Forsyth, IL 62535  
(217) 794-3488

Dr. John Ahlemeyer  
SUPERINTENDENT  
[john.ahlemeyer@mfschools.net](mailto:john.ahlemeyer@mfschools.net)

January 20, 2020

Dear Maroa-Forsyth Employees,

When Maroa-Forsyth employees talk, people listen! Your help is needed to inform our parents and other community members about the upcoming school referendum on the March 17 ballot. I'm sure you've heard about this important proposal, but I want to share key points about the referendum and ask for your help to encourage others in our community to learn more.

### Important Information About the Referendum:

- \$33 million proposal will provide funds to build a new middle school connected to the high school.
- Maroa-Forsyth Middle School is in need of extensive repairs and renovations to accommodate today's best practices in education.
- The school is old, has extensive needed repairs and is expensive to operate.
- A new middle school is essential so that our kids have the type of schools they need and deserve so they can be well-prepared for high school and have a competitive edge moving forward.
- Building a new middle school connected to the high school has many educational, student services, safety and financial advantages.
- Getting a new middle school now provides a financially responsible long-term solution for our district.
- We must make sure our buildings support today's curriculum and instruction and measure up to that of other districts in the area.
- The committee made decision to build in Maroa after taking into consideration the generous offer by the Village of Forsyth to help build the school in that Village. The ability to coordinate middle and high school program and facilities was the key factor in making this decision — a decision with consequences for many years to come.
- Our plan was developed in partnership with the community. In one manner or another, hundreds of our citizens participated in meetings and a survey to develop our plan for our kids.
- New middle school and high school improvements will benefit many future generations of Maroa-Forsyth students and homeowners.

Over the next few weeks, we will provide more information about the referendum. Thank you for the work you do every day! You impact our students and our community in so many ways. I hope I can count on your continued support for our students and our schools and also count on you to share these important facts with others. Thank you!

Sincerely,

Dr. John Ahlemeyer  
Superintendent of Schools

*PS – if you know of anyone who would like to register to vote or take part in early voting please share the following:*

### Early Voting and Weekend Grace Period Voter Registration & Voting\*

Macon County Office Building, County Clerk's Office  
141 S. Main St., Rm. 119, Decatur, IL

[www.co.macon.il.us/download/early-voting-information-2/](http://www.co.macon.il.us/download/early-voting-information-2/)

*\*Residents not registered to vote can register and vote at the same time.*



## MAROA-FORSYTH SCHOOL DISTRICT

**For more information:**

Dr. John Ahlemeyer • Superintendent  
(217) 794-3488, Ext. 5103  
[john.ahlemeyer@mfschools.net](mailto:john.ahlemeyer@mfschools.net)

### Media Announcement For Immediate Release

## Maroa-Forsyth Referendum Will Fund New Middle School

**MAROA, IL (1/24/20)** – The Maroa-Forsyth School District Board of Education has unanimously voted to place a \$33 million referendum on the March 17 ballot to replace the district's middle school. If approved by voters, the proposal will provide funding to support the construction of the new school and improvements to the High School that support the future learning and needs of the Maroa-Forsyth students and community.

"The Maroa-Forsyth Middle School is an aging facility in need of extensive repairs and renovations," said Dr. John Ahlemeyer, Superintendent. "It is just not cost-effective to renovate the current school. Building a new middle school in Maroa has many advantages, including the opportunity to coordinate middle and high school programs and services and provide additional program opportunities for our High School students. It's a plan with long-term advantages for our students and our community and it supports the results of our Middle School Steering Committee planning process."

The March 17 ballot proposal is the result of District parents, residents, and employees who participated in a community engagement project called Trojans of Tomorrow. During the fall, the group met to discuss options for improving the middle school. The District also received additional community input from an online survey with nearly 600 responses. Recommendations from this extensive conversation indicated an overwhelming desire to construct a new middle school connected to the high school to improve educational opportunities for Maroa-Forsyth students and create a safe, long-term cost-efficient facility.

"Building a new middle school connected to the high school has many educational, safety and financial advantages," said Ahlemeyer. "In the long term, we believe this is a smart investment in our district and for our community. It's also a financially responsible plan because we can use already approved county sales tax funds to provide relief from total reliance on property taxes for taxpayers. Only a portion of the new school will be financed by additional property taxes. For the owner of \$100,000 home, that means \$54 a year or about \$1 per week."

If the referendum passes, tentatively construction and renovations would begin in the Summer of 2021, with occupancy tentatively planned for Fall of 2023.

More information on the Maroa-Forsyth referendum can be found at [www.mfschools.net](http://www.mfschools.net) or by contacting Superintendent Ahlemeyer at [john.ahlemeyer@mfschools.net](mailto:john.ahlemeyer@mfschools.net)



## MAROA-FORSYTH SCHOOL DISTRICT

641 E. Shafer St.  
Forsyth, IL 62535  
(217) 794-3488

Dr. John Ahlemeyer  
SUPERINTENDENT  
[John.ahlemeyer@mfschools.net](mailto:John.ahlemeyer@mfschools.net)

Dear Maroa-Forsyth Parents,

In just a few weeks, residents in our community will go to the polls to vote on issues important to our schools and our community. One important issue on the ballot is the Maroa-Forsyth School District referendum. If approved, the school district referendum will provide needed funding for the construction of a new middle school connected to the high school and ensure a cost-efficient solution for taxpayers. We believe this is a financially responsible way to improve opportunities for generations of Maroa-Forsyth students.

To take part in this election, you must be registered to vote. Registering to vote is simple and convenient. And, special "Grace Period Registration" is available making it even easier to register and vote at the same time.

Please make plans to visit this Early Voting Location to register to vote and then casting your vote at the same time. The school district referendum requires a simple majority (50% + 1 for approval).

### **Early Voting and Weekend Grace Period Voter Registration & Voting\***

Macon County Office Building, County Clerk's Office  
141 S. Main St., Rm. 119  
Decatur, IL

[www.co.macon.il.us/download/early-voting-information-2/](http://www.co.macon.il.us/download/early-voting-information-2/)

*\*Residents not registered to vote can register and vote at the same time.*

### **What are the Voter Registration requirements?**

- Must be a US citizen;
- Must be at least 18 years of age by Election Day;
- Must have been a resident of the precinct at least 30 days prior to Election Day (March 17, 2020).
- Two forms of identification with at least one showing your current residence address is needed when you register in-person. A copy of a current and valid photo identification, or a copy of a current utility bill, bank statement, paycheck, government check, or other government document that shows your name and address will be required.

Thank you for your continued support,

The Maroa-Forsyth School District







## OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State and State Librarian

December 3, 2019

Ms. Nancy Campbell  
Maroa-Forsyth Community Unit School District 2  
Unit Office  
641 East Shafer Street  
Forsyth, Illinois 62535-9401

Dear Ms. Campbell:

Your district has been awarded a FY20 School District Library Grant award in the amount of \$845.25. This is based on the FY19 district housing count of 1127 students who receive library services from your district's grant eligible attendance centers.

Grant funds must be encumbered by June 30, 2021, and disbursed by August 15, 2021.

Over \$1.2 million is being awarded this year to 684 public school districts. These districts serve nearly 1.5 million students; the per pupil rate this year is 75¢ per student with the minimum award being \$750.

The School District Library Grant provides supplementary support for the school district's library media program to enhance student learning and academics. Grant funds are typically used for the acquisition of library materials to support reading for academics and enjoyment, library subscriptions to electronic resources or library-based technology to support student research.

As Secretary of State and State Librarian, I commend you for taking advantage of this grant opportunity to improve library resources and services to benefit your students.

Sincerely,

A handwritten signature in cursive script that reads "Jesse White".

Jesse White,  
Secretary of State and State Librarian

cc: John Ahlemeyer, Superintendent

JW:isl



## MFMS Credit Recovery Proposal

This would be to start during the summer of 2020. For the first year we would only take students who are retention eligible. This would be students who failed three classes for a semester.

The plan would consist of students having three hours of summer school three days per week for three weeks. Students would have outside work to complete for credit as well as to prepare for the assessments. Students would be expected to achieve a 70% on their summer credit recovery to have their grade changed to a D for the semester and then be eligible to promote with their peers.

The BLT has discussed this process and decided we don't want it to be just compliance, but an individualized learning experience for these students so they will have a stronger understanding of this content prior to moving to the next grade. So, we want this to be authentic to the classes the students failed, and within that class to their lowest units.

Teachers would provide the assessments (already created) and assignments (already created) to the summer school teachers. The summer school teachers will provide students with instruction, work time, and review time prior to taking assessments. Students will have the opportunity for corrections on assessments if they don't reach 70% after completing a reteach, review activity.

A contract will also be sent to parents. It will state that attendance at all sessions that pertain to their child is mandatory. Students will be able to attend the other sessions if they need extra help on the outside of class assignments. Parents will be responsible for transportation. It will also state if students don't receive a 70% average for the summer program they will not receive credit for the classes.

Monday-ELA (reading and English)

Tuesday-Math

Thursday-Science/Social Studies (Any 8th grader who hasn't passed the Constitution test will attend)



ISSUE 102

October 2019

## Update Memo

Please distribute to board members and appropriate staff.

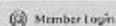
### Contents

Instructions.....	p. 1
PRESS Issue 102 Topic Bundles .....	p. 1
PRESS Terminology .....	p. 2
Progress Report .....	p. 9
Revisions to Policies, Administrative Procedures, and Exhibits (numerical table).....	p. 10
Next Issue: Veto Session Update	

### Online Instructions

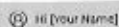
Please follow these four easy steps to log in to **PRESS**:

1. Go to [www.iasb.com](http://www.iasb.com) and click on the yellow **Member Login** button.



2. Log in using your email address and password.
  - If you do not know your password, do not create a new account; reset your password using your district email address.
  - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
  - If you continue to have difficulty logging on to [www.iasb.com](http://www.iasb.com), please contact Kat Barone at [kbarone@iasb.com](mailto:kbarone@iasb.com).

3. Click the yellow "Hi [Your Name]," button.



4. Under **My Account Links**, click on **PRESS Login**

# PRESS

## Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Kimberly Small, IASB General Counsel and PRESS Editor, 630/629-3776, ext. 1226; Maryam Brotine, Assistant General Counsel and Assistant PRESS Editor, 630/629-3776, ext. 1219; Debra Jacobson, Assistant General Counsel and Assistant PRESS Editor, 630/629-3776, ext. 1211; or Brian Zumpf, Director, Policy Services, 630/629-3776, ext. 1214.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated Policy Reference Manual (PRM) pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words.

Updated PRM pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download PRM pages and use them to update your policy manual, please go to [www.iasb.com](http://www.iasb.com) click on the *Policy Services & School Law* dropdown menu, located the header entitled *Policy Services*, then click on **PRESS** to find the **PRESS** video tutorial

### PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 10.

Please spend time reviewing the **PRESS** Committee Worksheets found at **PRESS Online** for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

**Please note that due to the volume and complexity of the laws passed in the 101st Illinois General Assembly that affect school boards, a piece of material from the PRM may appear in several Bundles.**

#### Have feedback on **PRESS** materials?

Click on the new **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

## Legalization of Cannabis

One of the biggest changes in Illinois that affects school districts is the legalization of cannabis. The Ill. General Assembly enacted and amended several laws that legalize recreational use of cannabis and expand the use of medical cannabis products. The four major laws impacting the legalization of cannabis that affect school boards include:

1. The Cannabis Regulation and Tax Act (CRTA);
2. *Ashley's Law*;
3. The Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)); and
4. The Right to Privacy in the Workplace Act (RPWA).

The CRTA, 410 ILCS 705, added by P.A. 101-27, eff. 1-1-20, legalized recreational use of cannabis by individuals who are over the age of 21 in Illinois. While legalized, cannabis possession and usage is prohibited on or near school grounds or school buses. 410 ILCS 705/10-35, added by P.A. 101-27. Employers are allowed to develop zero-tolerance drug-free workplace policies (Id. at 10-50) and discipline their employees, including terminating them, for violating drug-free work policies (Id.). Many school officials may find the amendments to existing laws because of cannabis legalization confusing, so it is important to note that the CRTA only amended one section of the Compassionate Use of Medical Cannabis Pilot Program Act (Medical Cannabis Program Act (MCPA))(410 ILCS 130/210, amended by P.A. 101-27) as it pertained to tax returns prior to the CRTA's effective date of 1-1-20. All other amendments to the MCPA that affect school districts are discussed in the MCPA section pertaining to P.A. 101-363, just after the paragraph on *Ashley's Law*, below.

*Ashley's Law*, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20, originally passed into law in Illinois in 2018, has several significant amendments affecting school districts as follows:

1. Additions of school administrators and/or school nurses to the list of individuals who may administer cannabis infused products to a student who is a *registered qualifying patient* (as opposed to only registered caregiver(s) who must come to the school with the product to administer it to the student). These school employees are exempted from criminal prosecution for administering the products. They must also annually complete a training curriculum developed by the Ill. State Board of Education (ISBE) prior to the administration of a medical cannabis infused product.
2. Expansion of areas/times where school employees are allowed to administer cannabis infused products to a student which include not only administration during the school day but also while the student is on school premises, during any before or after school programming, on school buses and vehicles, and at school-sponsored activities.
3. Allowing students who are registered qualifying patients to self-administer the product if authorized by the school district, under the supervision of a school nurse

## PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

**Policy.** The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

**After adoption by the board, each policy should have an adoption date.**

**Administrative Procedures.** Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

**It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.**

**Exhibits.** Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

**Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.**

**Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.**

or an administrator, and when a registered qualifying student's parent/guardian provides written authorization for its use, along with a copy of the registry identification card of the student and the parent/guardian or other individuals' (*designated caregiver's*) card. The written authorization must specify the following:

- a. When the medical cannabis infused products must be administered;
- b. Where medical cannabis infused products must be stored with the school nurse at all times in a manner consistent with storage of other student medication at the school and may be accessible only by the school nurse or a school administrator; and
- c. The times where or the special circumstances under which the medical cannabis infused product must be administered.
- d. The effective dates for the school year in which the school district authorizes a student to self-administer cannabis must be renewed each subsequent school year.

The Ill. General Assembly amended the Compassionate Use of Medical Cannabis Pilot Program Act (Medical Cannabis Program Act (MCPA)), 410 ILCS 130/1, amended by P.A. 101-363 and scheduled to be repealed on 7-1-20. The MCPA, 410 ILCS 130/10(h)(1) and (1.5), amended by P.A. 101-363 and scheduled to repeal on 7-1-20, added eleven new conditions that can qualify for medical marijuana prescriptions and allows certain advanced practice nurses and physician assistants to prescribe medical marijuana, rather than solely physicians. 410 ILCS 130/57(a), amended by P.A. 101-363 and scheduled to repeal on 7-1-20, allows students to have up to three (3) rather than two (2) designated caregivers. These amendments to the MCPA are important for school officials to review because the law impacts the number of students who may become registered qualifying patients and expands the number of designated caregivers per student, which may increase the number of individuals coming in and out of schools.

Last, with the enactment of the CRTA, the Ill. General Assembly amended RPWA, 820 ILCS 55/5(b), amended by P.A. 101-27. It clarifies that employers may not discriminate against their employees for their employees' use of lawful products, which means products that are legal under Illinois law. The law also expands the term on-call, deeming employees on-call when they are scheduled with at least 24 hours' notice by their employers to be on standby or otherwise responsible for performing tasks related to their employment either at the employers' premises or other previously designated locations by their employers or supervisors to perform work-related tasks. These amendments are important for school officials to discuss with their board attorneys because cannabis is now a lawful product yet the science behind implementing ways to detect employees who are impaired by or under the influence of cannabis is behind.

The following **PRESS** materials make up this important bundle:

- 2:150-AP, Superintendent Committees
- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:30-AP2, Investigations
- 5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition - RENAMED
- 5:120-AP2, Employee Conduct Standards
- 5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 7:190, Student Behavior
- 7:240-AP1, Code of Conduct for Extracurricular Activities
- 7:270, Administering Medicines to Students
- 7:270-AP1, Dispensing Medication
- 7:270-E2, School Medication Authorization Form - Medical Cannabis
- 8:30, Visitors to and Conduct on School Property

## Grant Requirements

The Ill. State Board of Education (ISBE) recently released three *Checklists* on its website ([www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx](http://www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx)) to assist districts with meeting their compliance obligations in three specific areas related to federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act (GATA): 1) procurement, 2) inventory management, and 3) personally identifiable information. As part of its grant oversight function, ISBE has been conducting field testing in these three areas. The **PRESS** Editors collaborated with ISBE's Federal and State Monitoring Department to revise existing and develop new **PRESS** materials to ensure they cover the *Checklist* items for written policies and/or procedures in these areas. Please note that in addition to written policies and/or procedures, ISBE is also requiring documented evidence

of actual implementation – see the *Checklists* for more information. The **PRESS** Editors wish to thank ISBE for its continuing collaboration on these issues.

As a result, the following **PRESS** materials are updated or created:

- 2:100, Board Member Conflict of Interest
- 4:15, Identity Protection
- 4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards - **NEW**
- 4:60-AP4, Federal and State Award Procurement Procedures - **RENAMED**
- 4:80, Accounting and Audits
- 4:80-AP3, Inventory Management For Federal and State Awards - **NEW**
- 5:120, Employee Ethics; Conduct; and Conflict of Interest

## Threat Assessment

As forecasted in the spring with the release of policy 4:190, *Targeted School Violence Prevention Program*, and its accompanying materials, the Ill. General Assembly passed P.A. 101-455, requiring all schools districts to:

1. Implement a threat assessment procedure, which may be part of a board's targeted school violence prevention policy, by 12-6-19.
2. Establish a threat assessment team (TAT) by February 19, 2020. Districts that are unable to establish a TAT using their own staff and resources have the option of using a regional TAT.

P.A. 101-455 also made accompanying changes to the Free-

dom of Information Act to exempt from public disclosure records of the work of the TAT, and to the School Code to allow districts to levy taxes or issue bonds if the board determines it is necessary for school security purposes and the protection and safety of students and staff.

The following PRESS materials are updated based on P.A. 101-455:

- 4:150, Facility Management and Building Programs
- 4:170, Safety
- 4:170-AP1, Comprehensive Safety and Security Plan
- 4:190, Targeted School Violence Prevention Program
- 4:190-AP2, Threat Assessment Team (TAT)

## Sexual Abuse Allegations and Investigations

In response to investigative journalism in 2018 that revealed numerous incidents of sexual abuse of students at schools by school personnel, the Ill. General Assembly passed two pieces of sweeping legislation aimed at preventing such incidents from occurring and going unaddressed in the future. P.A. 101-564, cff. 1-1-20, amends the Abused and Neglected Child Reporting Act (ANCRA) by:

1. Adding 325 ILCS 5/4(a)(4) to define a subset of mandated reporters now called *education personnel*.
2. Amending 325 ILCS 5/4(j) to require that:
  - a. Mandated reporters complete initial mandated reporter training within three months of their date of engagement in a professional or official capacity as a mandated reporter and at least every three years thereafter;
  - b. Mandated reporters notify their employers and their licensing or certification board (when applicable) when training is completed;
  - c. Mandated reporter training use a specific format and content;
  - d. Authorized providers of mandated reporter training (including ISBE) be identified;
  - e. Beginning 1-1-21, mandated reporter training hours count toward ISBE continuing education requirements.

P.A. 101-531 affects the School Code by:

1. Amending 105 ILCS 5/10-21.9(a-5) and (a-6) to require checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database every five years that an individual remains employed by a district.
2. Amending 105 ILCS 5/10-21.9(c) to require the district superintendent or regional superintendent to notify the State Supt. of Education within 15 business days after receiving a record of conviction or a registration in response to a check.
3. Amending 105 ILCS 5/10-21.9(c) and (g) to require that boards consider the status of a person who has been

issued an indicated finding for child abuse/neglect as a condition of employment or student teaching.

4. Expanding the list of offenses in 105 ILCS 5/21B-80 for which an individual's educator license may be suspended or revoked, and providing that a license may be immediately suspended or an application for licensure denied when the holder is charged with attempting, conspiring, soliciting, or committing certain offenses.
5. Adding 105 ILCS 5/10-23.12(c) to define *negligent failure to report an instance of suspected child abuse or neglect* and to provide that any district employee (except for those licensed under 105 ILCS 5/21B) may be immediately dismissed for negligent failure to report.
6. Amending 105 ILCS 5/21B-75 to define *negligent failure to report an instance of suspected child abuse or neglect* and to add it to the list of reasons that the State Supt. of Education may initiate educator licensure suspension and revocation.
7. Adding 105 ILCS 5/22-85 (final citation pending), requiring that districts within a county served by an accredited Children's Advocacy Center (CAC) coordinate with the CAC when an *alleged incident of sexual abuse* – defined as sexual abuse of a student allegedly perpetrated by school personnel – is reported to DCFS.
8. Adding 105 ILCS 5/10-20.69 (final citation pending), requiring that every two years, districts within a county served by a CAC review all existing policies and procedures concerning sexual abuse investigations at schools to ensure consistency with new 105 ILCS 5/22-85 (final citation pending).

The following PRESS materials are updated:

- 3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process
- 4:60, Purchases and Contracts
- 4:60-AP1, Purchases
- 4:60-AP3, Criminal History Records Check of Contractor Employee



4:175, Convicted Child Sex Offender; Screening; Notifications  
4:175-AP1, Criminal Offender Notification Laws; Screening  
5:30-AP2, Investigations  
5:90, Abused and Neglected Child Reporting  
5:100, Staff Development Program

5:125, Personal Technology and Social Media; Usage  
and Conduct  
5:150, Personnel Records  
5:150-AP, Personnel Records  
5:260, Student Teachers  
7:190-AP6, Guidelines for Investigating Sexting Allegations

## Sexual Harassment Prohibitions

The 101st General Assembly also passed sweeping legislation to address sexual harassment in the workplace, as well as school official and employee ethics:

1. The Workplace Transparency Act, 820 ILCS 96/, added by P.A. 101-221, eff. 1-1-20, is a new law that protects employees from retaliation for making disclosures about unlawful employment practices and restricts the use of confidentiality clauses in settlement or termination agreements.
2. The Ill. Human Rights Act, 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20:
  - a. Expands the definition of unlawful harassment to include harassment based on actual or perceived protected categories;
  - b. Expands employer liability for certain categories of nonsupervisory employees and *nonemployees* if an employer has knowledge of harassment but fails to take corrective action;
  - c. Requires annual sexual harassment prevention training for all employees; and
  - d. Requires employers to disclose to the Ill. Dept. of Human Rights (IDHR) information about adverse judgments and administrative rulings involving findings of unlawful discrimination.
5. The State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requires boards to amend, by resolution, their sexual harassment policies no later than 2-9-20 to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by fellow board members or other elected officials.
6. The Ill. Governmental Ethics Act, 5 ILCS 420/4A, amended by P.A. 101-221, streamlines the law requiring school official

and employees to file statements of economic interest.

7. The Victims' Economic Security and Safety Act, 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, now includes leave entitlement and protections for victims of *gender violence*.

Additionally, 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requires districts to maintain and implement an age-appropriate policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website.

The following **PRESS** materials are updated:

2:100, Board Member Conflict of Interest  
2:105, Ethics and Gift Ban  
2:110, Qualifications, Term, and Duties of Board Officers  
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records  
2:260, Uniform Grievance Procedure  
5:10, Equal Employment Opportunity and Minority Recruitment  
5:20, Workplace Harassment Prohibited  
5:20-AP, Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation  
5:20-E, Resolution to Prohibit Sexual Harassment  
5:120, Employee Ethics; Conduct; and Conflict of Interest  
5:120-AP1, Statement of Economic Interests for Employees  
5:250, Leaves of Absence  
5:330, Sick Days, Vacation, Holidays, and Leaves  
7:20, Harassment of Students Prohibited  
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment

## Clock Hours Minimum

One of the first pieces of legislation signed into law this legislative session addressed clock hour requirements and the use of e-learning days when school facilities are closed for emergency days:

1. 105 ILCS 5/10-19.05, added by P.A. 101-12, restored the previously long-standing requirement that a full school day of attendance contain a minimum of five clock hours of instruction.
2. 105 ILCS 5/10-20.56, amended by P.A. 101-12, expanded an e-learning pilot program to all districts in the State. Districts

may now implement an e-learning program for use during emergency days when students are unable to physically attend, provided they follow the specific approval and public hearing process outlined in the law.

The following **PRESS** materials are updated:

2:20, Powers and Duties of the School Board; Indemnification  
2:20-E, Waiver and Modification Request Resource Guide  
5:200, Terms and Conditions of Employment and Dismissal  
6:20, School Year Calendar and Day  
6:150, Home and Hospital Instruction

## Open Meetings Act (OMA) and Freedom of Information Act (FOIA) Amendments

The following laws and one Illinois Supreme Court case pertaining to OMA (5 ILCS 120/) and FOIA (5 ILCS 140/) impacted the PRM:

1. 5 ILCS 120/2(c)(1), amended by P.A. 101-459, expands the exceptions of OMA to include closed session discussions pertaining to contractors and/or volunteers.
2. 5 ILCS 140/7(kk), added by P.A. 101-434, eff. 1-1-20, was an Alliance legislative initiative; it exempts district credit card numbers and other financial account information from disclosure under FOIA.
3. *Bd. of Ed. v. Springfield Sch. Dist. No. 186 v. Atty. Gen.*

of Ill., 77 N.E. 3d 625 (Ill. 2017) (holding that before taking final action on a matter, public bodies must make a public recital containing "sufficient detail to identify the particular transaction or issue but [they] need not provide an explanation of its terms or its significance").

The following **PRESS** materials are updated:

- 2:200, Types of School Board Meetings
- 2:220, School Board Meeting Procedure
- 2:220-E2, Motion to Adjourn to Closed Meeting
- 2:220-E6, Log of Closed Meeting Minutes
- 2:250, Access to District Public Records

## Employment: Salary History and RIF Rights

The Ill. General Assembly enacted the following legislation aimed at narrowing the gender pay gap and protecting the benefits of educational support personnel subject to a reduction-in-force:

1. 820 ILCS 112/10, amended by P.A. 101-177, prohibits an employer from screening applicants based on wage or salary history or from requiring applicants to disclose wage or salary history as a condition of employment. The law also makes it unlawful for an employer to pay an employee less because of the employee's sex or because an employee is African-American if the individual is performing substantially similar equal work as the opposite sex, or non-African American, as the case may be.

2. 105 ILCS 5/10-23.5, amended by P.A. 101-46, guarantees that educational support personnel maintain any rights accrued during their prior service if they are laid off and recalled to a vacant position within the statutory recall period.

The following **PRESS** materials are updated:

- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:30, Hiring Process and Criteria
- 5:30-AP1, Interview Questions
- 5:200, Terms and Conditions of Employment and Dismissal
- 5:290, Employment Termination and Suspensions

## Curriculum

The Ill. General Assembly amended many School Code provisions to clarify existing instruction and curriculum requirements and add new ones. These included:

1. 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20, requires at least one semester of civics education consistent with the Ill. Learning Standards for social science in grades 6, 7, or 8.
2. 105 ILCS 5/27-21, amended by two Public Acts:
  - a. P.A. 101-227, eff. 7-1-20, requires study of the roles and contributions of lesbian, gay, bisexual, and transgender people in the history of Illinois and the United States; and
  - b. P.A. 101-341, eff. 1-1-20, requires the study of Illinois history.
3. 105 ILCS 5/27-22(c)(3), amended by P.A. 101-464, eff. 1-1-20, clarifies that substitutions for a year of mathematics are allowed with an advanced placement computer science course.

4. 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152, allows districts to offer a course on hunting safety as part of the curriculum during the school day or as part of an after-school program.
5. 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-347, eff. 1-1-20, allows workplace preparation instruction in grades 9 through 12 that covers legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees.
6. 105 ILCS 5/27-24.2, amended by P.A. 101-183, eff. 1-1-20, permits districts to allow a student to take a portion of the driver education course through a distance learning course, which is determined on a case-by-case basis and must be approved by the district's administration, the student's driver's education teacher, and the student's parent/guardian.
7. Two Public Acts addressed health education:
  - a. 105 ILCS 5/27-9.1, amended by P.A. 101-579, eff. 1-1-20, details requirements for sex education; and

- b. The Critical Health Problems and Comprehensive Health Education Act, 105 ILCS 110/3, amended by P.A. 101-305, eff. 1-1-20, details requirements for comprehensive health education instruction.

The following **PRESS** materials are updated:

- 6:60, Curriculum Content
- 6:60-AP, Comprehensive Health Education Program
- 6:60-AP, E1, Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes
- 6:180, Extended Instructional Programs

## Student Health: Mental Health and Medication Administration

The following laws passed during the 101st General Assembly impact student health issues:

1. 105 ILCS 5/10-22.21b(d), added by P.A. 101-205, eff. 1-1-20, permits students to self-administer medication if they have an asthma action plan, an Individual Health Care Action Plan, an Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form, Section 504 plan or IEP, provided the students have proper parent/guardian and physician authorization and the prescription label. The plans must address how emergency situations will be handled.
2. 105 ILCS 145/27, added by P.A. 101-428, permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide. The supply may only be used for students with diabetes care plans.
3. 105 ILCS 5/22-33(g) (*Ashley's Law*), added by P.A. 100-660 and amended by P.A. 101-370, eff. 1-1-20, requires school boards to adopt a policy regarding the administration of a medical cannabis infused product to students who are *registered qualifying patients* under the MCPA (410 ILCS 130/, amended by P.A. 101-363), and in addition to allowing a student's delegated care aide(s) to administer it, allow a school nurse or administrator to administer it, and/or the student to self-administer. For more details, go to the discussion of *Ashley's Law* in the **Legalization of Cannabis Bundle**, above.
4. 105 ILCS 5/10-22.39, amended by P.A. 101-350, eff. 1-1-20, permits the use of the Ill. Mental Health First Aid training program to satisfy the training for licensed staff and administrators on mental illness and suicidal behavior in youth.
5. 20 ILCS 1705/76, added by P.A. 101-45, requires the Ill. Dept. of Public Health to create and maintain an online database and resource page on its website that contains mental health resources specifically geared toward school social workers, school counselors, parents, teachers, and school support personnel.
6. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20, requires law enforcement officers, school resource officers, or other school security personnel to take steps to notify a student's parent/guardian and ensure that the parent/guardian or other school personnel are present during questioning if a student under 18, who is suspected of committing a criminal act, is detained and questioned on school grounds.

The following **PRESS** materials are updated:

- 5:100, Staff Development Program
- 6:65, Student Social and Emotional Development
- 7:150, Agency and Police Interviews
- 7:190-AP8, Student Re-Engagement Guidelines
- 7:190-E3, Memorandum of Understanding
- 7:200, Suspension Procedures
- 7:270, Administering Medicines to Students
- 7:270-AP1, Dispensing Medication
- 7:270-AP2, Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, and/or Opioid Antagonists, and/or Glucagon - **RENAMED**
- 7:270-E1, School Medication Authorization Form
- 7:270-E2, School Medication Authorization Form - Medical Cannabis
- 7:290, Suicide and Depression Awareness and Prevention
- 7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program

## FAFSA Completion

105 ILCS 5/22-85 (final citation pending), added by P.A. 101-180, eff. 6-1-20, requires that beginning with the 2020-2021 school year, for a student to receive his/her high school diploma, his/her parent/guardian (or the student, if 18 years old or legally emancipated), must either (1) file a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education or an application for State financial aid, or (2) file a waiver on an Ill. State Board of Education form indicating the parent/guardian or student understands what the FAFSA and State financial aid applications are and have chosen not to file. High schools must also provide parents/guardians and students with the support necessary to meet

this requirement. If a student cannot meet this requirement due to extenuating circumstances (as determined by the district) and the principal attests that the district made a good faith effort to assist the student or his/her parent/guardian in meeting the requirement, then the district must award the student a high school diploma if the student has otherwise met all graduation requirements. The following **PRESS** materials are updated:

- 6:300, Graduation Requirements
- 6:300-E2, State Law Graduation Requirements
- 6:300-E3, Form for Exemption from Financial Aid Application Completion - **NEW**

## Student Records Destruction

Due to the diligent work of the Ill. Council of School Attorneys and the Ill. Statewide School Management Alliance, the Ill. School Student Records Act (ISSRA), 105 ILCS 10/4(h), amended by P.A. 101-161, allows additional methods for providing reasonable prior notice of student records destruction. Before this amendment, districts were only permitted to notify a student of the destruction schedule for his/her permanent and temporary school student records at the student's last known address. Now, notification may occur through (1) notice in the school's parent or student handbook, (2) publication in a newspaper published in the school district or, if none is published, in a newspaper of general circulation in the school district, (3) U.S. mail delivered to the last known address, or (4) other means provided the notice is confirmed to have been received.

The following **PRESS** materials are updated:

- 7:50-AP, School Admissions and Student Transfers To and From Non-District Schools
- 7:340, Student Records
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
- 7:340-AP2, Storage and Destruction of School Student Records
- 7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records

## Miscellaneous

The following **PRESS** materials are updated due to miscellaneous legislative, administrative rule, clean-up, and/or continuous review changes. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 10.

The following **PRESS** materials are included in this catch-all bundle:

- 2:70, Vacancies on the School Board - Filling Vacancies
- 2:70-E, Checklist for Filling Board Vacancies by Appointment
- 2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules
- 3:50, Administrative Personnel Other Than the Superintendent
- 4:15-AP1, Protecting the Privacy of Social Security Numbers - **RENUMBERED**
- 4:30, Revenue and Investments
- 4:40, Incurring Debt
- 4:110, Transportation
- 4:140, Waiver of Student Fees
- 5:190, Teacher Qualifications
- 5:220, Substitute Teachers
- 5:220-AP, Substitute Teachers

- 5:250-AP, School Visitation Leave
- 5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 6:15, School Accountability
- 6:170-AP2, E1, District Annual Report Card Required by Every Student Succeeds Act (ESSA)
- 6:210, Instructional Materials
- 6:270, Guidance and Counseling Program
- 6:300-E1, Application for a Diploma for a Service Member Killed in Action or for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict - **RENAMED**
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 6:320, High School Credit for Proficiency
- 7:190-AP7, Student Discipline Guidelines
- 8:95-AP, Parental Involvement
- 8:95-E1, Letter Notifying Parents/Guardians of School Visitation Rights

Please also spend time reviewing the online **PRESS** Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

## PRESS Issue 102 Trivia

491 PRM pages • 1,109 footnotes • 132,770 words • 101 PRM materials

## Progress Report — The contents of this table frequently change.

Topics	Our Response
<p><b>Title IX Proposed Rules</b></p> <p>The U.S. Dept. of Education proposed revised regulations implementing Title IX of the Education Amendments Act of 1972 (Title IX) and accepted public comment on them through 1-31-19. Those comments are currently under review, but there is no deadline by which the proposed regulations must be finalized.</p>	<p>No <b>PRESS</b> materials are affected at this time. We will monitor the situation and update materials when necessary.</p>
<p><b>IDPH Certificate of Child Health Examination Form</b></p> <p>The IDPH Social and Emotional Learning Stakeholder group began meeting in March 2018 to review changes to the IDPH Certificate of Child Health Examination Form and develop the rules required by 105 ILCS 5/27-8.1, amended by P.A. 99-927, that will require that health examinations contain age-appropriate developmental and age-appropriate social and emotional screenings. The IDPH rules process is lengthy, and the law's requirements will not be implemented until at least the 2020-2021 school year.</p>	<p>We will address any required changes once the IDPH Certificate of Child Health Examination Form is updated and IDPH rules are established.</p>
<p><b>Accelerated Placement Act Rules</b></p> <p>ISBE rules implementing the Accelerated Placement Act (105 ILCS 5/14A, amended by P.A. 100-421) were approved and published in the Ill. Register on 6-28-19 (at 43 Ill. Reg. 7255); however, there are numerous typographical errors in the published rules. ISBE is pursuing expedited correction of these errors through the Joint Committee on Administrative Rules.</p>	<p>No <b>PRESS</b> materials are affected at this time. We will monitor the situation and update materials when corrected rules are published in the Ill. Register.</p>
<p><b>Alleged Incident of Sexual Abuse Investigation Procedures</b></p> <p>As noted above under <b>Sexual Abuse Allegations and Investigations</b>, P.A. 101-531 requires that districts within a county served by an accredited Children's Advocacy Center (CAC) coordinate with the CAC when an <i>alleged incident of sexual abuse</i> – defined as sexual abuse of a student allegedly perpetrated by school personnel – is reported to DCFS. The Act outlines specific duties of schools during coordinated investigations, which are appropriate for a sample <b>PRESS</b> administrative procedure once further research into CACs is conducted.</p>	<p>A <b>NEW</b> administrative procedure accompanying policy 5:90, <i>Abused and Neglected Child Reporting</i>, will be available in <b>PRESS</b> Issue 103.</p>
<p><b>Ill. Council of School Attorneys (ICSA) Publications</b></p> <p>The recent flood of legislation necessitates changes to the following ICSA publications:</p> <ol style="list-style-type: none"> <li>1. <i>Answers to FAQs: Vacancies on the Board of Education</i> (Revised March 2019 by ICSA)</li> <li>2. <i>Guidelines for Interviews of Students at School by Law Enforcement Authorities</i> (Revised January 2018 by ICSA)</li> <li>3. <i>Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities</i> (Revised May 2015, Published by ICSA)</li> </ol>	<p>ICSA publications will be updated in early 2020.</p>
<p><b>FLSA Overtime Rules</b></p> <p>On 9-24-19, the U.S. Dept. of Labor (DOL) announced final rules, eff. 1-1-20, that raise the minimum salary threshold to qualify for exemption from overtime under the FLSA from \$455 per week (\$23,660 per year) to \$684 per week (\$35,568 per year). The rules also allow employers to use nondiscretionary bonuses and incentive payments to satisfy up to 10% of the standard salary level, in recognition of evolving pay practices.</p>	<p>No <b>PRESS</b> materials are affected.</p>

## Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:20, Powers and Duties of the School Board; Indemnification	The policy and footnotes are updated in response to 105 ILCS 5/10-23.12(c) and 105 ILCS 5/21B-75(b), respectively added and amended by P.A. 101-531, regarding board determinations that an employee has willfully or negligently failed to report suspected child abuse/neglect. Additional continuous improvement updates are made to the policy and footnotes.	<input type="checkbox"/>
2:20-E, Waiver and Modification Request Resource Guide	The exhibit is updated in response to 105 ILCS 5/10-19.05(d), added by P.A. 101-12, allowing parent-teacher conferences to count as a full day of attendance under certain configurations.	<input type="checkbox"/>
2:70, Vacancies on the School Board - Filling Vacancies	The policy and footnotes are updated. The policy is updated in response to 105 ILCS 5/10-10, amended by P.A. 101-67, eff. 1-1-20 (extending the timeline for a board to fill a member vacancy from 45 to 60 days). The footnotes are updated for the same reason, to address <i>holdover</i> incumbent board members, and for continuous improvement.	<input type="checkbox"/>
2:70-E, Checklist for Filling Board Vacancies by Appointment	The exhibit is updated in response to: <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-10, amended by P.A. 101-67, eff. 1-1-20, extending the timeline for a board to fill a member vacancy from 45 to 60 days.</li> <li>2. 105 ILCS 5/10-10.5, amended by P.A. 100-800, requiring an at-large election proposition if a vacancy for an area of residence remains unfilled.</li> <li>3. Situations in which an incumbent board member may hold over his or her seat if it went unfilled at an election.</li> <li>4. Other continuous improvements.</li> </ol>	<input type="checkbox"/>
2:100, Board Member Conflict of Interest	The policy, Legal References, and footnotes are updated. The policy is updated with a new <b>Federal and State Grant Awards</b> subhead in response to the Ill. State Board of Education's <i>Procurement and Purchasing Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). The footnotes are updated for the same reasons, in response to the Ill. Governmental Ethics Act (GEA), 5 ILCS 420/, amended by P.A. 101-221, and for continuous improvement. The Legal References are updated to include GATA and in response to GEA, amended by P.A. 101-221.	<input type="checkbox"/>
2:105, Ethics and Gift Ban	The policy, Legal References, Cross References, and footnotes are updated in response to the State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend, by resolution, their sexual harassment policies by 2-9-20 to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. The policy includes a new subhead, <b>Complaints of Sexual Harassment Made Against Board Members By Elected Officials</b> . A minor style change is also made to the policy.	<input type="checkbox"/>
2:110, Qualifications, Term, and Duties of Board Officers	The policy, Legal References, and footnotes are updated for the reason specified above in 2:105, <i>Ethics and Gift Ban</i> . Additional continuous improvement changes are also made to the policy and footnotes.	<input type="checkbox"/>
2:150-AP, Superintendent Committees	The procedure and footnotes are updated as follows: <ol style="list-style-type: none"> <li>1. Renaming the <b>Employee Drug Substance Abuse Prevention Committee</b> subhead, adding text, and amending footnotes in response to the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27 (legalizing recreation cannabis use for persons over the age of 21).</li> <li>2. Adding text to the <b>PERA (Performance Educational Reform Act) Joint Committee and the RIF (Reduction in Force) Joint Committee</b> subhead and its footnote to address 105 ILCS 5/24A-5.5, added by P.A. 101-591, requiring districts to develop and implement a local appeals process for unsatisfactory teacher ratings by the 2020-2021 school year.</li> </ol>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:200, Types of School Board Meetings	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to OMA, 5 ILCS 120/2(c)(1), amended by P.A. 101-459, that expanded this exception to include closed session discussions pertaining to specific individuals who serve as volunteers and/or contractors. Other policy changes delete outdated public acts.</p> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/18, amended by P.A. 100-768, an Ill. Statewide School Management Alliance initiative requested by the Ill. Council of School Attorneys (ICSA), clarifies that negotiating team strategy sessions are excluded from the application of OMA.</li> <li>2. New Ill. Atty. Gen. Public Access Counselor Opinions (PAOs) 16-13 and 18-12.</li> <li>3. Local Government Wage Increase Transparency Act, 50 ILCS 155/5, amended by P.A. 101-228, expands disclosable payments to also include payment for accumulated sick leave.</li> <li>4. Other minor stylistic and continuous improvement updates.</li> </ol> <p>One non-substantive change is made to the Legal References.</p>	<input type="checkbox"/>
2:220, School Board Meeting Procedure	<p>The policy and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> <li>1. <b>PRESS</b> Advisory Board member feedback to delete <del>or explanation</del> from its text so that the policy text reflects the court's decision in <u>Bd. of Ed. v. Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill.</u>, 77 N.E. 3d 625 (Ill 2017)(requiring public bodies to provide in a public recital "sufficient detail to identify the particular transaction or issue but [they] need not provide an explanation of its terms or its significance").</li> <li>2. Other minor stylistic changes.</li> </ol> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. The policy text changes.</li> <li>2. A non-binding Ill. Atty. Gen. Public Access Counselor Opinion (PAO) 2019 PAC 57660 addressing informing the public when a board member participates remotely.</li> <li>3. Other non-substantive stylistic and continuous improvement updates.</li> </ol>	<input type="checkbox"/>
2:220-E2, Motion to Adjourn to Closed Meeting	The exhibit is updated in response to OMA, 5 ILCS 120/2(c)(1), amended by P.A. 101-459, described above in 2:200, <i>Types of School Board Meetings</i> .	<input type="checkbox"/>
2:220-E6, Log of Closed Meeting Minutes	The exhibit is updated as described above in 2:220-E2, <i>Motion to Adjourn to Closed Meeting</i> .	<input type="checkbox"/>
2:250, Access to District Public Records	The policy is unchanged. The footnotes are updated in response to FOIA, 5 ILCS 140/7(kk), added by P.A. 101-434, eff. 1-1-20, exempting district credit card numbers and other financial account information from disclosure under FOIA.	<input type="checkbox"/>
2:250-AP1, Access to and Copying of District Public Records	The exhibit is updated in response to the Personnel Records Review Act (PRRA), 820 ILCS 40/8, amended by P.A. 101-531, requiring the disclosure of personnel records related to an incident or attempted incident of sexual abuse or severe physical abuse. Additional continuous improvement updates are made to this exhibit.	<input type="checkbox"/>
2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules	The exhibit is updated to clarify Personal Information Protection Act (PIPA) mandates for disposing of materials containing personal information, and procedures for management of electronic records. Additional continuous improvement updates are made to this exhibit.	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to 105 ILCS 5.10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requiring districts to maintain and implement an <i>age-appropriate</i> policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:260, Uniform Grievance Procedure	The policy is updated for continuous improvement. The footnotes are updated for the reason specified above in 2:105, <i>Ethics and Gift Ban</i> , and for continuous improvement.	<input type="checkbox"/>
3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process	The exhibit is updated in response to: <ol style="list-style-type: none"> <li>1. Ill. Pension Code, 40 ILCS 5/15-155(g), amended by P.A. 101-10, raising the cap for board contributions to the Teachers Retirement System back to 6%.</li> <li>2. 105 ILCS 5/10-21.9, amended by P.A. 101-531, modifying criminal background check requirements.</li> </ol> Additional continuous improvement updates are made to the exhibit.	<input type="checkbox"/>
3:50, Administrative Personnel Other Than the Superintendent	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-45, amended by P.A. 101-85, eff. 1-1-20, requiring professional development training to be offered on inclusive practices in the classroom as part of license renewal. Other minor stylistic changes are also made to the footnotes.	<input type="checkbox"/>
4:15, Identity Protection	The policy, Legal References, and footnotes are updated. The policy is updated with a new <b>Treatment of Personally Identifiable Information Under Grant Awards</b> subhead in response to the Ill. State Board of Education's <i>Checklist for Protection of Personally Identifiable Information Review</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). The footnotes are updated for the same reason, and to incorporate an amendment to PIPA, amended by P.A. 101-343, eff. 1-1-20, into the option in footnote number 4.	<input type="checkbox"/>
4:15-AP1, Protecting the Privacy of Social Security Numbers	<b>RENUMBERED.</b> Continuous improvement updates are made to this procedure.	<input type="checkbox"/>
4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards	<b>NEW.</b> The procedure is created for the reason discussed above in 4:15, <i>Identity Protection</i> .	<input type="checkbox"/>
4:30, Revenue and Investments	The policy, Legal References, and footnotes are updated in response to the Public Funds Investment Act, 30 ILCS 235/, amended by P.A. 101-473, eff. 1-1-20, requiring boards to consider sustainability factors in making investment decisions.	<input type="checkbox"/>
4:40, Incurring Debt	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/20-2, 5/20-4, and 5/20-5, amended by P.A. 101-416. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
4:60, Purchases and Contracts	The policy and footnotes are updated in response to: <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-21.9(c), amended by P.A. 101-531, requiring boards to consider the status of a person who has been issued an indicated finding for child abuse/neglect as a condition of employment.</li> <li>2. 105 ILCS 5/21B-80(c), amended by P.A. 101-531, expanding the list of offenses for which an individual's educator license may be suspended or revoked.</li> </ol> Additional continuous improvement updates are made to the policy and footnotes.	<input type="checkbox"/>
4:60-AP1, Purchases	The procedure, footnotes, and Legal References are updated in response to 105 ILCS 5/10-20.21(a), amended by P.A. 101-570, excepting contracts/purchases of fuel from public bidding requirements. Other footnotes and the Legal References are updated in response to 105 ILCS 5/10-21.9(c) and 105 ILCS 5/21B-80(c), amended by P.A. 101-531, for the reasons stated in 4:60, <i>Purchases and Contracts</i> , above. Additional continuous improvement updates are also made.	<input type="checkbox"/>



## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:60-AP3, Criminal History Records Check of Contractor Employees	The procedure is updated to incorporate changes to 105 ILCS 5/10-21.9(c) and 105 ILCS 5/21B-80(c), amended by P.A. 101-531, as discussed in 4:60, <i>Purchases and Contracts</i> , above. Additional continuous improvement updates are made.	<input type="checkbox"/>
4:60-AP4, Federal and State Award Procurement Procedures	<b>RENAMED.</b> The procedure is updated in response to the Ill. State Board of Education's <i>Procurement and Purchasing Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/).	<input type="checkbox"/>
4:80, Accounting and Audits	The policy and footnotes are updated in response to the Ill. State Board of Education's <i>Equipment and Inventory Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/), and for continuous improvement. An optional new subhead, <b>Capitalization Threshold</b> , is added to the policy.	<input type="checkbox"/>
4:80-AP3, Inventory Management for Federal and State Awards	<b>NEW.</b> The procedure is created for the reasons discussed above in 4:80, <i>Accounting and Audits</i> .	<input type="checkbox"/>
4:110, Transportation	The policy is unchanged. The footnotes are updated in response to Ill. State Board of Education guidance regarding safety hazards due to criminal gang activity and other minor continuous improvements.	<input type="checkbox"/>
4:140, Waiver of Student Fees	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.155, amended by P.A. 101-227, eff. 7-1-20 (textbook block grant program).	<input type="checkbox"/>
4:150, Facility Management and Building Programs	The Legal References and footnotes are updated as follows: <ol style="list-style-type: none"> <li>1. A Legal Reference to 410 ILCS 35/25 is added.</li> <li>2. The footnotes are updated in response to: <ol style="list-style-type: none"> <li>a. Equitable Restrooms Act, 410 ILCS 35/25, added by P.A. 101-165, eff. 1-1-20, requiring schools to identify all single-occupancy restrooms as all-gender; and</li> <li>b. 105 ILCS 5/17-2.11(d), amended by P.A. 101-455, allowing districts to levy taxes or issue bonds if necessary for school security purposes.</li> </ol> </li> </ol>	<input type="checkbox"/>
4:170, Safety	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> <li>1. 105 ILCS 128/45, added by P.A. 101-455, requiring the establishment of a threat assessment procedure and threat assessment team.</li> <li>2. 105 ILCS 128/25, amended by P.A. 101-455, requiring boards to review threat assessment team procedures during its annual meeting to review each building's emergency and crisis response plans.</li> <li>3. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-548, allowing districts to install a door security locking means to prevent unwanted entry if certain conditions are met.</li> <li>4. 105 ILCS 5/2-3.176, added by P.A. 101-413, eff. 1-1-20, making ISBE grants available to support school security improvements.</li> </ol>	<input type="checkbox"/>
4:170-API, Comprehensive Safety and Security Plan	The procedure is updated in response to 105 ILCS 128/45, added by P.A. 101-455, and 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-548. A new Appendix B is added to illustrate the alignment of the Comprehensive Safety and Security Plan with the Targeted School Violence Prevention Program.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>4:175, Convicted Child Sex Offender; Screening; Notifications</p>	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-21.9(a-5) and (a-6), amended by P.A. 101-531, requiring checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database every five years that an individual remains employed by a district.</li> <li>2. 105 ILCS 5/21.9(e), amended by P.A. 101-531, requiring the district superintendent or regional superintendent to notify the State Supt. of Education within 15 business days after receiving a record of conviction or a registration in response to one of the above-noted database checks.</li> <li>3. 105 ILCS 5/21.9(c) and (g), amended by P.A. 101-531, requiring boards to consider the status of a person who has been issued an indicated finding for child abuse/neglect as a condition of employment or student teaching.</li> <li>4. Code of Criminal Procedure of 1963, 725 ILCS 5/111-1(e), added by P.A. 101-521, requiring the State's Attorney to communicate with a school administrator when prosecuting a school employee for a sex offense.</li> </ol>	<input type="checkbox"/>
<p>4:175-AP1, Criminal Offender Notification Laws; Screening</p>	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-21.9(a-5), (a-6), and (e), amended by P.A. 101-531, as discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above.</li> <li>2. 105 ILCS 5/21B-80, added by P.A. 101-531, expanding the list of offenses for which an individual's educator license may be suspended or revoked.</li> </ol>	<input type="checkbox"/>
<p>4:190, Targeted School Violence Prevention Program</p>	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 128/45, added by P.A. 101-455. See 4:170, <i>Safety</i>, above. A continuous improvement update is made to the Cross References.</p>	<input type="checkbox"/>
<p>4:190-AP2, Threat Assessment Team (TAT)</p>	<p>The procedure and its footnotes are updated in response to 105 ILCS 128/45, added by P.A. 101-455. See 4:170, <i>Safety</i>, above.</p>	<input type="checkbox"/>
<p>5:10, Equal Employment Opportunity and Minority Recruitment</p>	<p>The policy, Legal References, Cross References and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> <li>1. Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections.</li> <li>2. Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/, amended by P.A. 101-363 and scheduled to repeal on 7-1-20, adding qualifying conditions for medical cannabis use.</li> </ol> <p>In addition to the reasons listed above for the policy updates, the footnotes are updated to incorporate the creation of, or amendments to:</p> <ol style="list-style-type: none"> <li>1. Workplace Transparency Act, 820 ILCS 96/, added by P.A. 101-221, eff. 1-1-20, protecting employee disclosures about unlawful employment practices.</li> <li>2. Illinois Human Rights Act, 775 ILCS 5/2-108, added by P.A. 101-221, eff. 1-1-20, requiring employers to disclose to the Ill. Dept. of Human Rights information about adverse judgments and administrative rulings involving findings of unlawful discrimination.</li> <li>3. Ill. Equal Pay Act of 2003, 820 ILCS 112/, amended by P.A. 101-177, prohibiting employers from requesting wage or salary history from applicants or employees.</li> <li>4. Reproductive Health Act, 775 ILCS 55/, added by P.A. 101-13, prohibiting State and local governments from interfering with a woman's right to make reproductive decisions.</li> <li>5. 83 Fed.Reg. 65296, vacating certain employer wellness program regulations under the Americans with Disabilities Act and Genetic Information Nondiscrimination Act.</li> </ol> <p>Additional continuous improvement updates are made to the footnotes. Corrections to the Legal References are made, and the Cross References are updated to reflect a revised policy title.</p>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>5:20, Workplace Harassment Prohibited</p>	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> <li>1. Ill. Human Rights Act, 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20, (1) expanding the definition of unlawful harassment and employer liability for certain categories of employees and nonemployees, and (2) requiring annual sexual harassment prevention training for all employees.</li> <li>2. Continuous improvement changes.</li> </ol> <p>In addition to the reasons listed above for the policy updates, the footnotes are updated to incorporate the creation of or amendments to:</p> <ol style="list-style-type: none"> <li>1. Workplace Transparency Act, 820 ILCS 96/1-30, added by P.A. 101-221, eff. 1-1-20, restricting the use of confidentiality clauses in settlement or termination agreements.</li> <li>2. State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend, by resolution, their sexual harassment policies to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials.</li> <li>3. Ill. Human Rights Act, 775 ILCS 5/2-108, added by P.A. 101-221, eff. 1-1-20, requiring employers to disclose to the Ill. Dept. of Human Rights (IDHR) information about adverse judgments and administrative rulings involving findings of unlawful discrimination.</li> <li>4. FOIA, 5 ILCS 140/7.5(oo), added by P.A. 101-221, eff. 1-1-20, exempting data about settlement agreements involving unlawful discrimination that must be reported to IDHR.</li> </ol> <p>The Legal References are updated in response to 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20 and with a correction to a case title.</p>	<input type="checkbox"/>
<p>5:20-AP, Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation</p>	<p>The procedure is updated in response to the Ill. Human Rights Act, 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20, expanding the definition of unlawful harassment.</p>	<input type="checkbox"/>
<p>5:20-E, Resolution to Prohibit Sexual Harassment</p>	<p>The exhibit is updated for the reason discussed above in 2:105, <i>Ethics and Gift Ban</i>.</p>	<input type="checkbox"/>
<p>5:30, Hiring Process and Criteria</p>	<p>The policy and footnotes are updated to incorporate changes made to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-21.9(c) and (g), amended by P.A. 101-531, regarding indicated findings of child abuse/neglect for applicants.</li> <li>2. Equal Pay Act of 2003, 820 ILCS 112/10, amended by P.A. 101-177 (prohibiting potential employers from asking applicants about salary history).</li> <li>3. Continuous improvement updates throughout.</li> </ol> <p>The footnotes are updated to note the Artificial Intelligence Video Interview Act, 820 ILCS 42/, added by P.A. 101-260, eff. 1-1-20, along with more continuous improvement updates.</p>	<input type="checkbox"/>
<p>5:30-AP1, Interview Questions</p>	<p>The procedure is updated to align with the same laws discussed in 5:30, <i>Hiring Process and Criteria</i>, above.</p>	<input type="checkbox"/>
<p>5:30-AP2, Investigations</p>	<p>The procedure and footnotes are updated to incorporate changes made to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-21.9, amended by P.A.s 101-72, requiring checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database for substitute teachers.</li> <li>2. 105 ILCS 5/10-21.9, amended by P.A. 101-531, for reasons stated in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above.</li> </ol> <p>The Artificial Intelligence Video Interview Act, 820 ILCS 42/, added by P.A. 101-260, eff. 1-1-20, is added to the footnotes.</p>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>5:50, Drug- and Alcohol-Free Workplace; <u>E-Cigarette</u>, Tobacco, and <u>Cannabis</u> Prohibition</p>	<p><b>RENAMED.</b> The new text in the policy's title includes <u>E-Cigarettes</u> (PRESS Advisory Board (PAB) feedback) and <u>Cannabis</u> (Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27 legalizing recreational cannabis use for persons over the age of 21). The policy, Legal References, Cross References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. The CRTA, 410 ILCS 705/, added by P.A. 101-27.</li> <li>2. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20 (described above in 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i>).</li> <li>3. The Right to Privacy in the Workplace Act (RPWA), 820 ILCS 55/5(b), amended by P.A. 101-27.</li> <li>4. Changes to <i>Ashley's Law</i>, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20.</li> <li>5. The Prevention of Tobacco Use by Minors and Sale of and Distribution of Tobacco Products Act, 720 ILCS 675, amended by P.A. 101-2.</li> <li>6. The regulation of e-cigarettes by the U.S. Food and Drug Administration at 21 C.F.R. Parts 1100, 1140, and 1143, amended by 81 Fed. Reg. 28973.</li> <li>7. Other continuous improvement updates to the Legal References given recent current events and the impending legalization of recreational cannabis include adding the Smoke Free Illinois Act, 410 ILCS 82/, and the Code of Ethics for Illinois Educators, 23 Ill.Admin. Code Sec. 22.20.</li> </ol>	<input type="checkbox"/>
<p>5:90, Abused and Neglected Child Reporting</p>	<p>The policy, footnotes, and Cross References are updated in response to:</p> <ol style="list-style-type: none"> <li>1. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(a)(4), added by P.A. 101-564, eff. 1-1-20, defining the <i>education personnel</i> subset of mandated reporters.</li> <li>2. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20, requiring initial mandated reporter training within three months of employment and every three years after.</li> <li>3. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, requiring that districts within a county served by an accredited Children's Advocacy Center (CAC) coordinate with the CAC when investigating an <i>alleged incident of sexual abuse</i>.</li> <li>4. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-531, requiring districts within a county served by a CAC to review sexual abuse investigation policies and procedures to ensure consistency with new 105 ILCS 5/22-85.</li> <li>5. 105 ILCS 5/10-23.12(c), added by P.A. 101-531, allowing any district employee (except for those licensed under 105 ILCS 5/21B) to be immediately dismissed for negligent failure to report suspected child abuse or neglect.</li> <li>6. 105 ILCS 5/21B-75, amended by P.A. 101-531, allowing the State Supt. of Education to initiate educator licensure suspension and revocation for negligent failure to report.</li> </ol> <p>A new subhead <b>Alleged Incidents of Sexual Abuse; Investigations</b> is added to the policy. The policy text adds policy 7:20, <i>Harassment of Students Prohibited</i>.</p>	<input type="checkbox"/>
<p>5:100, Staff Development Program</p>	<p>The Legal References and footnotes are updated. Legal References are updated in response to the Ill. Human Rights Act, 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20, and the Seizure Smart School Act, 105 ILCS 150/, added by P.A. 101-50, eff. 7-1-20. The footnote 4 option for boards to list in-services in their policies is updated in response to:</p> <ol style="list-style-type: none"> <li>1. Seizure Smart School Act, 105 ILCS 150/, added by P.A. 101-50, eff. 7-1-20, requiring certain employees to take trainings in the basics of seizure recognition, first aid, and emergency protocols.</li> <li>2. Ill. Human Rights Act, 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20, requiring annual sexual harassment prevention training for all employees.</li> <li>3. 105 ILCS 5/10-22.39, amended by P.A. 101-350, eff. 1-1-20, permitting the use of the Ill. Mental Health First Aid training program to satisfy the training for licensed staff and administrators on mental illness and suicidal behavior in youth.</li> <li>4. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20, requiring mandated reporters to complete initial mandated reporter training within three months of employment and at least every three years after that.</li> </ol>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:120, Employee Ethics; Conduct; and Conflict of Interest	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy, Legal References, and footnotes are updated to incorporate:</p> <ol style="list-style-type: none"> <li>1. The Ill. State Board of Education's <i>Procurement and Purchasing Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). A new <b>Federal and State Grant Awards</b> subhead is added to the policy.</li> <li>2. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(a)(4), amended by P.A. 101-564, eff. 1-1-20, defining the <i>education personnel</i> subset of mandated reporters.</li> <li>3. 105 ILCS 5/10-23.12(c), added by P.A. 101-531, defining <i>negligent failure to report</i> suspected child abuse/neglect by all district employees.</li> <li>4. 105 ILCS 5/21B-75(b), amended by P.A. 101-531, defining <i>negligent failure to report</i> suspected child abuse/neglect by a teacher.</li> <li>5. Ill. Human Rights Act, 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20, requiring annual sexual harassment prevention training for all employees.</li> </ol> <p>A new Cross Reference to the policy is also added.</p>	<input type="checkbox"/>
5:120-AP1, Statement of Economic Interests for Employees	The procedure is updated in response to 5 ILCS 420/4A-106.5, added by P.A. 101-221, streamlining the law requiring certain employees to file statements of economic interests.	<input type="checkbox"/>
5:120-AP2, Employee Conduct Standards	The procedure and footnotes are updated for the reasons discussed above in 5:50, <i>Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition</i> ; 5:90, <i>Abused and Neglected Child Reporting</i> ; and for the purpose of continuous improvement throughout.	<input type="checkbox"/>
5:125, Personal Technology and Social Media; Usage and Conduct	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-75, amended by P.A. 101-531, allowing suspension or revocation of an educator license for abuse/neglect of a child, or willful or negligent failure to report suspected child abuse/neglect.	<input type="checkbox"/>
5:150, Personnel Records	The policy is unchanged. The footnotes are updated in response to PRRA, 820 ILCS 40/8, amended by P.A. 101-531, requiring the disclosure of personnel records related to an incident or attempted incident of sexual abuse or severe physical abuse.	<input type="checkbox"/>
5:150-AP, Personnel Records	The procedure is updated in response to PRRA, 820 ILCS 40/8, as noted above in 5:150, <i>Personnel Records</i> , as well as 820 ILCS 40/9, amended by P.A. 101-531, allowing the districts to gather records in an employee's personnel file concerning activities/associations with individuals/groups involved in physical, sexual, or other exploitation of a minor.	<input type="checkbox"/>
5:190, Teacher Qualifications	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/27-24.2, amended by P.A. 101-450, addressing qualification for contracted driver education teachers.	<input type="checkbox"/>
5:200, Terms and Conditions of Employment and Dismissal	<p>The Legal References updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-19.05(a), added by P.A. 101-12, restoring the five clock hour requirement; and</li> <li>2. 105 ILCS 5/10-20.6 (final citation pending).</li> </ol> <p>The footnotes are updated in response to 105 ILCS 5/24A-5.5, added by P.A. 101-591, requiring districts to develop and implement a local appeals process for unsatisfactory teacher ratings by the 2020-2021 school year.</p>	<input type="checkbox"/>
5:220, Substitute Teachers	The policy is unchanged. A citation in the Legal References and Footnote 10 is updated. Footnote 7 is updated to reflect that due to P.A. 101-49, TRS annuitants may return to teaching in a subject shortage area until 6-30-21 (previously 6-30-19).	<input type="checkbox"/>
5:220-AP, Substitute Teachers	The procedure, footnotes, and Legal References are updated to correct citations. Footnote 4 is added in response to 105 ILCS 5/24-5, amended by P.A. 100-513, regarding evidence of freedom from communicable disease.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:250, Leaves of Absence	<p>The policy, Legal References and footnotes are updated. The policy is updated to incorporate:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/24-6, previously amended by P.A. 99-173, removing the need for an advanced practice nurse to have a written collaborative agreement with a physician.</li> <li>2. VESSA, 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections.</li> <li>3. A minor continuous improvement update.</li> </ol> <p>The footnotes are updated in response to the above and:</p> <ol style="list-style-type: none"> <li>1. <u>Dynak v. Bd. of Education of Wood Dale Sch. Dist. 7</u>, 2019 IL App (2d) 180551, a State appellate case finding that 105 ILCS 5/24-6 did not allow a teacher to take sick leave for birth after an intervening summer break.</li> <li>2. Minor stylistic changes.</li> </ol> <p>The Legal References are updated in response to the Service Member Employment and Reemployment Rights Act, 330 ILCS 61/, added by P.A. 100-1101.</p>	<input type="checkbox"/>
5:250-AP, School Visitation Leave	<p>The procedure is updated in response to the School Visitation Rights Act, 820 ILCS 147, amended by P.A. 101-486, eff. 8-1-20, allowing leave for school conferences, <u>behavioral meetings</u>, or <u>classroom activities</u> <u>academic meetings</u> related to an employee's child.</p>	<input type="checkbox"/>
5:260, Student Teachers	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-21.9(g), amended by P.A. 101-531, requiring boards to consider the status of a person who has been issued an indicated finding for child abuse/neglect as a condition of student teaching. Additional continuous improvement changes are made.</p>	<input type="checkbox"/>
5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. CRTA, 410 ILCS 705/, added by P.A. 101-27, eff. 1-1-20, legalizing recreational cannabis.</li> <li>2. A minor style change.</li> </ol>	<input type="checkbox"/>
5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. CRTA, 410 ILCS 705/, added by P.A. 101-27, eff. 1-1-20, legalizing recreational cannabis.</li> <li>2. 49 C.F.R. Part 382, Subpart G, requiring employers to conduct checks of an online federal Drug and Alcohol Clearinghouse before and during CDL drivers' employment beginning on 1-6-20.</li> <li>3. Minor continuous improvements and stylistic changes.</li> </ol>	<input type="checkbox"/>
5:290, Employment Termination and Suspensions	<p>The policy is updated in response to 105 ILCS 5/10-23.12(c), added by P.A. 101-531, and 105 ILCS 5/21B-75(b), amended by P.A. 101-531, permitting immediate dismissal of non-licensed employees for willful or negligent failure to report an instance of suspected child abuse or neglect. The footnotes are updated to incorporate:</p> <ol style="list-style-type: none"> <li>1. The policy text changes.</li> <li>2. 105 ILCS 5/10-23.5, amended by P.A. 101-46, guaranteeing that support personnel maintain any rights accrued during their prior service if they are laid off and recalled.</li> </ol> <p>The Cross References are also updated.</p>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>5:330, Sick Days, Vacation, Holidays, and Leaves</p>	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/24-6, previously amended by P.A. 99-173, removing the need for an advanced practice nurse to have a written collaborative agreement with a physician.</li> <li>2. VESSA, 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections.</li> </ol> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. VESSA, 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections.</li> <li>2. School Visitation Rights Act, 820 ILCS 147, amended by P.A. 101-486, eff. 8-1-20, allowing leave for school conferences, <u>behavioral meetings</u>, or <u>classroom-activities academic meetings</u> related to an employee's child.</li> <li>3. Other minor continuous improvement and stylistic changes.</li> </ol> <p>The Legal References are updated in response to the Service Member Employment and Reemployment Rights Act, 330 ILCS 61/, added by P.A. 100-1101.</p>	<input type="checkbox"/>
<p>6:15, School Accountability</p>	<p>The policy is unchanged. Footnote 7 is updated to align with changes to 105 ILCS 5/10-17a, amended by P.A. 101-68, eff. 1-1-20, regarding school report card requirements.</p>	<input type="checkbox"/>
<p>6:20, School Year Calendar and Day</p>	<p>The Legal References and footnotes are updated. The Legal References include 105 ILCS 5/10-19.05, amended by P.A. 101-12 (addressing minimum five clock hours to qualify as a full day of attendance). The footnotes are updated to include this and the following:</p> <ol style="list-style-type: none"> <li>1. Arab American Heritage Month, 5 ILCS 490/6, amended by P.A. 100-1150.</li> <li>2. Other minor continuous improvement updates are made, including a final citation update that was not final as of <b>PRESS</b> Issue 99 in Nov. 2018.</li> </ol>	<input type="checkbox"/>
<p>6:60, Curriculum Content</p>	<p>The policy and footnotes are updated. The policy is updated as follows:</p> <ol style="list-style-type: none"> <li>1. Civics education in 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20 (requiring at least one semester of civics education in accordance with the Ill. Learning Standards for social science in grades 6, 7, or 8).</li> <li>2. Addition of a sentence regarding examples of behaviors that violate policy 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>.</li> <li>3. Additions to the text of paragraph 13's history topics to reflect 105 ILCS 5/27-21, amended by P.A. 101-227, eff. 7-1-20 (requiring study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of Ill. and the U. S.); and 105 ILCS 5/27-21, amended by P.A. 101-341, eff. 1-1-20 (requiring study of Ill. history).</li> <li>4. Other stylistic and continuous improvement updates.</li> </ol> <p>The footnotes are updated with case law regarding the Pledge of Allegiance clarifications and options regarding new laws as follows:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20, is added to clarify that school districts may use private funding for civics education.</li> <li>2. 105 ILCS 5/27-24.2, amended by P.A. 101-183, eff. 1-1-20, is added to clarify that a school district may decide to allow a student to take a portion of the driver education course through a distance learning course, which is determined on a case-by-case basis and must be approved by the district's administration, the student's driver's education teacher, and the student's parent/guardian.</li> <li>3. 105 ILCS 5/27-22(e)(3), amended by P.A. 101-464, eff. 1-1-20, is added for clarity to explain that substitutions of an advanced placement computer science course for a year of mathematics are allowed.</li> <li>4. An option for boards that do not receive E-rate funds, but want to exceed the requirements of the 105 ILCS 5/27-13.3 to include grades K-2 is added.</li> <li>5. An option is added for boards to consider including a sentence on workplace preparation instruction in grades 9 through 12 that covers legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees is provided pursuant to 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-347, eff. 1-1-20.</li> <li>6. An option is added for boards to consider including a course on hunting safety as part of its curriculum during the school day. 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152.</li> </ol>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:60-AP, Comprehensive Health Education Program	<p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 110/3, amended by P.A. 101-305, eff. 1-1-20, detailing requirements for comprehensive health education instruction.</li> <li>2. 105 ILCS 5/27-9.1, amended by P.A. 101-579, eff. 1-1-20, detailing requirements for sex education.</li> </ol> <p>Additional continuous improvement updates are made to the procedure and footnotes.</p>	<input type="checkbox"/>
6:60-AP, E1, Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes	<p>The exhibit is unchanged. The footnotes are updated to incorporate changes to 105 ILCS 5/27-9.1, amended by P.A. 101-579, eff. 1-1-20, detailing requirements for sex education.</p>	<input type="checkbox"/>
6:65, Student Social and Emotional Development	<p>The policy is unchanged. The footnotes are updated in response to the following laws:</p> <ol style="list-style-type: none"> <li>1. 20 ILCS 1705/76, added by P.A. 101-45, eff. 1-1-20 (requiring the Ill. Dept. of Public Health to create and maintain an online Mental Health Database and Resource page on its website with mental health resources).</li> <li>2. 305 ILCS 5/5-5.23(g), added by P.A. 101-461, eff. 1-1-20 (creating a Family Support Program (FSP) in the Dept. of Healthcare and Family Services, which was the former Individual Care Grant program, to enable early treatment of youth, emerging adults, and transition-age adults with a serious mental illness or serious emotional disturbance).</li> </ol>	<input type="checkbox"/>
6:150, Home and Hospital Instruction	<p>The policy and footnotes are updated in response to 105 ILCS 5/14-13.01(a-5), amended by P.A. 100-863, clarifying that a written statement is needed from medical personnel to obtain home or hospital instruction.</p>	<input type="checkbox"/>
6:170-AP2, E1, District Annual Report Card Required by Every Student Succeeds Act (ESSA)	<p>The procedure is updated to align with changes made to the district's annual report card requirement under the Every Student Succeeds Act by Pub.L. 115-224.</p>	<input type="checkbox"/>
6:180, Extended Instructional Programs	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152, which allows districts to offer a course on hunting safety as part of an after school program.</p>	<input type="checkbox"/>
6:210, Instructional Materials	<p>The policy is unchanged. Footnote 6 is updated to incorporate changes to 105 ILCS 5/28, amended by P.A. 101-17.</p>	<input type="checkbox"/>
6:270, Guidance and Counseling Program	<p>The policy is unchanged. The footnotes are updated to reflect 105 ILCS 5/10-22.24b, amended by P.A. 101-290, (requiring that counseling services include discussion of all post-secondary education options, including four-year colleges or universities, community colleges, and vocational schools).</p>	<input type="checkbox"/>
6:300, Graduation Requirements	<p>The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/22-85 (final citation pending), eff. 6-1-20, requiring students to complete a FAFSA application, a state aid application, or an ISBE waiver form to graduate.</li> <li>2. 105 ILCS 5/22-27, amended by P.A. 101-131, to allow districts to award a diploma to a service member killed in action.</li> </ol> <p>The footnotes are also updated to reflect changes to graduation requirements related to:</p> <ol style="list-style-type: none"> <li>1. The State Seal of Biliteracy, 105 ILCS 5/2-3.159, amended by P.A. 101-503, eff. 1-1-20.</li> <li>2. Math courses, 105 ILCS 5/27-22, amended by P.A. 101-464, eff. 1-1-20.</li> <li>3. The State's final accountability assessment, 105 ILCS 5/2-3.64a-5, amended by P.A.s 100-7 and 100-1046.</li> </ol>	<input type="checkbox"/>



## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:300-E1, Application for a Diploma for a Service Member Killed in Action or for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict	<b>RENAMED.</b> The exhibit is updated to align with changes to 105 ILCS 5/22-27, amended by P.A. 101-131, to allow districts to award a diploma to a service member killed in action.	<input type="checkbox"/>
6:300-E2, State Law Graduation Requirements	The exhibit is updated to reflect changes to graduation requirements related to math courses and FAFSA completion, as discussed in 6:300, <i>Graduation Requirements</i> , above.	<input type="checkbox"/>
6:300-E3, Form for Exemption from Financial Aid Application Completion	<b>NEW.</b> The exhibit is created to facilitate compliance with the FAFSA completion requirement, as discussed in 6:300, <i>Graduation Requirements</i> , above.	<input type="checkbox"/>
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	The policy is unchanged. Footnotes are updated in response to: <ol style="list-style-type: none"> <li>1. U.S. Dept. of Education (DOE) guidance on providing transition services to high school students who have individualized education programs.</li> <li>2. 105 ILCS 5/2-3.175, renumbered by P.A. 101-81.</li> <li>3. 105 ILCS 5/27-22(e)(3), amended by P.A. 101-464, eff. 1-1-20, allowing certain substitutions for students taking advanced placement computer science options.</li> <li>4. 23 Ill.Admin.Code §1.425(e)(2), clarifying limits for substituting physical education course requirements with interscholastic or extracurricular athletic programs.</li> </ol>	<input type="checkbox"/>
6:320, High School Credit for Proficiency	The policy is unchanged. Footnote 1 is updated to align with State Seal of Biliteracy requirements under 105 ILCS 5/2-3.159, amended by P.A. 101-503, eff. 1-1-20.	<input type="checkbox"/>
7:20, Harassment of Students Prohibited	The policy, Cross References, and footnotes are updated. The policy and footnotes are updated in response to: <ol style="list-style-type: none"> <li>1. 105 ILCS 5.10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requiring districts to maintain and implement an <i>age-appropriate</i> policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website.</li> <li>2. 105 ILCS 5/10-20.69 (final citation pending) and 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, for reasons stated in 5:90, <i>Abused and Neglected Child Reporting</i>, above.</li> </ol> <p>A Cross Reference to policy 5:90 is added to ensure a coordinated response to alleged incidents of sexual abuse of a student by school personnel.</p>	<input type="checkbox"/>
7:50-AP, School Admissions and Student Transfers To and From Non-District Schools	The procedure is updated in response to 105 ILCS 10/4(h), amended by P.A. 101-161, allowing additional methods for providing prior notice of student records destruction. Additional continuous improvement updates are made to the procedure and Legal References.	<input type="checkbox"/>
7:150, Agency and Police Interviews	The policy, footnotes, Legal References, and Cross References are updated in response to 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20, prescribing preconditions to the interview of a student at school by a law enforcement officer, school resource officer, or other school security personnel when the student is suspected of criminal wrongdoing. Footnote 1 is supplemented with February 2019 guidance from the Privacy Technical Assistance Center regarding school law enforcement units and the Family Educational Rights and Privacy Act (FERPA).	<input type="checkbox"/>
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	The policy, Cross References, and footnotes are updated. The policy and footnotes are updated to include reference to 7:315, <i>Restrictions on Publications; High Schools</i> , for high school and unit districts. The footnotes are also updated in response to 105 ILCS 5/2-3.176, added by P.A. 101-438 (safe and healthy learning grant). A new Cross Reference is added.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:190, Student Behavior	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. The regulation of e-cigarettes by the U.S. Food and Drug Administration at 21 C.F.R. Parts 1100, 1140, and 1143, amended by 81 Fed. Reg. 28973.</li> <li>2. The CRTA, 410 ILCS 705/, added by P.A. 101-27.</li> <li>3. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20 (described above in 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i>).</li> <li>4. Changes to <i>Ashley's Law</i>, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20.</li> <li>5. 105 ILCS 5.10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requiring districts to maintain and implement an <i>age-appropriate</i> policy on sexual harassment.</li> <li>6. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20, and described above in 7:150, <i>Agency and Police Interviews</i>.</li> <li>7. Other continuous improvement and stylistic updates are made.</li> </ol>	<input type="checkbox"/>
7:190-AP6, Guidelines for Investigating Sexting Allegations	<p>The procedure is updated to incorporate P.A. 101-531 into a citation to 105 ILCS 5/21B-75 regarding obligations under policy 5:90, <i>Abused and Neglected Child Reporting</i>. Additional continuous improvement updates are made.</p>	<input type="checkbox"/>
7:190-AP7, Student Discipline Guidelines	<p>The procedure and footnotes are updated to incorporate the 12-12-18 <i>Dear Colleague Letter</i> by DOE/U.S. Dept. of Justice rescinding their School Climate and School Discipline Guidance Package. Other continuous improvement updates are made.</p>	<input type="checkbox"/>
7:190-AP8, Student Re-Engagement Guidelines	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. Mental Health and Developmental Disabilities Administrative Act, 20 ILCS 1705/76, added by P.A. 101-45, requiring the Ill. Dept. of Public Health (IDPH) to create an online database of mental health resources geared toward school personnel and parents.</li> <li>2. Public Aid Code, 305 ILCS 5/5-5.23(g), amended by P.A. 101-461, eff. 7-1-20, requiring IDPH restructure the Family Support Program (formerly Individual Care Grant program).</li> <li>3. Other continuous improvement updates are made.</li> </ol>	<input type="checkbox"/>
7:190-E3, Memorandum of Understanding	<p>The exhibit and footnotes are updated in response to 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20, and described above in 7:150, <i>Agency and Police Interviews</i>. Footnotes are additionally updated in response to:</p> <ol style="list-style-type: none"> <li>1. 20 ILCS 1705/76, added by P.A. 101-45, as discussed in 7:190-AP8, <i>Student Re-Engagement Guidelines</i>, above.</li> <li>2. The 12-12-18 <i>Dear Colleague Letter</i> by DOE/U.S. Dept. of Justice rescinding their School Climate and School Discipline Guidance Package.</li> </ol> <p>Other continuous improvement updates are made.</p>	<input type="checkbox"/>
7:200, Suspension Procedures	<p>The policy is unchanged. The footnotes are updates in response to:</p> <ol style="list-style-type: none"> <li>1. The 12-12-18 <i>Dear Colleague Letter</i> by DOE/U.S. Dept. of Justice rescinding their School Climate and School Discipline Guidance Package.</li> <li>2. 20 ILCS 1705/76, added by P.A. 101-45, as discussed in 7:190-AP8, <i>Student Re-Engagement Guidelines</i>, above.</li> <li>3. Other continuous improvement updates are made.</li> </ol>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:240-AP1, Code of Conduct for Extracurricular Activities	<p>The procedure and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. The regulation of e-cigarettes by the U.S. Food and Drug Administration at 21 C.F.R. Parts 1100, 1140, and 1143, amended by 81 Fed. Reg. 28973.</li> <li>2. The CRTA, 410 ILCS 705/, added by P.A. 101-27.</li> <li>3. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20 (described above in 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i>).</li> <li>4. Changes in <i>Ashley's Law</i>, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20.</li> <li>5. Other continuous improvement and stylistic updates are made.</li> </ol>	<input type="checkbox"/>
7:270, Administering Medicines to Students	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-22.21b(d), added by P.A. 101-205, eff. 1-1-20 requiring Emergency Action Plans for each student who wishes to self-administer medication and addressing liability, indemnification, and hold harmless provisions.</li> <li>2. 105 ILCS 145/27, added by P.A. 101-428, which permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide.</li> <li>3. 105 ILCS 5/22-33(g) (<i>Ashley's Law</i>), added by P.A. 100-660 and amended by P.A. 101-370, eff. 1-1-20 requiring school boards to adopt a policy regarding the administration of a medical cannabis infused product to students who are qualifying registered patients under the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/, amended by P.A. 101-363 and scheduled to repeal on 7-1-20, and in addition to allowing a student's delegated care aide(s) to administer it, allow a school nurse or administrator to administer it, and/or the student him or herself.</li> <li>4. Other continuous improvement and stylistic updates.</li> </ol> <p>The footnotes are updated in response to the laws detailed in the policy. The Legal References are updated in response to 105 ILCS 145/, added by P.A. 101-428 (undesignated glucagon) and the Compassionate Use of Medical Cannabis Pilot Program Act 410 ILCS 130/, amended by P.A. 101-363 and scheduled to repeal on 7-1-20.</p>	<input type="checkbox"/>
7:270-AP1, Dispensing Medication	The procedure and Legal References are updated to align with the same laws discussed in 7:270, <i>Administering Medicines to Students</i> , above.	<input type="checkbox"/>
7:270-AP2, Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, <u>and/or Glucagon</u>	<b>RENAMED.</b> The procedure is updated to align with the same laws discussed in 7:270, <i>Administering Medicines to Students</i> , above, except for the cannabis-related laws.	<input type="checkbox"/>
7:270-E1, School Medication Authorization Form	The exhibit is updated to align with the same laws discussed in 7:270, <i>Administering Medicines to Students</i> , above, except for the cannabis-related laws.	<input type="checkbox"/>
7:270-E2, School Medication Authorization Form - Medical Cannabis	The procedure is updated to align with the cannabis-related laws discussed in 7:270, <i>Administering Medicines to Students</i> , above.	<input type="checkbox"/>
7:290, Suicide and Depression Awareness and Prevention	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-22.39, amended by P.A. 101-350, as discussed in 5:100, <i>Staff Development Program</i>, above.</li> <li>2. ISBE suicide prevention resources.</li> <li>3. Other continuous improvement and stylistic updates are made.</li> </ol>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program	The procedure is updated with ISBE suicide prevention resources, and other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
7:340, Student Records	The policy is unchanged. Footnotes are updated in response to: 1. February 2019 guidance from the Privacy Technical Assistance Center regarding school law enforcement units and FERPA. 2. 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above.	<input type="checkbox"/>
7:340-AP1, School Student Records	The procedure is updated in response to: 1. 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above. 2. 105 ILCS 10/2(f), amended by P.A. 101-515, placing related service logs in the student temporary record. 3. ISBE military recruitment access guidance. 4. Other continuous improvement updates.	<input type="checkbox"/>
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit and Footnote 3 are updated in response to 105 ILCS 10/2(f), amended by P.A. 101-515, as discussed in 7:340-AP1, <i>School Student Records</i> . Other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
7:340-AP2, Storage and Destruction of School Student Records	The procedure is updated in response to 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above. Other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records	The exhibit is updated in response to 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above. Other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
8:30, Visitors to and Conduct on School Property	The policy, Legal References, Cross References, and footnotes are updated in response to: 1. The CRTA, 410 ILCS 705/, added by P.A. 101-27; 2. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20; 3. Changes to <i>Ashley's Law</i> , 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20; 4. Continuous improvement clarifications to footnotes 20 and 21 regarding the text of the policy purposefully being broader than 105 ILCS 5/24-24, and requiring the board to provide hearings when ejecting persons from <i>both</i> school events and meetings with instructions for boards that wish to narrow the policy text; 5. Continuous improvement suggestions from <b>PRESS</b> subscribers and the <b>PRESS</b> Advisory Board (PAB) to align with 105 ILCS 5/27-23.7; and 6. Stylistic changes are made to the Legal References.	<input type="checkbox"/>
8:95-AP, Parental Involvement	The procedure is updated in response to 105 ILCS 5/10-22.31, amended by P.A. 101-164, requiring a district to provide notice to parents/guardians if it intends to withdraw from a special education cooperative.	<input type="checkbox"/>
8:95-E1, Letter Notifying Parents/Guardians of School Visitation Rights	The exhibit is updated for the reason explained above in 5:250-AP, <i>School Visitation Leave</i> .	<input type="checkbox"/>



**Office of  
General Counsel**

The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.



**Kimberly Small**

PRESS Editor, IASB General Counsel  
(ext. 1226), [ksmall@iasb.com](mailto:ksmall@iasb.com)



**Maryam Brotine**

Assistant PRESS Editor,  
Assistant General Counsel  
(ext. 1219), [mbrotine@iasb.com](mailto:mbrotine@iasb.com)



**Debra Jacobson**

Assistant PRESS Editor,  
Assistant General Counsel  
(ext. 1211), [djacobson@iasb.com](mailto:djacobson@iasb.com)

## Acknowledgement to PRESS Advisory Board

The Policy Reference Education Subscription Service (PRESS) Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on PRESS Issues. We appreciate their contributions and thank them sincerely.

— Kimberly Small, Maryam Brotine, Debra Jacobson, and Brian Zumpf

**To be listed in Issue 103**, Associate Director/General Counsel, Illinois Association of School Administrators

**Brian Schwartz**, Deputy Director & General Counsel, Illinois Principals Association

**Heather K. Brickman**, Attorney, Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP

**Marcy Dutton**, General Counsel, Teachers' Retirement System

**Stephanie E. Jones**, Attorney, Kriha Boucek LLC

**Dr. Michael Kiser**, Attorney, Law Office of Michael L. Kiser, Esq.

**Fred Mundinger**, Assistant Superintendent, DuPage County Regional Office of Education

**Gregg Murphy**, Assistant Regional Superintendent, Iroquois-Kankakee Regional Office of Education

**David G. Penn**, Attorney, Schmiedeskamp, Robertson, Neu & Mitchell LLP

**Merry Rhoades**, Attorney, Tueth, Keeney, Cooper, Mohan & Jackstadt P.C.

**M. Curt Richardson**, Attorney, McLean County Unit District 5

**Caroline Roselli**, Attorney, Robbins Schwartz

**H. Allen Yow**, Attorney, Rammelkamp Bradney, Attorneys at Law

**Dr. Dale R. Fisher**, Assistant Superintendent for Human Resources,  
Deerfield Public Schools District 109

**Dr. James Gay**, Superintendent, Community High School District 230

**Dr. Lisa L. Smith**, Associate Superintendent for Educational Services,  
Community School District 308

**Wayne Savageau**, former IASB Policy Consultant, and former Superintendent

**Melinda Selbee**, former IASB General Counsel

**Cathy Talbert**, former IASB Associate Executive Director

**IASB Staff Members**, especially Policy Services Directors and Consultants and Field Services Directors

### Special Acknowledgement to IASB Administrative Assistants

The following individuals provide us with excellent assistance between and during the drafting of each PRESS issue. We also thank them and appreciate their dedication and contributions to the quality of this service.

**Ummehani Faizullahoy**, Office of General Counsel, preparation, formatting, quality assurance, editor

**Bridget Trojan**, Office of General Counsel, State and federal regulations monitor, editor

**James Wagner**, Office of General Counsel, State and federal regulations monitor, editor





# SCHOOL MAINTENANCE PROJECT GRANT

FY 20 Application Cycle - Round 1

## District Certification

Name : Maroa Forsyth CUSD 2

RCDT #: 39-055-0020-26

TIN #: 376003696

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. By checking the box and signing below certifies that he or she has read, understood and will comply with all of the provisions of the following "Grant Application Certifications and Assurances, and the Program-Specific and Financial Assurances for the School Maintenance Project Grant."

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant
- Program-Specific and Financial Assurances for the School Maintenance Project Grant

\_\_\_\_\_  
Signature of President of Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Board President (type or print)

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments, without the ICQ completed through the grantee portal, and the GATA Risk Assessment completed in IWAS.





*Jan*

### AP Check Register

AP Run: BDCKS1 — Post Date: 2019-12-16 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
12/16/2019	57171	Check	Kahler, Kristopher	298.12

Total: \$298.12

#### BDCKS1 Summary

Type	Count	Amount
Regular	1	298.12
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$298.12</b>

# AP Check Register

## Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	298.12
	\$298.12

# AP Check Register

AP Run: BDCKS2 — Post Date: 2019-12-17 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
12/17/2019	57172	Check	Johnson, Leo	423.66
				<b>Total:</b>
				<b>\$423.66</b>

### BDCKS2 Summary

Type	Count	Amount
Regular	1	423.66
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$423.66</b>

# AP Check Register

## Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	423.66
	<b>\$423.66</b>

# AP Check Register

AP Run: BDCKS3 — Post Date: 2020-01-10 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/10/2020	57182	Check	Advanced Disposal	638.09
01/10/2020	57183	Check	Alpha Baking Company	251.37
01/10/2020	57184	Check	AT & T	481.62
01/10/2020	57185	Check	AT & T	1,072.38
01/10/2020	57186	Check	City Of Maroa	1,959.91
01/10/2020	57187	Check	Decatur Ambulance Service	741.00
01/10/2020	57188	Check	Eichenauer Services Inc	403.92
01/10/2020	57189	Check	ENGINE Resources	8,181.77
01/10/2020	57190	Check	Forsyth Village	426.84
01/10/2020	57191	Check	Frontier	694.08
01/10/2020	57192	Check	Gordon Food Service Inc	9,313.71
01/10/2020	57193	Check	Intrado Interactive Services Corporation	2,937.06
01/10/2020	57194	Check	Mckee Foods Corporation	292.44
01/10/2020	57195	Check	Nelsons Termite, Pest Inc	300.00
01/10/2020	57196	Check	Peoples Bank & Trust	1,590.95
01/10/2020	57197	Check	Prairie Farms	1,867.95
01/10/2020	57198	Check	Refreshment Svcs Pepsi	1,560.18
01/10/2020	57199	Check	Sam's Club	180.00
01/10/2020	57200	Check	Zlmaxx LLC	237.00

# AP Check Register

AP Run: BDCKS3 — Post Date: 2020-01-10 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/10/2020	80000000559	Wire Transfer	Bankcard Services	3,835.01

Total: \$36,965.28

### BDCKS3 Summary

Type	Count	Amount
Regular	19	33,130.27
ACH Checks:	0	0.00
Wire Transfers:	1	3,835.01
Epayables:	0	0.00
<b>Total:</b>	<b>20</b>	<b>\$36,965.28</b>

# AP Check Register

## Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	19,295.53
20 - Operations and Maintenance Fund	16,691.75
80 - Tort Fund	978.00
	<b>\$36,965.28</b>

# AP Check Register

AP Run: BDCKS3 --- Post Date: 2020-01-10 --- AP Run Type: V

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/10/2020	57182 VO 117	Check	Advanced Disposal	-638.09
				<b>Total: -638.09</b>

### BDCKS3 Summary

Type	Count	Amount
Regular	1	-638.09
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>-\$638.09</b>



# AP Check Register

Maroa Forsyth CUSD 2

Summary by Fund	Fund	Total
10 - Default	19,295.53	
20 - Operations and Maintenance Fund	16,053.66	
80 - Totl Fund	978.00	
	<b>\$36,327.19</b>	

## AP Check Register

AP Run: BDCKS4 — Post Date: 2020-01-17 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/17/2020	57209	Check	Greenhouse Megastore	61.27
01/17/2020	57210	Check	RD McMillen Enterprises	3,925.13
01/17/2020	57211	Check	The Home Depot Pro	2,550.80
01/17/2020	57212	Check	Thoms Plumbing & HVAC Inc	479.00
<b>Total:</b>				<b>\$7,016.20</b>

### BDCKS4 Summary

Type	Count	Amount
Regular	4	7,016.20
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>4</b>	<b>\$7,016.20</b>

# AP Check Register

Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	61,27
20 - Operations and Maintenance Fund	6,954,93
	<b>\$7,016,20</b>

# AP Check Register

AP Run: BDCSS5 — Post Date: 2020-01-27 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/27/2020	57213	Check	Alltech Electric, Inc	527.47
01/27/2020	57214	Check	Apperson	275.75
01/27/2020	57215	Check	Atlas Lock Inc	2,420.03
01/27/2020	57216	Check	Autozone, Inc	362.97
01/27/2020	57217	Check	Baum-Chev-Buick Co	1,820.00
01/27/2020	57218	Check	Benefit Plan Consultants	417.02
01/27/2020	57219	Check	BLDD Architects	65.64
01/27/2020	57220	Check	Blick Art Materials	436.04
01/27/2020	57221	Check	Carolina Biological Supply Company	52.32
01/27/2020	57222	Check	Constellation New Energy - Gas Division, LLC	7,760.14
01/27/2020	57223	Check	Decatur Memorial Hospital	7,488.90
01/27/2020	57224	Check	Decker Equipment	41.95
01/27/2020	57225	Check	DMH Occupational Health and Wellness Partners	140.00
01/27/2020	57226	Check	ENGIE Resources	9,498.56
01/27/2020	57227	Check	Evergreen FS Inc	13,891.08
01/27/2020	57228	Check	Filhn Scientific Inc	35.30
01/27/2020	57229	Check	Frontier	712.83
01/27/2020	57230	Check	Halloran, Patrick M	1,200.00
01/27/2020	57231	Check	Homewood Suites by Hilton	163.13
01/27/2020	57232	Check	Ideal Environmental Engineering, Inc	1,150.00
01/27/2020	57233	Check	Illinois Mechanical	9,796.81

# AP Check Register

AP Run: BDCSS — Post Date: 2020-01-27 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/27/2020	57234	Check	ILMO Products Company	27.90
01/27/2020	57235	Check	Josten's	185.25
01/27/2020	57236	Check	JTnet	12,278.50
01/27/2020	57237	Check	K-Com Technologies, Inc	1,829.32
01/27/2020	57238	Check	Kone Inc	1,394.65
01/27/2020	57239	Check	Lee Enterprise Central IL	1,499.34
01/27/2020	57240	Check	Luttrell, Judy R	69.40
01/27/2020	57241	Check	M- F High Imprest Fund	165.12
01/27/2020	57242	Check	Macon-Piatt Regional Ofc	210.00
01/27/2020	57243	Check	Macon-Piatt Special	25,843.18
01/27/2020	57244	Check	Maroa Lumber Co	118.01
01/27/2020	57245	Check	Maroa-Forsyth Athletic De	4,424.31
01/27/2020	57246	Check	Maroa-Forsyth Grade School Imprest Fund	21.15
01/27/2020	57247	Check	Maroa-Forsyth High School	10.00
01/27/2020	57248	Check	Maroa-Forsyth Middle	480.00
01/27/2020	57249	Check	MCC Network Services, LLC	850.00
01/27/2020	57250	Check	Midwest Fiber Recycling	180.00
01/27/2020	57251	Check	Midwest Transit Equipment	551.16
01/27/2020	57252	Check	Miller, Tracy, Braun, Funk & Miller Ltd	500.00
01/27/2020	57253	Check	Napa Auto Supply-Clinton	119.76
01/27/2020	57254	Check	Peerless Cleaners	300.00

# AP Check Register

AP Run: BDCKS5 — Post Date: 2020-01-27 — AP Run Type: R

Maroa Forsyth CUSD 2

Check Date	Check Number	Payment Type	Name	Check Amount
01/27/2020	57255	Check	Quality Network Solutions	13,285.59
01/27/2020	57256	Check	Robbins, Schwartz, Nicholas, Liffon, & Taylor	67.50
01/27/2020	57257	Check	Sentinel Technologies Inc	1,775.80
01/27/2020	57258	Check	SKS Engineers, LLC	1,546.40
01/27/2020	57259	Check	SLS Inspections	197.00
01/27/2020	57260	Check	Verizon Wireless	1,219.63
01/27/2020	57261	Check	Wex Bank	423.52
01/27/2020	57262	Check	Zilmaxx LLC	963.80
01/27/2020	8000000572	Wire Transfer	Bankcard Services	4,867.44
<b>Total:</b>				<b>\$133,659.67</b>

**BDCKS5 Summary**

Type	Count	Amount
Regular	50	128,792.23
ACH Checks:	0	0.00
Wire Transfers:	1	4,867.44
Epayables:	0	0.00
<b>Total:</b>	<b>51</b>	<b>\$133,659.67</b>

# AP Check Register

## Summary by Fund

Maroa Forsyth CUSD 2

Fund	Total
10 - Default	48,838.27
20 - Operations and Maintenance Fund	59,814.58
40 - Transportation Fund	17,289.51
60 - Capital Projects Fund	1,612.04
80 - Tort Fund	6,105.27
	<b>\$133,659.67</b>





Budget & Actual to Date FY20

	Fund										TOTALS	
	10	20	30	40	50	60	70	80	90			
<b>Adopted Budget</b>	<b>Ed</b>	<b>O &amp; M</b>	<b>B &amp; I</b>	<b>Trans</b>	<b>IMRF</b>	<b>Capital Projects</b>	<b>Working Cash</b>	<b>Tort</b>	<b>Life Safety</b>			
Fund Balance 7/1/2019	est	\$953,900	\$510,700	\$256,800	\$272,800	\$335,500	\$370,300	\$2,001,900		\$9,800	\$294,800	\$5,006,400
Revenue	est	\$8,069,700	\$1,314,500	\$2,774,000	\$685,600	\$372,000	\$489,500	\$118,200		\$500,000	\$114,200	\$14,637,700
Expenditures	est	(\$8,040,150)	(\$1,261,500)	(\$2,920,800)	(\$665,950)	(\$250,400)	(\$645,000)	\$0		(\$475,000)	(\$40,000)	(\$14,508,800)
Transfers In				\$275,000								
Transfers Out						(\$275,000)						
Fund Balance 6/30/20	est	\$983,450	\$563,700	\$109,800	\$292,450	\$447,200	\$214,800	\$2,120,100		\$34,800	\$369,000	\$5,135,300
												\$128,900
<b>Surplus/(Deficit)</b>												
<b>To Date Estimates</b>	<b>Fund</b>	<b>10</b>	<b>20</b>	<b>30</b>	<b>40</b>	<b>50</b>	<b>60</b>	<b>70</b>	<b>80</b>	<b>90</b>	<b>TOTALS</b>	
Fund Balance 7/1/19	est	\$916,214	\$531,812	\$269,514	\$265,251	\$328,089	\$383,983	\$2,075,588		\$12,670	\$305,600	\$5,108,719
Audit Adjustments	est	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
Audited Beginning Bal	est	\$916,214	\$531,812	\$269,514	\$265,251	\$328,089	\$383,983	\$2,075,588		\$12,670	\$305,600	\$5,108,719
Revenue	est	\$8,065,649	\$1,312,387	\$2,774,437	\$685,148	\$372,696	\$493,941	\$120,925		\$499,950	\$113,839	\$14,638,952
Expenditures	est	(\$8,030,042)	(\$1,329,288)	(\$2,920,571)	(\$823,761)	(\$345,294)	(\$633,597)	\$0		(\$470,580)	(\$37,800)	(\$14,590,914)
Transfers In				\$275,000								
Transfers Out							(\$275,000)					
Fund Balance 6/30/20	est	\$951,821	\$514,911	\$123,380	\$346,637	\$355,490	\$244,327	\$2,196,511		\$42,039	\$381,639	\$5,156,757
<b>Surplus/(Deficit)</b>												\$48,038









## MAROA-FORSYTH HIGH SCHOOL ATHLETICS

Josh Jostes, Athletic Director/Head Football Coach

610 W. Washington St. P.O. Box 738

Maroa, IL 61756-0738



Phone: 217-794-3749

Fax: 217-794-5459

Parents and Players,

I am Super Excited to announce We will be attending an overnight 7 on 7 Tournament in Paducah, KY this year, the Midnight Mustang Mayhem. I think this will be an excellent opportunity for the boys to compete against some of the best small school programs in the country. Last Year teams from Kentucky, Tennessee, Illinois, Missouri, and Indiana had teams in this tournament. The small school bracket consists of schools under 600 in enrollment. We do not have our schedule set yet but the plan will be to leave MFHS at 9:00 AM and arrive in Paducah at 1:00 PM, eat lunch and check in to our hotel. The HS and our hotel are are only 3 miles apart. I am including the format for the tournament below:

**TOURNAMENT FORMAT** There will be 16 Small School Varsity Teams that will play (3) Round Robin Games starting 5:00 PM with pool play. Then after that will be the Single Elimination Tournament and seeding will be from the round robin results. Each team will be guaranteed at least four (4) games. Note: Helmets/mouthpieces are required to compete in the tournament. **TIME AND PLACE** Thursday, July 16th, 2020 McCracken Co. High School Registration (3:00-4:30 pm) Rules Meeting (4:30 pm) Tournament Begins (5:00 pm) **TEAM REGISTRATION** All passing tournament teams should consist of at least 7 players. All teams should be pre-registered. All teams must have proof of updated physical forms and consent of Treatment release for each player. All registration fees and information should be submitted before July 13th. Tournament schedule 3:00 pm- Registration 4:30 pm- Coaches/Officials Meeting 5:00 pm- Round Robin Games Begin 8:30 pm- Bracket Meeting 9:00 pm- Single Elimination

The program will be covering the cost of the entry fee for the team and I have blocked 20 total rooms. We will put the boys in groups of 4 and the cost of their room will be \$30 each(must pay MFHS football to confirm their spot). This will include snacks and breakfast but they will want to have \$ with them for food and snacks outside of the hotel. We can take a school bus down, but kids can ride with their parents or friends of parents if they choose(as long as approved by Parents, **NO KIDS WILL BE ALLOWED TO DRIVE ALONE**, please notify me if your player will need a ride, because we will not take a bus if not necessary). I am blocking 6 rooms for 24 Players, The coaching staff will select the players attending as this will be a Very competitive tourney. I will also have a block of 10+ rooms for parents at the hotel we are staying at, these will be 1<sup>st</sup> come 1<sup>st</sup> serve and you will get special team rate as well but will call and ask for the Maroa-Forsyth Football Team Parents rate(e-mail link to follow, as well). We will be staying at:

**Drury Inn, 3975 Hinkleville Rd., Exit 4 I24, Paducah KY \$90.00 night for 2 occupants and \$119.00 for 4 occupants + tax. 1-800-325-0720(Ask for Carla)Group #2405461**

Amenities include: full hot breakfast, 5:30 kickback meals in the evenings, popcorn and soda fountain in the afternoons and adult beverages can be purchased (up to 3) at the very low cost of 75 cents each. It boasts a beautiful pool and hot tub, fitness center, business center, pantry, free WIFI and cable tv, microwave, refrigerator, laundry

facility, plus much, much more. I firmly believe that nobody does breakfast like Drury does with sausage, biscuits, eggs, potatoes, oatmeal, waffles, pastries, fruit, gravy, and more. Also, our 5:30 kickback meal is generous and filling. Each day includes hot dogs, nachos, baked potato, salad, and soup. In addition, there is a rotating entrée, such as taco bar, bar- b-q sliders, penne pasta, chicken strips and mac n cheese. It is just how we do things.... we treat our guests like family. We want you all to enjoy a clean, comfortable and friendly environment in which you can relax and have the comforts of home while traveling. *All of these extras are complimentary.*

The website for this Tourney is : <https://tshq.bluesombrero.com/Default.aspx?tabid=2141163>

We will release more details as we get them.

Sincerely,

Josh Jostes

Head Football Coach



## Document Status: Draft Update

### 5:20-E Resolution to Prohibit Sexual Harassment

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5) includes school districts within the definition of a *governmental entity*;

WHEREAS, Section 5-65 of the State Officials and Employees Ethics Act (5 ILCS 430/5-65, added by P.A. 100-554) provides that all persons have a right to work in an environment free from sexual harassment;

WHEREAS, Section 70-5 of the State Officials and Employees Ethics Act (5 ILCS 430/70-5, amended by P.A. 100-554 and 101-221) requires governmental entities to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment which, at a minimum, includes: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report; and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official. PRESSPlus1

THEREFORE, BE IT RESOLVED, by the Board of Education of Maroa-Forsyth CUSD #2, Macon, Piatt, and DeWitt Counties, Illinois, as follows:

Section 1: The Board adopts Board policies 2:105, Ethics and Gift Ban, and 5:20, Workplace Harassment Prohibited, attached as Exhibit A, which collectively contains the following: (1) a prohibition on sexual harassment; (2) detail regarding how an individual can report an allegation of sexual harassment, including options for making a confidential report to an immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, a Complaint Manager, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations and a statement regarding the availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Ill. Human Rights Act; and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report; and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official.

Section 2: Any prior versions of Board policies 2:105, Ethics and Gift Ban, and 5:20, Workplace Harassment Prohibited, adopted by the Board are superseded by this Resolution.

~~Adopted this 24th day of September, 2019.~~

Attested by: \_\_\_\_\_ Board President

Attested by: \_\_\_\_\_ Board Secretary

---

### PRESSPlus Comments

PRESSPlus 1. Updated in response to the State Officials and Employees Ethics Act (SOEEA), 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend their sexual harassment policies by resolution to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. The resolution must be adopted by February 9, 2020. **Issue 102, October 2019**



